



**Spring 2021 Operational Plan
Remaining In Phase III, Limited Operation
Announced: 11/5/2020**

Please Note: For further clarification or information about the Spring 2021 Kick Off Plan, please review *Ilisaġvik College's COVID Response Plan*. We will remain in Phase III, Limited Operations. This means that all requirements from Phase III continue such as face coverings when interacting with others, or in communal spaces on campus.

Instruction

- Academic classes, will be delivered via distance delivery
 - Faculty work with Dean of Instruction to determine alternate formats based on instructional need.
- Vocational Education classes in-person, limited number of students to maintain social distancing.
 - Some part of classes may be offered via distance delivery to limit in-person, hands on time
- Industrial Safety
 - Village in-person Instruction only, IF Village requests
 - Classes will be set up for via distance delivery
- CDL/Heavy Equipment classes in person, limited number of students to maintain social distancing.
 - Some part of classes may be offered via distance delivery to limit in-person, hands on time. Class will be held if circumstances permit students to earn their license. Implementing protective measures.
- WFD Classes
 - Will offer classes via distance delivery if possible
 - Any limited in-person instruction to be determined on case-by-case. Implementing protective measures.
- AE/GED
 - Distance Delivery available
 - Limited to one on one tutoring sessions (Barrow and Villages)
 - LRC use by appointment
 - Proctor testing via Pearson Vue by appointment only
- Faculty overload credits will be paid at max for Spring 2021 semester (up to 4.5 cr), if the annual max credit is not met

Students

- Laptops & technology available for checkout, Application online
- Internet stipends will be available for Spring 2021 semester, Applications online



Cont. Students

- COVID Student Relief will be available for Spring 2021 semester, Application online
- Early Alert System, Student Communication, Updated Contact information
- LRC & Browerville Center Open by Appointment – Virtual, or in person for specific needs
- Distance Delivery Orientation, updated and communicated to all students
- President will send a letter to all incoming students to welcome them and note what we are doing to keep them healthy and safe during COVID
- Internships- Virtual preferred, in person with President approval
- Reminder to everyone... **“There is no wrong door”** for a student to enter. Everyone is a recruiter and everyone is a supporter/encourager of student success at Iñsaġvik. If a student connects with you please help that student connect to the right person, and consider following up with that student to make sure they were assisted. We all need to be intentional in our interactions with students to help them succeed in these unprecedented times.

Dormitories

- Open on a case by case basis. Potential Dorm residents will be vetted by the Dean of Students. A list of recommended residents will be forwarded to the President for review and approval.
 - Closed for semester-long students
 - Available to short term training students with a max of 10 students (COVID protocol will be followed and FAQ provided to students)
- WFD will be responsible to provide meals to short term dorm students
- SSC Residential Center kitchen will be closed to all students
- FAQs will be provided to all dorm students. This document outlines the arrival process for testing and clearance.
- Upon acceptance into the dorms, each student will sign an “Acknowledgement of No Travel Unless Emergent” form

Cafeteria

- To remain closed for the Spring 2021 semester. Review in April for summer 2021.

Quarantine Site

- Staff wing of the dorms
- Itinerant House: 2151 House

Bookstore

- Closed to the Public
- Accessible via phone, Currently testing an option to communicate/purchase online
- Orders packaged and mailed or dropped off to homes in Barrow (contact-less delivery option)

Public Access

- Limited, Monday-Friday 12-4pm
- Outside of those hours Iqisaqvik employees will be available by appointment
- Door 5 will be unlocked and accessible
 - *All doors can be unlocked with Employee Key
- All visitors must check in at front desk
 - Visitors will sign in & be required to answer COVID related questions
- Buildings 361, 362, 363, 364, 365, 366 are closed to the public and locked
 - Accessible by appointment
 - *All doors can be unlocked with Employee key
- Temperature checks, pending (threshold 100.4)
- Cameras have been placed outside of all buildings and monitors are inside so staff can see who is outside. This will allow staff to let people in the locked doors when appropriate.

Transportation

- Will run as necessary, coordinating with classes being held
- Face coverings must be worn (masks will be available upon request)
- If a person refuses, they will not be permitted to ride the van
- There is a limited number of passengers allowed on each van run, depending on the vehicle being used at the time
- The van driver will be cleaning after each run

Orientation

- Virtual Format
- January 11-15, 2021

Registration

- In-Person, via email, or via Zoom
- 1-1 by appointment if needed for non-tech users
 - Please remember if you are meeting with an individual in person, ask the COVID Questions.
- Process for book delivery for students will be implemented. More information to follow.

Call to Work January 11, 2021

- Supervisor Driven
 - Telework request will need to be completed
- Please note: There is an expectation that all employees are called back to work January 11, 2021. Depending on the employee and the position they hold, this may mean being called back to work on campus, it may mean telework status for some employees who are not based in Barrow OR whose jobs do not require them to be on site at this time. We understand that there is still a lot of uncertainty around safety, health and families at this point in time. We want to be

flexible and understanding. We want everyone to be safe. As an institution we have employees who must return to work in order to accomplish important tasks that cannot be accomplished off campus. We have other employees whose tasks can be accomplished off campus and will continue to telework. We recognize this is a gray area. We ask that everyone be understanding as we all work through the situation we find ourselves in.

Other

- Iļisagvik will follow ALL NSB requirements regarding contractor travel to the North Slope

