ILISAGVIK COLLEGE

-EXTERNAL JOB ANNOUNCEMENT -

Posting Date: February 22, 2016
Closing Date: Until Filled

POSITION: Instructor/Asst. Professor- Carpentry

LOCATION: Barrow, Alaska

REPORTS TO: Dean of Vocational Education & WFD

WORK SCHEDULE: Monday through Friday, 8:30a.m. to 5:00p.m.

COMPENSATION: $55,046 - $79,409 DOE + Benefits (Exempt Position)

JOB DESCRIPTION: Develops and teaches courses within the Vocational Education division; Works with colleague’s degree and certificate requirements and makes changes as appropriate; Utilizes a combination of direct instruction, cooperative learning and computer-based interactive instruction; Explores and initiates novel and effective approaches to teaching and learning in a multicultural environment; Works actively with students to help these individuals strengthen their knowledge and abilities; Provides instruction in carpentry and construction trades; Coordinates hands-on building and renovation activities as part of coursework; Provides instruction on proper tool and equipment use emphasizing safety; Revises instructional materials as needed; Keeps shop and lab activities current and relevant to industry needs.

Requires current with new technology; Provides academic advising to students; Maintains appropriate student records, and assists in faculty recruitment and orientation activities; Teaches other college level courses in related field as needed and in accord with academic preparation; Serves as academic advisor to students, evaluates student performance and submits timely grades and reports; Maintains office hours, as required; Engages with colleagues in annual program assessment; Completes reports and presentations, and attends meetings and special events, as required; Participates in professional development as appropriate; Works cooperatively with colleagues to ensure success of students; Travels periodically as needed; Prepares and maintains updated instructional materials, course outlines, and curriculum; Actively participates in College and community service including serving on committees and participating in College activities; Participates in professional development, as required; Complies with College policies, procedures and administrative directives, as well as state, federal, and local laws, regulations, and ordinances; Performs other related duties as assigned. Ability to travel periodically; Complies with College policies, procedures and administrative directives, as well as state, federal, and local laws, regulations, and ordinances; Performs other related duties as required.

REQUIRED (EDUCATION/SPECIAL SKILLS/TRAINING): Instructor Level: Has attained the following: High school diploma or equivalent; Journeyman status with minimum five years of recent related professional experience or equivalent qualifications; Two years of related professional industry or post-secondary teaching experience; Assistant Professor Level: Meet the requirements for the Instructor Level, and possess the following: Bachelor’s degree or equivalent; Five years of related professional industry or post-secondary teaching experience; Strong oral, written, and interpersonal communication skills; Demonstrated ability to interact effectively in a multicultural environment; Demonstrated PC proficiency in word-processing and database programs; Ability to provide at least three industry-related references; Ability to periodically travel, including flying in small aircraft to remote locations with limited amenities; Ability to pass a pre-employment background check and drug screen; Valid driver’s license; Associate Professor Level: Meet the requirements for the Assistant Professor Level, and possess the following: Five consecutive years in rank as an Assistant Professor; Good oral, written, and interpersonal communication skills; Demonstrated ability to interact effectively in a multicultural environment; Ability to pass a pre-employment background check and drug screen; and valid driver’s license.

PREFERRED (EDUCATION/SPECIAL SKILLS/TRAINING): Bachelor’s degree; Masters or Administrators license in specialty area; NCCER approved trainer in appropriate discipline; NCCER Master Trainer; Demonstrated experience in curriculum development; Demonstrated experience with distance delivery; Demonstrated experience working in rural or isolated environments; Demonstrated knowledge in one or more of the following areas: post-secondary educational work experience; North Slope Borough [NSB] institutions and organizations; Iñupiat culture, language, values, and traditions; ability to interpret and represent NSB community values, customs, and beliefs for the College; and ability to interpret and represent College actions and Western institutions to the NSB community.

PHYSICAL REQUIREMENTS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job: Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions; While performing the duties of this job, the employee is required to sit, stand, walk, use hands to finger, handle or feel objects, tools, controls, and reach with hands and arms; The employee is frequently required to stoop, kneel, crouch, or crawl and talk and hear; The employee is occasionally required to climb or balance, and may occasionally drive a vehicle; The employee must be able to lift and/or move up to 40 pounds; and Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

ENVIRONMENTAL CONDITIONS: The environmental conditions described here are representative of those an employee encounters while performing the essential functions of this job: Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions; and the employee is regularly required to work indoors with a usually moderate noise level in the work environment.

SUBMIT REQUIRED APPLICATION, COVER LETTER, AND RESUME TO:
ILISAGVIK COLLEGE  P.O. BOX 749  Barrow, Alaska 99723
ATTN: Human Resources  Fax: [907] 852-3936
[Application may be downloaded via http://www.ilisagvik.edu or contact jobs@ilisagvik.edu ]
-Ilisagvik College is a Drug Free Work Place and Equal Opportunity Employer-