

**ILISAĠVIK COLLEGE**  
**- EXTERNAL JOB ANNOUNCEMENT -**  
**Posting Date: April 27, 2015**  
**Closing Date: Until Filled**

**POSITION:** Instructor/Assistant Professor, IT/Business  
**LOCATION:** Barrow, Alaska  
**REPORTS TO:** Dean of Academic Affairs  
**WORK SCHEDULE:** Monday through Friday, 8:30 a.m. to 5:00 p.m.  
**COMPENSATION:** \$55,046 DOE + Benefits [Exempt Position]

**JOB DESCRIPTION:** Instruct general Information Technology and Business courses focusing on certificate completion; Instruct students both in a small group classroom setting and an individualized, computer-based, lab setting; Ensure that faculty and staff understand and effectively use educational technology; Instruct with various modes of distance delivery including teleconference, Moodle (online) and synchronous technology tools; Develop and revise instructional materials, course outlines and curriculum; Able to effectively facilitate distance classes; Participate in student assessments, academic advising, and counseling; Actively contribute to the attainment of the goals and mission of the college; Maintains appropriate files and record keeping for grant reporting; Complies with College policies, procedures and administrative directives, as well as state, federal, and local laws, regulations, and ordinances; Performs other duties as assigned; Actively contributes to the attainment of the goals and mission of the college, which includes reasonable support of recruiting, marketing, student services, and other departments that help build student enrollment and achieve student success.

**REQUIREMENTS:** Bachelor's degree in appropriate field for Instructor level and Master's degree in Education, Education Technology, Information technology or related field for Assistant Professor level; Working knowledge and a minimum of one year teaching experience at the basic level of information technology and/or business; Working experience effectively using varied teaching methods for entry level students; Knowledge and practical experience with computer-based instruction; Related work experience with delivering computer mediated content; Ability to work independently; Ability to complete and pass a pre-employment drug screen.

**PREFERRED:** Doctorate degree or equivalent; One year of demonstrated work experience in a rural Alaskan environment; One year of demonstrated experience coordinating and promoting distance delivery education; Demonstrated knowledge in one or more of the following areas: North Slope Borough [NSB] institutions and organizations; Iñupiat culture, language, values, and traditions; ability to interpret and represent NSB community values, customs, and beliefs for the college; ability to interpret and represent college actions and Western institutions to the NSB community; Valid driver's license.

**SUBMIT REQUIRED APPLICATION, COVER LETTER, AND RESUME TO:**

**ILISAĠVIK COLLEGE P.O. BOX 749 Barrow, Alaska 99723**

**ATTN: Human Resources Fax: [907] 852-3936**

[Application may be downloaded via <http://www.ilisagvik.edu> or contact [jobs@ilisagvik.edu](mailto:jobs@ilisagvik.edu)]

- Ilisagvik College is a Drug Free Work Place and Equal Opportunity Employer -