## How to set up llisagvik email on your portable device:

- Go to "Settings"
- Select "Accounts: Add account..."
- Click "Microsoft Exchange"
- Enter information (Manual setup required)
  - Email address: <u>firstname.lastname@ilisagvik.edu</u>
  - o Server name: exchange.ilisagvik.edu
  - Domain\username: ilisagvikcc\firstname.lastname
  - o Password: \*\*\*\*\*\*\*

Please note the 'cc' [Ilisagvik<u>CC</u>\firstname.lastname] required in the username.