



# 2017 CAMPUS SECURITY REPORT

*Alaska's Only Tribal College*



# 2017

## Campus Security & Fire Safety Report



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At Iḷisaġvik College, the safety and well-being of students, staff, and guests are of paramount importance. A safe and secure environment can only be made possible with the cooperation of all members of our community. This publication is a part of Iḷisaġvik College's efforts to ensure that this collaborative endeavor is effective.

The 2017 Annual Security Report is published in compliance with the Campus Security Act of 1990, and includes important information from the previous three calendar years regarding reported offenses, crimes, arrests, and disciplinary referrals that occurred on Iḷisaġvik College property. This includes off-campus buildings within the jurisdiction of Iḷisaġvik College, public property within, immediately adjacent to, and accessible from the campus. The Annual Security also includes policies regarding crime prevention strategies, drug and alcohol use, campus security, crime prevention strategies, how to report crimes, and other related matters. The full text of this report can be located on our website at [www.ilisagvik.edu](http://www.ilisagvik.edu) under the About Us tab.

If you have any questions about this report or other issues related to the College, please feel free to contact us in the Student Success Center at (907) 852-1823.

This report is published by, and maintained by:

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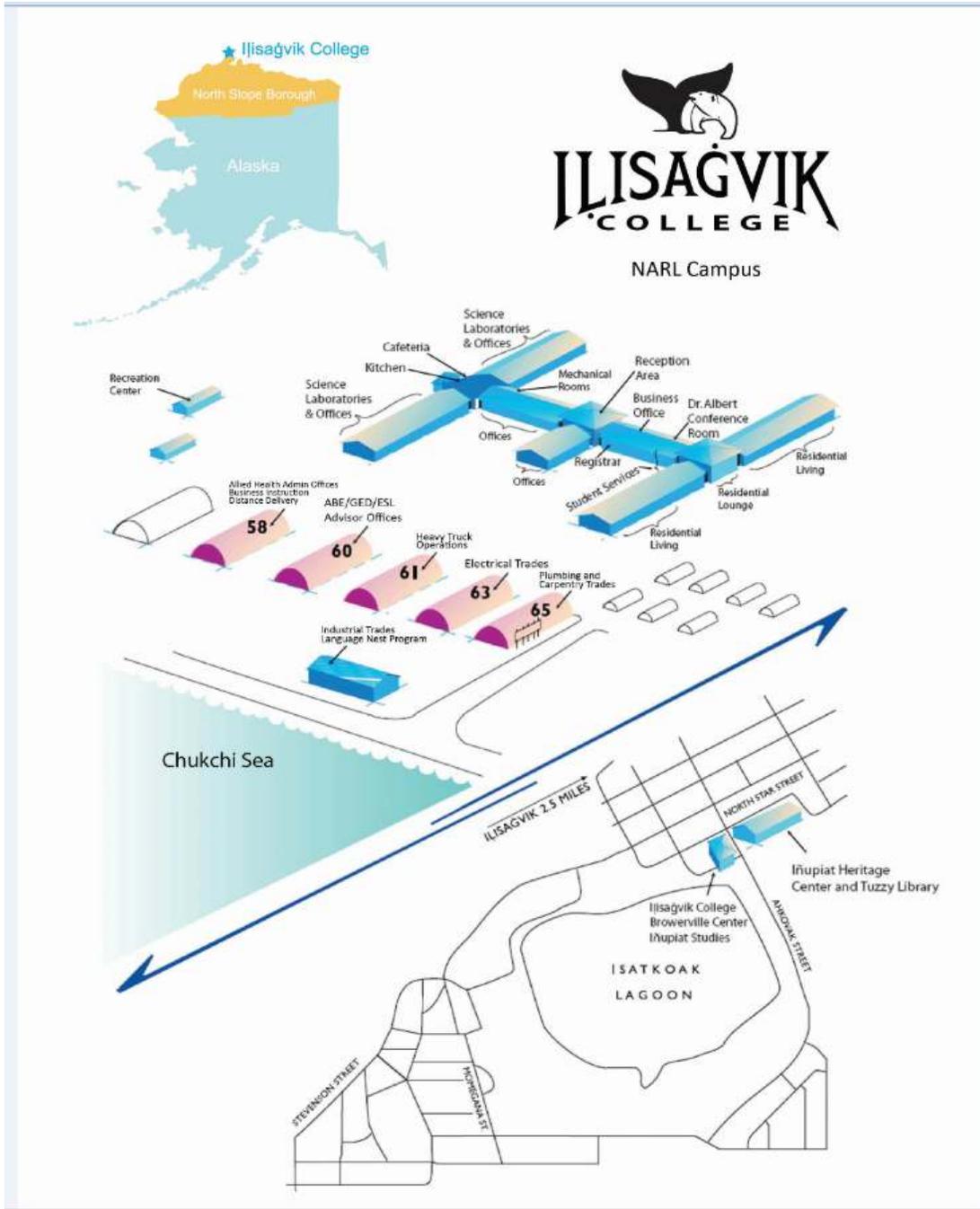
## **The Clery Act**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of, also known as the Clery Act, is a federal mandate that requires higher education institutions receiving federal aid to provide their campus and communities with an annual report about crime statistics and policies. All crime statistics are to be collected, reported, and dispersed throughout the campus community, the Department of Education, and made available to potential students and employees. The Clery Act also requires that the institutions provide timely warnings of crimes that represent a threat to the campus community.

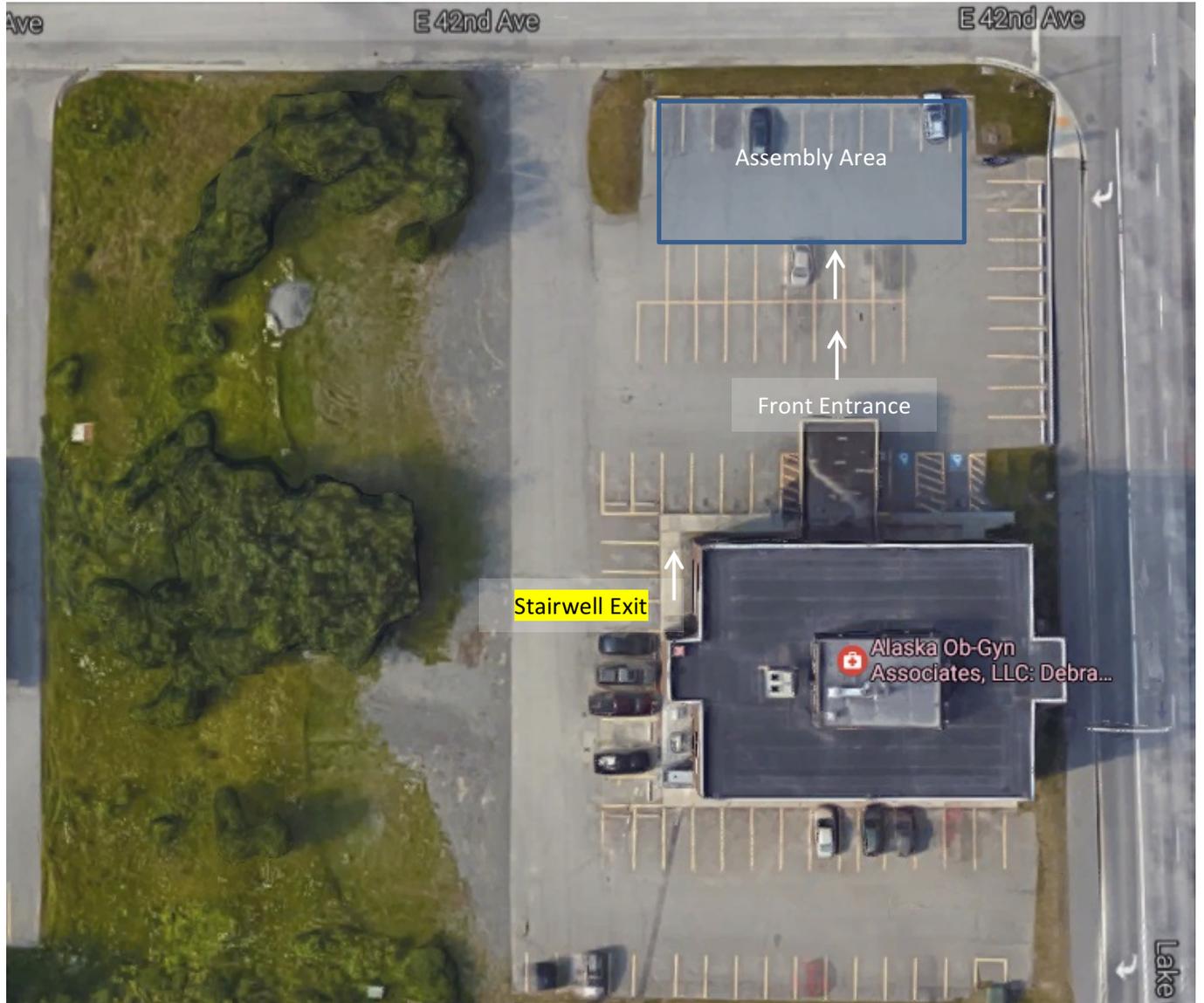
The Clery Act is enforced by the U.S. Department of Education. Failure to comply with the requirements brought forth in this act may result in large fines and suspension of participation from federal financial aid program.

