

**ILISAGVIK COLLEGE**  
**- EXTERNAL JOB ANNOUNCEMENT -**  
**Posting Date: February 13, 2015**  
**Closing Date: Until Filled**

**POSITION:** Asst. Professor of Iñupiaq Studies  
**LOCATION:** Barrow, Alaska  
**REPORTS TO:** Dean of Instruction  
**COMPENSATION:** \$55,046 - \$79,409 DOE+ Benefits [EXEMPT Position]

**JOB DESCRIPTION:** Responsible for developing and overseeing the Iñupiaq Studies program leading to various certificates and an associate's degree education; Develops and teaches discipline-related courses with focus on Iñupiaq language, culture and tradition; Prepares and maintains updated instructional materials, course outlines, curriculum, and College catalog copy; Completes annual program assessment and data collection, necessary to remain compliant with accreditation standards; Evaluates student performance and submits appropriate grades and reports, as required; Maintains active communication with program advisory committee; Recruits and supervises adjunct faculty as needed; Supports the College's recruiting efforts for the Iñupiaq Studies program; Maintains office hours, as required; Serves as academic advisor to program active students; Participates in professional development, as appropriate; Completes reports and presentations, and attends meetings and special events, as required; Actively participates in College and community service including serving on community and task forces, and College activities; Completes reports and presentations, and attends meetings and special events, as required; Complies with College policies, procedures and administrative directives, as well as state, federal, and local laws, regulations, and ordinances; Performs other duties as assigned.

**REQUIREMENTS:** [Instructor level] Associate's degree or equivalent in Fine Arts or related discipline; [Assistant Professor level] Bachelor's degree or equivalent in Iñupiaq Studies or related discipline; A recognized expert in Iñupiaq language, culture and tradition; Demonstrated familiarity with North Slope Borough and institutions; A minimum of three [3] years teaching experience in the appropriate field; Good oral, written, and interpersonal communication skills; Demonstrated management ability; Demonstrated ability to interact effectively in a multi-cultural environment; Demonstrated ability to develop and manage a budget; Ability to travel periodically; Ability to pass a pre-employment background check.

**PREFERRED:** [Assistant Professor level] Bachelor's degree or equivalent in Iñupiaq Studies or related discipline; Demonstrated teaching experience in a post-secondary environment; Demonstrated experience in curriculum development; Demonstrated experience with distance delivery; Demonstrated knowledge in one or more of the following areas: North Slope Borough [NSB] institutions and organizations; Iñupiaq culture, language, values, and traditions; ability to interpret and represent NSB community values, customs, and beliefs for the College; ability to interpret and represent College actions and Western institution to the NSB community; Valid driver's license.

**SUBMIT REQUIRED APPLICATION, COVER LETTER, AND RESUME TO:**

**ILISAGVIK COLLEGE P.O. BOX 749 Barrow, Alaska 99723**  
**ATTN: Human Resources Fax: [907] 852-3936**

[Application may be downloaded via <http://www.ilisagvik.edu> or contact [jobs@ilisagvik.edu](mailto:jobs@ilisagvik.edu) ]

-Ilisagvik College is a Drug Free Work Place and Equal Opportunity Employer-