

**ILISAGVIK COLLEGE**  
**- EXTERNAL JOB ANNOUNCEMENT -**

**Posting Date: April 1, 2015**

**Closing Date: Until Filled**

**POSITION:** Instructor/Assistant Professor, Voc. Education (Carpentry)  
**LOCATION:** Barrow, Alaska  
**REPORTS TO:** Dean of Vocational Education & Workforce Development  
**WORK SCHEDULE:** Monday through Friday, 8:30 a.m. to 5:00 p.m.  
**COMPENSATION:** \$55,406 - \$79,409 + Benefits [Exempt Position]

**JOB DESCRIPTION:** Develops and teaches courses within the Vocational Education division; Reviews with colleague's degree and certificate requirements and makes changes as appropriate; Utilizes a combination of direct instruction, cooperative learning and computer-based interactive instruction; Explores and initiates novel and effective approaches to teaching and learning in a multicultural environment; Works actively with students to help these individuals strengthen their knowledge and abilities; Revises instructional materials as needed; Keeps shop and lab activities current and relevant to industry needs; Stays current with new technology; Provides academic advising to students; Maintains appropriate student records, and assists in faculty recruitment and orientation activities; Teaches other college level courses in related field as needed and in accord with academic preparation; Serves as academic advisor to students, evaluates student performance and submits timely grades and reports; Maintains office hours, as required; Engages with colleagues in annual program assessment; Completes reports and presentations, and attends meetings and special events, as required; Participates in professional development as appropriate; Works cooperatively with colleagues to ensure success of students; Travels periodically as needed; Prepares and maintains updated instructional materials, course outlines, and curriculum; Actively participates in College and community service including serving on committees and participating in College activities; Participates in professional development, as required; Complies with College policies, procedures and administrative directives, as well as state, federal, and local laws, regulations, and ordinances; Performs other related duties as assigned;

**REQUIRED:** Strong oral, written, and interpersonal communication skills; Demonstrated ability to interact effectively in a multicultural environment; Demonstrated PC proficiency in word-processing and database programs; Ability to provide at least three industry-related references; Ability to periodically travel, including flying in small aircraft to remote locations with limited amenities; Ability to pass a pre-employment background check and drug screen; and valid driver's license.

**Instructor Level:** Has attained the following: High school diploma or equivalent; Journeyman status with minimum five years of recent related professional experience or equivalent qualifications, and Two years of related professional industry or post-secondary teaching experience.

**Assistant Professor Level:** Meet the requirements for the Instructor Level, and possess the following: Bachelor's degree or equivalent, and Five years of related professional industry or post-secondary teaching experience.

**PREFERRED:** Demonstrated experience in curriculum development; Demonstrated experience with distance delivery; Demonstrated experience working in rural or isolated environments; Masters or Administrators license in specialty area; NCCER approved trainer in appropriate discipline; and NCCER Master Trainer;

Demonstrated knowledge in one or more of the following areas: post-secondary educational work experience; North Slope Borough [NSB] institutions and organizations; Iñupiat culture, language, values, and traditions; ability to interpret and represent NSB community values, customs, and beliefs for the College; ability to interpret and represent College actions and Western institutions to the NSB community.

**SUBMIT REQUIRED APPLICATION, COVER LETTER, AND RESUME TO:**

**ILISAGVIK COLLEGE P.O. BOX 749 Barrow, Alaska 99723**

**ATTN: Human Resources Fax: [907] 852-3936**

[Application may be downloaded via <http://www.ilisagvik.edu> or contact [jobs@ilisagvik.edu](mailto:jobs@ilisagvik.edu) ]

-Ilisagvik College is a Drug Free Work Place and Equal Opportunity Employer-