# Iḷisaġvik Campus Maps

Below is an outlined map of the Clery Act geography for the Iḷisaġvik College main campus in Barrow.



### Anchorage Site



**Bethel Site**



## Campus Safety

The Dean of Students located in Student Success Center at Iḷisaġvik College prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crimes Statistics Act of 1998. This report is prepared in cooperation with local law enforcement agencies responsible for our campus locations. Internally, departments such as Student Success, Academic Affairs, Human Resources, and others provide information to comply with the Act. Campus crime, arrest and referral statistics include those reported to Iḷisaġvik College's Dean of Students, designated campus officials, and local law enforcement agencies.

Pursuant to the Student Right to Know and Campus Security Act, Iḷisaġvik College monitors criminal activity, publishes this report, and maintains a three-year statistical history on the main campus and at off campus property locations or facilities owned or used by Iḷisaġvik College.

The annual report includes reported crimes alleged to have occurred on the campus, at facilities owned or used by Iḷisaġvik College and/or recognized student organizations/clubs and the immediately adjacent surrounding public area. In order to accurately report crimes alleged to have occurred on public areas immediately adjacent to the campus, the Dean of Students annually requests crime statistics from local law enforcement agencies. A record of these inquiries is housed in the Dean of Students' Office.

### Reporting Criminal Offenses

For emergencies dial 9-1-1 or 9-9-1-1 if calling from a campus phone.

Iḷisaġvik College recognizes the preventive value of the timely publication of reported crimes and encourages students, faculty, and staff to report criminal offenses promptly to the Dean of Students/Title IX Coordinator, Executive Director of Human Resources/Title IX Investigator, Student Success Center staff, and respective deans and directors listed below:

<b>Title IX Offenses</b>	<a href="mailto:titleixcoordinator@ilisagvik.edu">titleixcoordinator@ilisagvik.edu</a>
<b>Barrow</b>	
Dean of Students	907-852-1823
Athletics & Residence Manager	907-852-1809
Executive Director of Human Resources	907-852-1838
Student Support Coordinator	907-852-1766
Dean of Academic Affairs	907-852-1818
Chief Operating Officer	907-852-1758
Dean of Workforce Development & Voc Ed	907-852-6257
<b>Anchorage</b>	
Dental Health Aide Program Coordinator	907-729-5604
ADTEP Program Manager	907-729-5600
<b>Bethel</b>	
DHAT Practitioner/Instructor	907-729-5611
ADTEP Office Specialist	907-729-3648

Currently, all faculty and staff participate in an eLearning course (Intersections: Anti-Harassment-Title VII- Title IX- VAWA Section 304) offered through Law Room. Staff members are trained to identify and report sexual misconduct. In addition, the course provides training on how to recognize and respond to harassment and discrimination. Finally, and as required by Campus SaVE, staff are provided legal definitions of the following: consent; sexual, domestic and dating violence; and stalking.

### **Definitions of Criminal Offences**

***Aggravated assault*** is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

***Arson*** is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property, etc.

***Burglary*** is the unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes; unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; house breaking; safecracking; and all attempts to commit any of the aforementioned.

***Dating violence*** is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and the existence of such relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

***Drug abuse violations*** are defined as the violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana, synthetic narcotics (demerol, methadones)' and dangerous nonnarcotic drugs (barbituates, benzedrine).

***Domestic violence*** is a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

***Hate crimes*** are committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, gender identity, religion, disability, sexual orientation, ethnicity, national origin, or disability.

**Liquor law violations** are defined as the violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Motor vehicle theft** is the theft or attempted theft of a motor vehicle.

**Murder and non-negligent manslaughter** is the willful (non-negligent) killing of one human being by another.

**Negligent manslaughter** is the killing of another person through gross negligence.

**Robbery** is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Sex offenses** are defined as any sexual act directed against another person, without the consent of the victim, including instances when the victim is incapable of giving consent.

- Rape is the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This definition includes any gender of victim or perpetrator.
- Fondling is the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- Incest is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- Statutory rape is sexual intercourse with a person who is under the statutory age of consent.
- Stalking is engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or to suffer substantial emotional distress.

**Weapons violations** are defined as the violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

### **Definitions of Geography**

As specified in the Clery Act, the following property descriptions are used to identify the location of crimes on and around Iḷisaḡvik College campus.

#### **On-Campus Building or Property**

- Any building or property owned or controlled by an institution within the same reasonably

contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and

- Any building or property that is within or reasonably contiguous to the area identified in the above paragraph, that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or retail vendor).

### ***Non-Campus Buildings or Property***

- Any building or property owned or controlled by a student organization that is officially recognized by the institution; or
- Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

### ***Public Building or Property***

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

## **Preparation and Disclosure of Crime Statistics**

The 2017 Annual Security Report is published in compliance with the Campus Security Act of 1990, and includes important information from the previous three calendar years regarding reported offenses, crimes, arrests, and disciplinary referrals that occurred on Iḷisaġvik College property. This includes off-campus buildings within the jurisdiction of Iḷisaġvik College, public property within, immediately adjacent to, and accessible from the campus. The Annual Security also includes policies regarding crime prevention strategies, drug and alcohol use, campus security, crime prevention strategies, how to report crimes, and other related matters. The full text of this report can be located on our website at [www.ilisagvik.edu](http://www.ilisagvik.edu) under the About Us tab.

## **Crime Prevention Programming**

Crime prevention is everyone's responsibility. Facilitation of campus security policies and procedures are presented in both student and new employee orientations. The Residential Advisor facilitates training for dorm students during dorm orientation.

