



## MEMORANDUM

**TO:** Ilisaġvik College Community

**FROM:** Dr. Pearl Brower, President

**DATE:** March 31, 2020

**SUBJECT:** Campus Closure Extended to April 10<sup>th</sup>, 2020

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Dear Ilisaġvik Community:

The City of Utqiaġvik and the North Slope Borough have both issued emergency declarations. As per these announcements and Ilisaġvik's continued concern for the safety of our employees, we will **extend our entire Campus closure to the public at least through April 10<sup>th</sup>, 2020**. We are implementing a minimal operations notice. Essential employees will continue to monitor e-mail and facilities. There are important tasks that need to be completed in the next couple of weeks and therefore minimal operations will take place on campus and via distance.

- Ilisaġvik College, including Tuzzy Library, Cafeteria, Gym, and Partner Sites, will remain closed to the public through April 10<sup>th</sup>.
- This closure is enacted so employees can be home caring for themselves and their family, not at risk to spread or come in contact with COVID-19.
- We reserve the right to recall any employee if needed. If you are needed in some capacity your supervisor will communicate with you. Ilisaġvik will do everything we can to make sure protections are in place for your safety if we need to ask you to return to work.
- If you travel outside of the community of Utqiaġvik during the campus closure you are required to quarantine for 14 days after your return. Again, we cannot stress enough our recommendation to not travel outside of Utqiaġvik during this time.
- We ask that all employees check their e-mails regularly. IR Report Surveys will be coming out soon. We hope you will be able to complete these during this time away from the office.
- Summer Camp programming has been cancelled through the end of June. We will make plans to hold camps in July, if all goes well.
- The cafeteria will remain closed until July 5<sup>th</sup>, 2020.
- As announced previously, Spring 2020 college courses will be delivered via distance delivery only.

We are all going through the effects of this pandemic together. I want to remind everyone that the core reason for moving in this direction is to keep everyone as safe as we can. This is unprecedented. We will do this together. Please work with us and be patient as we do our best to support you, your families, and our communities safe and healthy.