

ILISAGVIK COLLEGE
- EXTERNAL JOB ANNOUNCEMENT -
Posting Date: September 26, 2016
Closing Date: Until Filled

POSITION: Maintenance Specialist I
LOCATION: Barrow, Alaska
REPORTS TO: Maintenance Manager
WORK SCHEDULE: Monday through Friday 8:30a.m. to 5:00p.m.
COMPENSATION: \$23.27 DOE + Benefits Non-Exempt Temporary Position

JOB DESCRIPTION: Performs routine maintenance and unscheduled repairs on facilities and grounds including carpentry, plumbing, and electrical tasks; Inspects facilities, equipment, and grounds for necessary repairs, improvements or preventive maintenance; Ensures facilities and equipment are kept in neat, clean and safe condition; Uses power tools and other equipment to perform skilled carpentry, electrical, mechanical, air handling, plumbing and other repairs and maintenance tasks; Monitors, maintains, operates and troubleshoots automated systems within the facilities; Responds immediately to alarms, signals or emergency situations and essential equipment breakdowns, taking appropriate action; Uses a computerized preventive maintenance program to organize maintenance schedules and maintain accurate and complete records; Schedules and implements work projects for full and part time employees and contract workers; Adheres to structural, mechanical, plumbing, and electrical codes in all assigned work; Performs other related duties as assigned; Complies with College policies, procedures, and administrative directives, as well as state, federal, and local laws, regulations, and ordinances.

REQUIRED (EDUCATION/SPECIAL SKILLS/TRAINING): High school diploma or equivalent; Four years of demonstrated professional building maintenance and/or construction work, including a combination of carpentry, electrical, plumbing, and heating experience; Good oral and interpersonal communication skills; HazMat and HazWopr certification; Demonstrated ability to interact effectively in a multi-cultural environment; Valid driver's license, and ability to present a clean DMV report prior to employment; Ability to pass a pre-employment background check and drug screen; Demonstrated ability to interact effectively in a multicultural environment, including working with various cultural organizations; Demonstrated stable employment history; and demonstrated ability to maintain confidentiality.

PREFERRED (EDUCATION/SPECIAL SKILLS/TRAINING): CDL license; Demonstrated professional construction experience in an Arctic environment; Valid driver's license; Demonstrated knowledge in one or more of the following areas: post-secondary educational work experience; North Slope Borough [NSB] institutions and organizations; Iñupiat culture, language, values, and traditions; ability to interpret and represent NSB community values, customs, and beliefs for the College; and ability to interpret and represent College actions and Western institutions to the NSB community.

PHYSICAL REQUIREMENTS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job; Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions; While performing the duties of this job, the employee is required to sit, stand, walk, use hands to finger, handle or feel objects, tools, controls, and reach with hands and arms; The employee is frequently required to stoop, kneel, crouch, or crawl and talk and hear; The employee is occasionally required to climb or balance, and may occasionally drive a vehicle; The employee must be able to lift and/or move up to 40 pounds; and Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

ENVIRONMENTAL CONDITIONS: The environmental conditions described here are representative of those an employee encounters while performing the essential functions of this job; Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions; and the employee is regularly required to work indoors with a usually moderate noise level in the work environment.

SUBMIT REQUIRED APPLICATION, COVER LETTER, AND RESUME TO:
ILISAGVIK COLLEGE P.O. BOX 749 Barrow, Alaska 99723

ATTN: Human Resources Fax: [907] 852-3936

[Application may be downloaded via <http://www.ilisagvik.edu> or contact jobs@ilisagvik.edu]
-Ilisagvik College is a Drug Free Work Place and Equal Opportunity Employer-