## **How to be an Active Bystander**

Bystanders are individuals who observe or witness an incident but are not directly involved in it. We want to promote a campus community where bystanders are actively engaged in prevention of crimes without causing further harm. Below is a list of ways to be an active bystander:

- Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are okay.
- Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
- Speak up when someone discusses plans to take advantage of another person.
- Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
- Refer people to on or off campus resources for support in health, counseling, or with legal assistance

## **Accurate and Timely Reporting of All Crimes**

Prompt and accurate reporting of all crimes is imperative in providing a timely response and timely warning to community members, students, faculty, staff, and guests. Iḷisaġvik College encourages everyone on campus to immediately report all crimes and safety related incidents in an accurate and timely manner to the Student Success Center, any of the respective staff indicated above, and/or the North Slope Police Department. Please notify the Dean of Students anytime 911 services are requested on campus.

### **Campus Security**

#### *Academic and Administrative Buildings*

In lieu of a Security Department, Iḷisaġvik College works closely with the North Slope Borough Police Department to ensure campus safety and security. The North Slope Borough Police Department conducts routine patrols on campus owned facilities and facilities adjacent to Iḷisaġvik College. Patrols by the North Slope Borough Police Department are conducted 24 hours a day, seven days a week. Iḷisaġvik College does not currently have a memorandum of understanding with the North Slope Borough Police Department in order to formalize the working relationship ensuring campus security.

#### *Residential Center*

The Iḷisaġvik College Residential Center is staffed with an Overnight Monitor from 11pm to 7am, seven days a week, when students are in residence. Overnight Monitors are trained to adhere to strict visitation policies regarding entrance into the Residential Center. The Student Life Coordinator oversees the Overnight Monitors and monitors periodically to ensure compliance with policies and procedures. Overnight Monitors work closely with the Residential Advisor, who is also on duty 24 hours a day, seven days a week. The Student Success Center also provides On-Call support 24 hours a day, seven days a week. In the event of an emergency, Overnight Monitors and the Residential Advisor will notify the On-Call Student Success Center phone and the Student Life Coordinator. Students may bring visitors to the Residential Center but they must comply with Iḷisaġvik College visitation policies. The visitor must be properly signed in and must sign out upon departure.

### **Daily Crime Log**

The Iḷisaġvik College residential center keeps and maintains an easily understood crime log, recording of all crimes are reported to the Dean of Students (907-852-1823; [amanda.sialofi@ilisagvik.edu](mailto:amanda.sialofi@ilisagvik.edu)). This crime log includes information such as the nature, date, time and general location of each crime in the residential center, and the disposition of the complaint if known. The crime report log will include reported crimes that occurred in the residential center and all Clery geography. All entries shall, except where disclosure of such information is prohibited by law or such disclosure would jeopardize the confidentiality of the victim, be open to public inspection during normal business hours. 9:00 A.M. to 6:00 P.M. Monday thru Friday.

Any portion of the on campus housing crime report log older than sixty (60) days must be available

within two (2) business days of the initial report being made to the Dean of Students. If new information regarding a log entry becomes available, the log entry will be updated accordingly to reflect the most current information available.

### **Disclosure to Victims of Alleged Crimes**

Iḷisaḡvik College adheres to disciplinary procedures when students are involved in any violent crime or sex offense. Pursuant to the Family Educational Rights and Privacy Act (FERPA) a school is permitted to disclose to the harassed student information about the sanction imposed upon a student who was found to have engaged in harassment when the sanction directly relates to the harassed student.

Iḷisaḡvik College will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the Institute against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, Iḷisaḡvik College will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

### **Timely Warnings and Emergency Response**

The Iḷisaḡvik College Emergency Planning Committee, headed by chief Operating Officer, has established a communications protocol for timely notification to the college community of a serious incident when warranted. The emergency response protocols and procedures are listed by event in the Iḷisaḡvik College Emergency Plan. Depending on the situation, the college will communicate with the Iḷisaḡvik College community through its Iḷisaḡvik College email address, text messaging, Active911, and postings on the college's website and social media sites.

- Active911 is a digital messaging system that delivers alarms, maps, and other critical information instantly to all students, staff, faculty, and first responders.
- Active911 is an opt-in system and students must download the free application on their electronic devices in order to receive alerts. All students, faculty, and staff are encouraged to download the Active911 application, from the App Store of their phone carrier, to receive alerts of campus-wide emergencies and school closings. The emergency alert system will be used only when necessary in emergency situations affecting the campus, including: - campus closure due to weather - campus closure due to building infrastructure issue (no water, no electricity, etc.) - crisis situations on campus (person with weapon, violence/riot, chemical hazard, etc.) - other emergency situations deemed appropriate by the college president and designees.
- Active911 Alert Designees – The following employees are designated administrators of Active911 and have access to send emergency alerts.
  - Chief Operating Officer
  - Director of Information Technology

- PC Network Administrator
- Manager of Maintenance
- Maintenance Specialist III

### Emergency Response and Evacuation

Iḷisagvik College's Emergency Action Plan (EAP) describes the responsibilities and duties of staff, faculty, and other personnel in an event of an emergency. The EAP allows for immediate response procedures thereby minimizing danger to the campus, students, campus personnel, and visitors.

In the event of an emergency, the campus community is encouraged to dial 9-9-1-1 (if calling from desk phone), dialing 9 is not needed if calling from a cellular phone. For Fire, Police, and Ambulance services the responding agencies will be the North Slope Borough Fire Department (NSBFD) and the North Slope Borough Police Department (NSBPD).

### Emergency Phone Numbers

<b>Life Threatening Emergency Numbers</b> Fire, Paramedics, Ambulance, Police	<b>911</b>
<b>Emergency Contacts - Barrow</b> Recorded Hotline Online Alerts Cellular Phone Alert System President's Office	907-852-3333 www.ilisagvik.edu Active911 907-852-1820
<b>Non-Life-Threatening Emergency Numbers</b> Fire Department Police Station Safety and Risk Management Public Work Shop I Samuel Simmonds Memorial Hospital North Slope Borough Health Department	907-852-0234 907-852-0311 or 907-852-6111 907-852-0248 907-852-0489 907-852-4611 907-852-0366
<b>Emergency Contacts – Anchorage</b> ADTEP Program Manager DHA Program Coordinator	907-729-5600 or 907-414-5892 907-729-5604 or 907-519-8732
<b>Non-Life-Threatening Emergency Numbers</b> Fire Department Police Station ANTHC Risk Management Providence Hospital Regional Hospital Alaska Native Medical Center	907-267-4936 907-786-8900 907-729-1137 907-212-1311 907-276-1131 907-563-2662
<b>Emergency Contacts – Bethel</b> DHAT Practitioner/Instructor ADTEP Office Specialist	907-729-5611 or 907-545-1544 907-729-3648
<b>Non-Life-Threatening Emergency Numbers</b>	

Fire Department	907-543-2131
Police Station	907-543-3781
YKHC Hospital	907-543-6000

### Chain of Command in an Emergency

During the time leading up to an emergency, the following individuals are the authorized officials at Iñisagvik College. Such authority is delegated to the highest ranked official on the list with whom to contact in a timely manner:

#### Barrow

<b>President</b>	<b>Work and Cell Phone Numbers</b>
Pearl Brower	907-852-1833 / 907-952-4817
<b>Chief Operating Officer</b> Brian Plessinger	907-852-1758 / 907-855-0476
<b>Dean of Students</b> Amanda Sialofi	907-852-1823 / 907-855-1476
<b>Dean of Academic Affairs</b> Birgit Meany	907-852-1818 / 907-855-0511
<b>Dean of Workforce Development &amp; Voc. Ed.</b> Arth Brown	907-852-6257
<b>Director of Human Resources</b> Linda Stanford	907-852-1838 / 907-250-4640
<b>Chief Financial Officer</b> Kent Pendleton	907-852-1872 / 907-230-5902
<b>Director of Information Technology</b> Ezra Lockhart	907-852-1878 / 907-855-0590
<b>Manager of Maintenance</b> Tom Caraway	907-852-1852 / 907-855-0584

