

ILISAGVIK COLLEGE
- EXTERNAL JOB ANNOUNCEMENT -
Posting Date: February 13, 2015
Closing Date: Until Filled

POSITION: Assistant Professor, Education
LOCATION: Barrow, Alaska
REPORTS TO: Dean of Instruction
COMPENSATION: \$55,406- \$79,409 + Benefits [EXEMPT Position]

JOB DESCRIPTION: Responsible for developing and overseeing the Iñupiaq Early Learning program leading to an associate's degree in the field of early childhood education; Deliver college-level instruction in the early childhood education field; Develop and implement early childhood/elementary education and related curricula as appropriate; Prepare and maintain updated instructional materials, course outlines, and curriculum; Assess and develop curriculum to reflect current and anticipated instructional needs and workforce trends; Utilize current and innovative technological tools in instruction; Recruit and supervise adjunct faculty as needed; Supports the College's recruiting efforts for Iñupiaq Early Learning program; Serve as academic advisor to program active students; Evaluate student performance and submits appropriate grades and reports, as required; Complete annual program assessment and data collection, necessary to remain compliant with accreditation standards; Maintain active communication with program advisory committee; Participate in professional development, as appropriate; Complete reports and presentations, and attends meetings and special events, as required; Travel periodically as required for professional development or student recruitment in outlying villages; Maintain office hours, as required; Actively participates in College and community service including serving on committees and task forces, participating in College activities, curriculum planning, professional development, and assisting in the budgeting of assigned programs, and others. Contributes toward the attainment of the goals and mission of the College; Complies with College policies, procedures and administrative directives, as well as state, federal, and local laws, regulations, and ordinances; Performs other duties as assigned.

REQUIREMENTS: Master's degree in Education; Minimum of one year undergraduate teaching experience and three years in early childhood/elementary education; Good oral and written communication skills; Demonstrated ability to interact effectively in a multi-cultural environment; Ability to complete and pass a pre-employment background check; Valid Driver's license.

PREFERRED: Doctorate degree in Education; Three (3) years undergraduate teaching experience at the college level and three years in early childhood/elementary education; Demonstrated experience in curriculum development; Demonstrated experience with distance delivery; Demonstrated knowledge in one or more of the following areas: post-secondary educational systems, North Slope Borough [NSB] institutions and organizations; Iñupiat culture, language, values, and traditions; ability to interpret and represent NSB community values, customs, and beliefs for the College, and the ability to interpret and represent College actions and Western institution to the NSB community.

SUBMIT REQUIRED APPLICATION, COVER LETTER, AND RESUME TO:

ILISAGVIK COLLEGE P.O. BOX 749 Barrow, Alaska 99723

ATTN: Human Resources Fax: [907] 852-3936

[Application may be downloaded via <http://www.ilisagvik.edu> or contact jobs@ilisagvik.edu]

-Ilisagvik College is a Drug Free Work Place and Equal Opportunity Employer-