#### Anchorage

<b>ADTEP Director</b>	<b>Work and Cell Phone Numbers</b>
Mary Williard	907-729-5602 / 907-382-2188
<b>DHA Program Coordinator</b> Lynn Van Pelt	907-729-5604 / 907-519-8732
<b>ADTEP Program Manager</b> Rachel Schierholt	907-729-5600 / 907-414-5892

#### Bethel

<b>ADTEP Clinical Site Director</b>	<b>Work and Cell Phone Numbers</b>
Sarah Shoffstall-Cone	907-543-0987 / 907-444-8299
<b>DHAT Practitioner/Instructor</b> Trisha Patton	907-729-5611 / 907-545-1544
<b>ADTEP Office Specialist</b>	

Janet Coffey-Erickson	907-729-3648
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### **Emergency Responsibilities**

To insure emergency evacuation procedure works when needed, the following responsibilities to this plan are identified:

#### Iḷisagvik College

- A. Provide adequate signaling devices (fire alarm and strobe lights to code).
- B. Provide adequate exit signage and lighting.
- C. Designate areas of safe refuge for those who may have difficulty evacuating immediately.
- D. Make available printed procedures of this plan and required actions.

#### Individual Staff and Students

- A. Be familiar with this Emergency Response Plan.
- B. Know your building layout.
- C. Be familiar with at least two exit pathways.
- D. Request assistance when necessary.
- E. If located in a safe refuge area contact 9-911 to let them know your location.

### **Severe Weather and Natural Disaster**

Assessing weather conditions can be subjective. Many aspects are taken into consideration. Visibility might be acceptable in some parts of town and unacceptable in others. The College has to take into consideration the conditions throughout Barrow not just NARL.

The College is implementing the use of phase conditions that are used in the oil fields to determine campus closures. *(Please see chart above.)* Both visibility and road conditions are taken into consideration. (PIC = person in command.)

Here is a quick breakdown:

- If visibility is less than 500 feet, use extreme caution when traveling.
- If visibility is less than 250 feet, convoy travel is recommended *(This is why it is so important to leave as soon as we announce a campus closure. Many people are on the road at the same time and we can assure no one is stranded.)*
- If visibility is less than 100 feet, only critical travel is allowed. *(If visibility on campus goes from 500' to 100', campus will not be closed. Students, faculty and staff will remain on campus until the weather clears.)*

In order to judge conditions better, the college might implement a late-start. Late-start notifications will be determined and sent by 7:30AM on work days (Monday-Friday, excepting holidays). The roads will be reevaluated later in the morning. If conditions remain the same, the campus will be closed for the entire day.

If the NARL campus is closed, Browerville Center will be closed as well.

Tuzzy Library will announce its own closures.

Anchorage and Bethel sites will announce their own closures.

Late-starts and closures will be announced on KBRW, posted on the Iḷisaġvik website, sent via Iḷisaġvik email, and sent through Active911 app.

Your personal safety is paramount. The College has a generous leave policy and as a part of that we encourage employees to use leave if they do not feel safe about traveling.

***Earthquake:***

*If indoors:*

- DO NOT rush out of the building while it is shaking.
- Get under a desk or table or move to an inside hallway or against an inside concrete wall.
- Keep away from exterior walls, overhead fixtures, windows, filing cabinets, book cases, equipment and electrical power.
- Do not be surprised if the fire alarm or sprinkler systems come on.
- Do not use your telephone or cell phone, EXCEPT for a medical or fire emergency.

*If outdoors:*

- Get into the open, away from buildings, light poles, and power lines.

***Flood:***

*If indoors:*

- Be ready to evacuate as directed by the supervisor on duty.
- Follow the recommended primary and secondary evacuation routes – know two ways out of the building.

*If outdoors:*

- Avoid walking or driving through flood water.

***Blizzard:***

*If indoors:*

- Stay calm and await instructions from the supervisor on duty.
- Stay indoors.

*If there is no heat:*

- Close off unneeded rooms or areas.
- Stuff towels or rags in cracks under doors.
- Cover windows at night.
- Eat and drink. Food provides the body with energy and heat. Fluids prevent dehydration.
- Wear layers of loose-fitting, light-weight, warm clothing, if available.

**Fire Safety and Evacuation Procedures**

Working closely with the Student Success Center, the Director of Operations, Human Resources, and the North Slope Fire Department. Fire drills are conducted periodically, and in the event of a fire or fire alarm activation, the Student Success Center, Director of Operations, and Maintenance personnel respond to the scene. Iḷisaġvik College has a fire evacuation plan for all its administrative and academic buildings as well as evacuation plans for other emergencies. It is the responsibility of all Iḷisaġvik College personnel, working together, to quickly and safely evacuate students from any area where the threat of fire or smoke may exist. The actual fighting of any fire on campus is left to the North Slope Borough Fire Department. If you hear the fire alarm sounding, you must leave the building.

The Residential Center is protected by fire detection systems, including sprinkler systems in every room. The Residential Center is inspected to ensure that the fire extinguishers are in their appropriate locations. Residents are instructed regarding the fire safety procedures and specific items that are prohibited in the Residential Center. Evacuation drills are conducted periodically. The college imposes disciplinary action and can evict students from the Residential Center for serious or multiple violations of fire safety policies.

Annual Fire Safety Report the Higher Education Opportunity Act (HEOA, July 2010) specifies new campus safety requirements regarding fire safety issues. The statistics are collected via the Department of Education's web-based Campus Safety and Security Survey. Any institution that maintains on-campus student housing facility must collect fire statistics, keep a "fire log" and publish an annual Fire Safety Report. These requirements are new and separate from the Clery Act requirements. Iḷisagvik College keeps a hard copy of its Fire Log. The copy is available from Iḷisagvik's Dean of Students. The fire log for the recent 60-day period is open to public inspection, upon request, during normal business hours. The portion of the log that is older than 60 days will be made available within two business days of a request for public inspection. Information in the fire log is used to gather the statistics that are required for the Annual Fire Safety Report discussed above. ***Definition of a Fire:*** For the purposes of fire safety reporting, a fire is, "Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner."

### **Description of Fire Safety System for Housing Facility**

Iḷisagvik College's fire safety system for our residential facility is maintained by Iḷisagvik's Maintenance and Operations Department. The building has a full sprinkler system, room smoke detectors are hard wired, fire extinguisher devices are provided, evacuation plans/ placards are posted and fire drill are conducted every school year.

### **Fire Emergencies**

#### ***If there is a fire in your work area:***

- First, pull the alarm—if it is SAFE. Then call 911 to provide details of the situations. Stay calm.
- Be prepared to answer the following questions:
  - Where is the emergency located?
  - What is the emergency? (Fire, medical, hazardous materials, etc.)
  - How did it happen?
  - When did it happen/time and day?
  - Who are you? (your name)
- Gather any information that may be useful for the emergency responders (e.g. are there any injuries involved?)
- Do not hang up until instructed to do so by the dispatcher.
- **DO NOT FIGHT THE FIRE.** Evacuate the building as soon as the alarm sounds and proceed to the designated Emergency Assembly Area (Muster).

- On your way out, warn others to **GET OUT**.
- Take prescription medications and winter gear with you if at all possible; it may be hours before you are allowed back in the building. Do not return to your office to get these items. Evacuate
- Move away from fire and smoke. Close doors and windows if time permits.
- Touch closed doors. Do not open them if they are hot.
- Move well away from the building and go to your designated Muster.
- Do not leave area until your status is reported to your supervisor or instructor.
- Do not re-enter the building or work area until you have been instructed to do so by the emergency responders.

## Fire Responsibilities

### *Employee is responsible for:*

- Respond to building exit points
- Encourage occupants to evacuate
- Prevent occupants from re-entering building until all clear is given
- Communicate status of emergency to Incident Commander and building occupants

### *Supervisors/Administration is responsible for:*

- Implementing the Emergency Action Plan
  - a. Familiarize yourself often, know and understand your building's EAP.
  - b. Meet and be familiar with the occupants of your building.
  - c. Understand all evacuation routes AND EXIT POINTS. Be familiar with at least two exit pathways.
  - d. Understand your building's emergency assembly point/muster station
- Evacuation Process
  - a. A full complete evacuation is required per Iḷisaġvik College Policy.

**It is the Iḷisaġvik College's policy to have all building occupants evacuate any campus building upon activation of the building's fire alarm system.**
  - b. Encourage occupants to evacuate.
  - c. During winter months, be prepared; keep your coat/jacket close at hand. Don't attend meetings out of your area without taking your coat/jacket.
  - d. Assemble your occupants at the whale bones or Hut 58.
  - e. Take attendance of your building occupants. Report attendance to Site Supervisor or designee
  - f. Report possible missing occupants in the building to the responding emergency personnel.
  - g. Building occupants shall not enter/return to the building until an **"all clear"** signal is given from Fire Department personnel, other official Emergency responder or the Site Supervisor.
- Disabled Occupants

- a. Keep apprised of any disabled occupants in your building.

### **Employee Accountability Procedures After Evacuation**

In the event of an evacuation signaled by the building alarm system, *all occupants will promptly exit the building* by the nearest exit. Once clear of the building, go to the designated muster station. Check in with your site supervisor for attendance. After evacuation, do not re-enter the building until told it is safe to do so by an official emergency responder.

There are not critical operations at the Iḷisaḡvik College building site for which an employee is required to remain in the building during an emergency. *When the alarm sounds, take personal responsibility and GET OUT.*

### **Medical Emergencies**

Call the medical emergency phone number **(9-911) or 911** from your cellular phone  
Provide the following information:

- Nature of the medical emergency.
- Location of the emergency (address, building, room number).
- Your name and phone number from which you are calling.

**DO NOT** move a victim unless absolutely necessary (only if imminent danger to life exists).

## Alcohol and Drugs

Iḷisaġvik College prohibits the unlawful possession, use, manufacture, or distribution of marijuana and illegal drugs in the workplace, on the campus, or at any College activities. Penalties for violation of this policy are indicated below.

### Student Code of Social Conduct

The Iḷisaġvik Student Code of Social Conduct is found in the *Student Handbook*.

Applicable sections include:

The Code of Social Conduct applies whenever a student is on College grounds, in College facilities or is participating in a College-related or sponsored activity or function, whether occurring on or off campus. In addition to this Code of Social Conduct, all students are expected to obey all local, state and federal laws. Violations of the Code of Social Conduct carry serious consequences.

Iḷisaġvik College reserves the right to notify the emergency contact of the student regarding any health or safety risk, change in student status or conduct situation, particularly alcohol and other drug violations. Iḷisaġvik College also reserves the right to designate which staff and faculty have a need to know about individual conduct reports.

- The possession, manufacturing, transportation, use, sale, distribution or being under the influence of any alcoholic beverage, marijuana or illegal drug, including unauthorized prescription drugs.
- Use or possession of Marijuana and other illegal substances

### Policy

In accordance with state and federal guidelines, Iḷisaġvik College supports and maintains a drug-free living and learning environment and workplace for its students, faculty and staff. In addition, the College recognizes and supports the need to continue to take a firm stand on the issue of drug and alcohol abuse prevention and education. The following behaviors will not be tolerated on College property or at any college-sponsored event on or off campus:

- Possession of alcohol, marijuana, or illegal drugs.
- Manufacturing of alcohol, marijuana, or illegal drugs.
- Consumption or use of alcohol, marijuana, or illegal drugs.
- Furnishing, selling or purchasing alcohol, marijuana, or illegal drugs.
- Being under the influence of alcoholic beverages, marijuana or illegal drugs on campus property or at College sponsored activities and functions.

Violations of this policy may result in disciplinary action, up to and including immediate expulsion. Students receiving Title IV funds who are convicted of a criminal drug offense during the period of enrollment for which the funds were awarded will lose eligibility for all Title IV funds.

## Employees

Iḷisaḡvik College is committed to providing a drug and alcohol-free workplace. Employees may not engage in the use, distribution, dispensation, possession, or manufacture of a controlled substance, and may not be under the influence of alcoholic beverages, marijuana, inhalants, intoxicants or illegal drugs, while on College premises, operating College equipment or vehicles. A violation of this policy by a current employee is grounds for immediate disciplinary action, up to and including termination of employment (Drug-Free Workplace §18.5).

## Definitions

Illegal Drugs: the non-medical use and/or possession of a variety of drugs that are prohibited by state or federal law.

Drug Abuse: the misuse of prescription and/or illegal drugs with negative consequences.

Alcohol Abuse: excessive drinking that can turn into alcohol dependence.

Under the Influence: state of intoxication and or under the effect of drugs.

## Disciplinary Procedures and Sanctions

### *Students*

Students who violate the College's policy or federal, state and local laws regarding alcohol, marijuana and illegal drugs are subject to disciplinary action up to and including expulsion from Iḷisaḡvik College housing and may be subject to arrest. The following procedures for violation of this policy are in place for the protection of all students and the College. The College reserves the right to take a more serious level of action depending on the nature and severity of the offense.

- Students who are found to be in violation of this policy will meet with the departmental director or his/her designee within 72 hours of the reported violation.
- The *first violation* of this policy will result in a letter of warning from the Dean of Students and the student will be placed on behavioral contract.
- A *second violation* of this policy will result in the expulsion of the student from Iḷisaḡvik College housing. Documentation of Removal from Residential Center will be placed in permanent student files in the Student Success Center.
- A *third violation* of this policy will result in suspension from the student's academic program for a specified length of time. The student will not be eligible for student housing the following semester. The student may re-apply for residential housing for subsequent semesters.
- The North Slope Borough Police will be called in the event it is determined an intoxicated student is under the legal drinking age of 21.

- The North Slope Borough Police will be called in the event it is determined or suspected that a student is selling, buying or in possession of alcohol, marijuana or illegal drugs on the Iḷisaḡvik campus.
- Students enrolled in certain vocational programs, especially those involving the operation of equipment, may be subject to alcohol and drug testing.
- The student is subject to immediate expulsion from Iḷisaḡvik College housing and/or separation from the College if it is determined the student in fact bought, sold or possessed alcohol, marijuana or illegal drugs.

### ***Employees***

Violations of the Drug-Free Workplace policy I grounds for immediate disciplinary action, up to and including termination of employment. In the College's discretion, other appropriate action may be taken or offered to the employee.

### **Health Risks**

The outlined health risks were taken directly from the National Institute of Drug Abuse website. A more complete and detailed accounting can be found on their website at [www.drugabuse.gov](http://www.drugabuse.gov).

#### ***Alcohol:***

*Alcohol* consumption can damage the brain and most body organs. Areas of the brain that are especially vulnerable to alcohol-related damage are the cerebral cortex (largely responsible for our higher brain functions, including problem solving and decision making), the hippocampus (important for memory and learning), and the cerebellum (important for movement coordination).

#### ***Substances:***

*Heroin* is a powerful opioid drug that produces euphoria and feelings of relaxation. It slows respiration, and its use is linked to an increased risk of serious infectious diseases, especially when taken intravenously. People who become addicted to opioid pain relievers sometimes switch to heroin instead, because it produces similar effects and may be cheaper or easier to obtain.

*LSD* is one of the most potent hallucinogenic, or perception-altering, drugs. Its effects are unpredictable, and abusers may see vivid colors and images, hear sounds, and feel sensations that seem real but do not exist. Users also may have traumatic experiences and emotions that can last for many hours.

*MDMA* (Ecstasy or "Molly") produces both stimulant and mind-altering effects. It can increase body temperature, heart rate, blood pressure, and heart-wall stress. MDMA may also be toxic to -nerve cells.

*Amphetamines*, including methamphetamine, are powerful stimulants that can produce feelings of euphoria and alertness. Methamphetamine's effects are particularly long-lasting and harmful to the brain. Amphetamines can cause high body temperature and can lead to serious heart problems and seizures.

*Cocaine* is a short-acting stimulant, which can lead users to take the drug many times in a single session (known as a “binge”). Cocaine use can lead to severe medical consequences related to the heart and the respiratory, nervous, and digestive systems.

*Inhalants* are volatile substances found in many household products, such as oven cleaners, gasoline, spray paints, and other aerosols, that induce mind-altering effects; they are frequently the first drugs tried by children or young teens. Inhalants are extremely toxic and can damage the heart, kidneys, lungs, and brain. Even a healthy person can suffer heart failure and death within minutes of a single session of prolonged sniffing of an inhalant.

*Marijuana* is the most commonly abused illegal substance. This drug impairs short-term memory and learning, the ability to focus attention, and coordination. It also increases heart rate, can harm the lungs, and can increase the risk of psychosis in those with an underlying vulnerability.

*Prescription medications*, including opioid pain relievers (such as OxyContin® and Vicodin®), anti-anxiety sedatives (such as Valium® and Xanax®), and ADHD stimulants (such as Adderall® and Ritalin®), are commonly misused to self-treat for medical problems or abused for purposes of getting high or (especially with stimulants) improving performance. However, misuse or abuse of these drugs (that is, taking them other than exactly as instructed by a doctor and for the purposes prescribed) can lead to addiction and even, in some cases, death. Opioid pain relievers, for instance, are frequently abused by being crushed and injected or snorted, greatly raising the risk of addiction and overdose. Unfortunately, there is a common misperception that because medications are prescribed by physicians, they are safe even when used illegally or by another person than they were prescribed for.

## **Education Program**

### ***Students***

- The Student Success Center shall provide training and education (once each semester) about the dangers and risks of illegal drugs and alcohol abuse.
- The Student Success Center will post Iḷisaġvik’s drug and alcohol policy and programs in prominent public areas around campus.
- This policy will also be included in the *Student Handbook*.

### ***Employees***

- Iḷisaġvik College maintains a drug-free awareness program to inform employees about the dangers of drug and alcohol abuse in the workplace, the College’s Drug-Free Workplace policy, and the availability of substance abuse counseling, rehabilitation and employee assistance programs. The College encourages employees concerned with any personal substance abuse issues to seek assistance from a qualified substance abuse counseling or rehabilitation program.

## **Alcohol and Drug Resources**

Students experiencing substance abuse-related issues are strongly encouraged to seek counseling and treatment services. Anyone seeking additional information about treatment related to alcohol and drug problems can contact the Dean of Students office. Requests for assistance will be kept in confidentiality and will be provided on a need to know basis only.

### **National**

*The National Institute on Drug Abuse Hotline*

1-800-662-HELP

### **Local**

*North Slope Borough Behavioral Health Services*

1-907-852-0366

5200 Karluk Street, Barrow, AK 99723

*Arctic Slope Native Association*

1-907-852-4611

1295 Agvik Street, Barrow, AK 99723

### **State**

*Alcoholics Anonymous – Alaska*

1-907-272-2312

[www.area02alaska.org/](http://www.area02alaska.org/)

*Narcotic Anonymous –Alaska*

1-907-277-5483

*Intervention Helpline*

1-907-272-1174

[www.interventionhelpline.org](http://www.interventionhelpline.org)

## **Related College Policies and Procedures**

### **Residential Center Policies and Procedures**

When students sign the Residential Center housing contract and move into the Residential Center, they agree to the terms and conditions of this contract. Residents are responsible and will be held accountable for their actions. Please review all rules and regulations carefully.

The Residential Center has personnel working 24 hours a day, with an Overnight Monitor posted in the Student Lounge. Overnight Monitors are responsible for ensuring that all guests sign in and out. Residents are responsible for signing their guests in and out.

Iḷisaġvik College expects students to act independently and maturely while in the Residential Center. Policies and procedures are established to outline standards by which all members of the community can live together, and to ensure that residents' rights are not violated. Iḷisaġvik College is committed to protecting individual rights as well as the rights of all members of the community.

When policy violations occur, an incident report will be completed to document the situation. Penalties will be automatically imposed for infractions that are clearly noted in the Residential Center Occupant Agreement Form and the Student Handbook.

## Violence Against Women Act

The Violence Against Women Act (VAWA) is a landmark piece of legislation that sought to improve criminal justice and community-based responses to domestic violence, dating violence, sexual assault and stalking in the United States. The passage of VAWA in 1994 and its reauthorization in 2000, 2005 and 2013, has changed the landscape for victims who once suffered in silence. Victims of domestic violence, dating violence, sexual assault and stalking have been able to access services, and a new generation of families and justice system professionals has come to understand that domestic violence, dating violence, sexual assault and stalking are crimes that our society will not tolerate.

On March 7, 2013, President Obama signed into law the Violence Against Women Reauthorization Act of 2013, or "VAWA 2013." VAWA 2013 recognizes tribes' inherent power to exercise "special domestic violence criminal jurisdiction" (SDVCJ) over certain defendants, regardless of their Indian or non-Indian status, who commit acts of domestic violence or dating violence or violate certain protection orders in Indian country. The Violence Against Women Reauthorization Act of 2013 (VAWA) ([Pub. L. 113-4](#)), which, among other provisions, amended section 485(f) of the HEA, otherwise known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). The Clery Act requires institutions of higher education to comply with certain campus safety- and security-related requirements as a condition of their participation in the title IV, HEA programs. Notably, VAWA amended the Clery Act to require institutions to compile statistics for incidents of dating violence, domestic violence, sexual assault, and stalking and to include certain policies, procedures, and programs pertaining to these incidents in their annual security reports.

## VAWA Crime Definitions

State of Alaska Family Law Glossary

**Domestic Violence** – Violence or abuse is a pattern of behavior used to establish power and control over another person through fear and intimidation, often including the threat or actual use of violence. Abuse of family members can take many forms, including emotional abuse, economic abuse, sexual abuse, using children, threats, intimidation, isolation, and a variety of other behaviors used to maintain fear, intimidation and power.

**Sexual Assault** – A crime involving a sexual act against you without your consent, or does a sexual act with a minor.

**Stalking** – A crime in which a person knowingly and repeatedly contacts you or a family member without your consent, and that places you in fear of your own death or physical injury or the death or physical injury of a family member.

Clery Act

**Dating Violence** – Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

**Rape** - is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

**Fondling** - is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

**Incest** - is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape** - is defined as sexual intercourse with a person who is under the statutory age of consent.

**Consent** - is the voluntary, informed, un-coerced agreement through words or actions freely given, that a reasonable person would interpret as a willingness to participate in mutually agreed-upon sexual acts. Consensual sexual activity happens when each partner willingly and affirmatively chooses to participate.

- Both individuals are physically free and capable to act
- Both individuals are willing and clear about their intent to engage in sexual activities
- Silence may not in and of itself constitute consent
- Past consent of sexual activities doesn't imply ongoing future consent.

**Prevention Programs** - These are defined as programs that new students, staff and employees must be offered that promote awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking.

**Bystander Intervention** - involves engaging in a negative situation to help stop it. Such situations may include sexual violence, potential sexual violence, or speaking out against statements, attitudes or behaviors that may perpetuate a culture endorsing violence.

- Be Aware. If you or someone else is in immediate danger, dial 911.
- Assume Personal Responsibility. Step in and take action.
- Know How to Help. Speak up and or refer people to local resources.

VAWA Data	Year	On-Campus	Non-Campus	Public Property
Domestic Violence	2016-2017	0	0	0
Dating Violence	2016-2017	0	0	0
Stalking	2016-2017	0	0	0
<b>Totals</b>	2016-2017	0	0	0

## Gender-Based and Sexual Misconduct Policy

Iḷisaġvik College has a zero-tolerance policy for gender-based and sexual misconduct. Members of the College community and visitors have the right to be free from all forms of gender and sex-based discrimination, including sexual violence, sexual harassment, stalking, domestic violence, and dating violence.

**Iḷisaġvik College prohibits rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, domestic violence and all other forms of gender-based misconduct.**

In the event that these events do occur, Iḷisaġvik takes the matter very seriously. Iḷisaġvik will take steps to stop the behavior, prevent its recurrence, and provide remedies to the victims.

Sexual misconduct can include attempted or unwanted sexual activity perpetrated upon a person, regardless of gender or sexual orientation, without that person's consent, including but not limited to rape, sexual harassment or sexual assault. This may include sexual activity coerced through physical or verbal threats, force or other forms of manipulation and sexual activity when one person cannot give consent due to incapacitation. Such activities are against the law and are a direct violation of Iḷisaġvik College's Code of Social Conduct. When violations are believed to have occurred, disciplinary action (both institutional and legal) can and will be pursued.

Sexual harassment is a form of sex discrimination that involves unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature where:

- submission to such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment or education;
- submission to or rejection of such conduct by an individual is used as the basis for retaliation, or for other employment or academic decisions affecting that individual; or such conduct has the purpose or necessary effect of unreasonably interfering with an individual's work or creating a hostile, intimidating, or offensive working, living or learning environment; and (a) such conduct is known by the offender to be unwelcome, harmful or offensive; or (b) a person of average sensibilities would.

## **Procedures for Responding to Reports of Gender-Based and Sexual Misconduct**

When the College receives a report of gender-based or sexual misconduct, the Title IX Coordinator is notified. When the complainant (the person making the allegations of misconduct) chooses, or the College believes it is necessary, the Title IX Coordinator will initiate a prompt, fair and impartial investigation, which may lead to the imposition of sanctions upon the respondent (the person alleged to have committed the misconduct). Staff and faculty are required to complete Title IX training annually with the Title IX Coordinator and or Title IX Investigator. Law Room program is also utilized to provide training to staff and faculty.

The Title IX investigator will complete an official investigation and the College will hold a hearing. The College will reveal information about its investigation, hearing, and disciplinary proceedings only to those who need to know in order to carry out their duties and responsibilities. During the investigation and hearing, the complainant and respondent will have an opportunity to make statements and provide other evidence. Because every case is different, each investigation and hearing will be tailored to the specific facts of the case while maintaining a meaningful opportunity for the complainant and respondent to be heard. Although the College will encourage the complainant and respondent to participate in the process, they may decline to participate and the College may continue the process without their participation.

Through the process, the complainant and respondent are entitled to the same opportunities for a support person or advisor of their choice, including any meeting, conference, review or other procedural action. They will also be provided with written notice of any meetings in which they may participate. Once complete, the complainant and respondent will be informed, promptly and in writing, of the outcome, including the findings, conclusions, sanctions (if any) and the rationale for these decisions. If gender-based or sexual misconduct is found, the College will discipline the offender. Sanctions range from warnings up to expulsion or termination of employment.

All parties will be informed of the College appeal processes, and their rights to exercise a request for appeal.

## **Disciplinary Action**

Where there is probable cause to believe the college's regulations prohibiting sexual misconduct have been violated, the college will pursue disciplinary action through its own channels. This discipline includes the possibility of suspension or expulsion from the college.

An individual charged with sexual misconduct will be subject to college disciplinary procedures, whether or not prosecution under the Alaska State Criminal Statutes is pending.

Iḷisaġvik College will make every effort to be responsive and sensitive to the victims of these serious crimes. Protection of the victim and prevention of continued trauma is the college's priority. When the victim and the accused live in the same residence hall, an immediate hearing with the Title IX Coordinator will be held to determine the need for modifying living arrangements.

Assistance for any other personal or academic concerns will be reviewed and options provided.

During the disciplinary process, the victim's rights are:

- to have a person or persons of the victim's choice accompany the victim throughout the disciplinary hearing;
- to be present during the entire proceeding;
- As established in the state criminal codes, to be assured that the victim's irrelevant past sexual history will not be discussed during the hearing;
- to make a "victim impact statement" and to suggest an appropriate penalty if the accused is found in violation of the code; and
- to be informed immediately of the outcome of the hearing.

During the disciplinary process, the rights of the accused are as described under Policy Violation Procedures, which is available in the Student Handbook.

## **Awareness Programs**

Educational programs are offered annually during orientation to promote awareness of rape and sex offenses are presented regularly to the Iḷisaġvik College community by the Human Resources Department, the Student Success Center, and the North Slope Borough Health Department.

## **Ongoing Prevention**

- Let others know where you are going and when you expect to return.

- Walk with confidence and alertness. Assailants are less likely to target a person who appears assertive and difficult to intimidate.
- Report suspicious persons immediately to Security.

### **Acquaintance Rape**

- Most acquaintance rapes involve alcohol and/or drugs. Both men and women should avoid drugs and excessive alcohol in a dating situation.
- Don't allow your judgment to become impaired.

### **Women: Alternatives to Vulnerability**

- Be aware that more than 60 percent of all reported rapes occur between acquaintances and four out of every ten rapes occur at home.
- Conduct first dates in public places and in groups.
- Communicate your sexual limits clearly.
- Don't send mixed messages.
- Remember that leaving a party or other social event with someone you have just met can be dangerous.

### **Men: Appropriate Behavior**

- Never force, pressure, or coerce anyone to have sex.
- Don't take silence as consent.
- Respect the word "no."
- Don't have sex with anyone who is intoxicated.
- Be aware that having intercourse with someone who is unable to give consent or is physically helpless is rape.

### **Bias Crime Prevention Policy**

It is Iḷisaġvik College's mandate to protect all members of the Iḷisaġvik College community by preventing and prosecuting bias or hate crimes that occur with the campus' jurisdiction.

Hate crimes, also called bias-related crimes, are criminal activities motivated by bias or attitude against an individual or group based on perceived or actual personal characteristics, such as race, religion, ethnicity, disability, gender, or sexual orientation. The Hate Crime Statistics Act of 1990 was enacted to collect data based on hate crimes. In 2008, the Clery Act was amended to include larceny-theft, simple assault, intimidation, and destruction/damage/vandalism or property (except arson) as reportable categories of hate crimes.

Penalties for bias-related crimes are very serious and may lead up to imprisonment depending on the nature of the underlying offense, use of violence, or previous convictions of the offender. Perpetrators who are students will also be subject to campus disciplinary procedures, which may result in disciplinary actions leading up to expulsion.

In addition to preventing and prosecuting hate crimes, the Student Success Center assists in addressing bias-related activities that have not reached criminal levels. These activities, referred to as bias incidents and defined as acts of bigotry, harassment, or intimidation directed at a member of the college community based on national origin, ethnicity, race, age, religion, gender, sexual orientation, disability, color, creed, veteran status, or marital status, may be addressed through the Iḷisaġvik College Campus Code of Conduct. Bias incidents can be reported to the Student Success Center as well as to Human Resources, located in the campus main building,

### **Missing Student Policy**

Iḷisaġvik College, regardless of your age, will abide by federal mandate and notify a custodial parent or guardian if health and safety are a potential issue, as in the case of a missing person report. Law enforcement authorities will also be notified by Student Success Center no later than 24 hours after the filing of the report.

Residents of the Residential Center fill out a Student Profile sheet that includes emergency contact information. This information is part of the housing application that students fill out when they apply for on campus housing. The person(s) listed will be notified in the event that a student is determined to be missing. Access to this information will only be granted to authorized campus officials and law enforcement officers in development of an investigation.

Parents will be notified in the event that an un-emancipated student under the age of 18 is determined to be missing no later than 24 hours.

The protocol and procedures to be followed when a student is determined to be missing are listed in the college's Emergency Plan. The Student Success Center is responsible for implementing the Missing Student Protocol.

### **Confidentiality and Mandatory Reporting**

The College values the privacy of its students and other community members. Federal and state laws, however, impose reporting obligations on College employees that may require them to share information from a report of gender-based or sexual misconduct. When College employees have an obligation to report to others, they will protect students' privacy to the greatest extent possible. If you have questions about a College employee's reporting requirements, information and resources are available with the Student Life Coordinator in the Student Success Center.

### **Confidential Resources**

The following are confidential resources for students to learn about options for obtaining additional support from the College and others. These confidential resources will not report the incident without the student's permission.

#### ***North Slope Borough Arctic Women in Crisis***

5125 Herman Street

Barrow, AK 99723

24-hour Crisis Number: 1-800-478-0267 or (907) 852-0261

### ***Iḷisaġvik College***

Student Success Center Staff Advocates

Asst. Dean of Students/Advocate: 852-1779

Student Life Coordinator/Advocate: 852-1809

### **Additional Resources (Non-Confidential)**

The College encourages students to report incidents of gender-based or sexual misconduct to the Title IX Coordinator so that the College can investigate and respond effectively. Any College employee (other than the confidential resources listed above) who receives a report is required to inform the Title IX Coordinator about the incident.

#### ***Title IX Coordinator:***

Dean of Students

(907) 852-1823

#### ***Title IX Investigator:***

Executive Director of Human Resources

(907) 852-1838

[titleixcoordinator@ilisagvik.edu](mailto:titleixcoordinator@ilisagvik.edu)

Students may also report incidents of gender-based or sexual misconduct to the North Slope Borough Police Department. The College can assist in making these reports. The Title IX Coordinator or his/her designee can help arrange a meeting with law enforcement authorities as well as accompany students during the meeting.

#### ***North Slope Borough Police Department***

1068 Ahkovak Street, Barrow AK 99723

907-852-6111

If you or someone you know is in immediate danger or needs medical attention **CALL 9-1-1.**

### **Voluntary Confidential Reporting**

If you are the victim of a crime and do not want to pursue action within the Iḷisaġvik College campus or via law enforcement, you may still want to consider making a confidential report. To disclose confidentially and to receive services, you may contact an advocate with the Arctic Women in Crisis or the Behavioral Health Division of the North Slope Borough Health Department.

With your permission, the above listed agencies can file a report on the details of the incident without revealing your identity. The purpose of this report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, Iḷisaġvik College can keep an accurate record of the number of incidents involving

students, determine where there is a pattern of crime with regard to a particular location, method or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

- **Dean of Students/Title IX Coordinator**, in person in the Student Success Center, by telephone at (907) 852-1823, via email [amanda.sialofi@ilisagvik.edu](mailto:amanda.sialofi@ilisagvik.edu) and/or to the appropriate law enforcement agency.
- **Anonymous Reports**, may also be submitted to the following email address [titleixcoordinator@ilisagvik.edu](mailto:titleixcoordinator@ilisagvik.edu).

The Dean of Students can assist the complainant in completing reports. These reports may be forwarded to the appropriate police department. Reports will also be shared with other departments on campus as appropriate. Dean of Students/Title IX Coordinator will assist police department(s) with investigations as required. Depending on many factors of crime reporting the College may be required by law to release information based on the events or nature of the crime.

Iḷisagvik College will work with the Arctic Women in Crisis (AWIC) center to establish a memorandum of agreement that would provide students access to an on-call counselor and or victim advocate 24/7.

## Crime and Fire Statistics

At Iḷisaġvik College, the safety and well-being of all students, staff, faculty, and visitors are of utmost importance. A safe and secure environment can only be achieved through the cooperation of all members of the college community. Iḷisaġvik College accepts the responsibility of providing a campus environment free from threats to personal safety and enhances the educational process. Students and their parents expect the college campus and the measures taken to promote precautions and swift responses to crises.

The Campus Security Act of 1990 requires all post-secondary institutions receiving federal aid to provide an annual report regarding crime statistics and policies. These statistics disclose incidents that were reported, whether or not those reports were ever confirmed; the fact that the incident actually occurred, or that, if it occurred, or if it was a criminal offense.

The categories for which we report these statistics are also required by law. For the purpose of these statistics, “on campus” means Iḷisaġvik College buildings, which are located on Iḷisaġvik College’s main campus. “Non-campus” refers to Tuzzy Consortium Library located at 5241 North Star Street, and Browerville Center, located at 4493 North Star Street. “Public property” means the public property that is immediately adjacent to and accessible from Iḷisaġvik College; this includes sidewalks and public roads, Umiaq and Ukpeagvik Iñupiat Corporation building properties adjacent to Iḷisaġvik College. Incidents reported as having occurred in or on one of those public properties are not included in the statistics for incidents reported to have occurred “on campus.” Incidents occurring on contiguous streets surrounding Iḷisaġvik College facilities are included to the extent that statistics are available from the North Slope Borough Police Department.

Please direct all inquiries to the Student Success Center at (907) 852-1823.







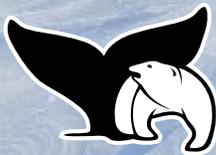
IḷISAḠVIK COLLEGE Crime Report from August 1, 2016 - August 31, 2017

LOCATION	Number involving alcohol	Number of involving drugs	Number of Domestic Violence	Traffic Stop	DUI	ATTEMPTED & OR SA	MISC
College Campus	0	0	0	3	0	0	3
Tuzzy Library	0	0	0	0	0	0	0
Barrow Annex/ Center College	0	0	0	0	0	0	1

\* Miscellaneous

Polar Bear Report	2
Fox Report	1
Iḷisaḡvik Browerville Open Door Report	1
Traffic Report	3

- Our local North Slope Borough Police Department (NSBPD) sent the following data but they do not distinguish between Clery geography and non-Clery geography. There are private housing unit and other buildings/facilities that are not owned or operated by Iḷisaḡvik College in the same patrol NSBPD sector as Iḷisaḡvik College Clery Geography.



**ILISAGVIK**  
COLLEGE

*Alaska's Only Tribal College*



[www.ilisagvik.edu](http://www.ilisagvik.edu)

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