



COVID-19 Campus Exposure Procedure

Possible Exposure

1. If you believe you have had contact with an individual who may have tested positive for COVID-19, contact your **supervisor** immediately, or, if you are a student, contact Student Life Manager Simon Aina.
2. If you are an employee or visitor, vacate campus premises promptly and self-quarantine. Contact local health authorities and follow recommended guidelines.
3. If you are a resident student, please follow resident student procedures below.

All Supervisors

1. All supervisors/employees who have been contacted about a possible or confirmed exposure, or have tested positive for COVID-19, follow these procedures:
 - a. **Contact Dean of Administration, Nicole Evans immediately.**
 - i. Direct line: (907) 852-1768
 - ii. IC Cell: (907) 319-8756
 - iii. Email: nicole.evans@ilisagvik.edu
 - b. The Dean of Administration will contact the contracted cleaners and request a deep clean to sanitize affected areas.
 - c. M&O will be contacted so that the area(s) can be closed to public access.
 - d. Contact Human Resources Executive Director Robyn Burke.
 - i. Direct line: (907) 852-1838
 - ii. Cell: (907) 738-3346
 - iii. Email: robyn.burke@ilisagvik.edu
 - a. HR will give further instructions on quarantine times and testing.

President's Office

1. The President and/or the Executive Director of Human Resources will notify Ilisagvik faculty and staff of the exposure on campus via email. Updates will be provided as necessary.



**Resident Students: Before and Upon
Arrival in Barrow:**

- Residential students are required to provide proof of vaccination prior to being accepted into the campus Residential Living Area.
- Students are to provide a negative test in their home community prior to traveling to campus.
- Resident students should get tested upon landing in Utqiagvik and test at the local community testing site drive through.
- All items will be sanitized with general sanitizing protocol, which includes heating tent, suitcases/wiped down, and hard surface items upon arrival.

Resident Student Positive Test or Exposed:

1. Notify Student Life Manager Simon Aina and Associate Dean of Students Emily Gueco (if not already aware)
2. Either the Student Life Manager or Associate Dean of Students will direct the exposed/infected person to a designated Quarantine Zone that will be identified by the Dean of Students.
3. Based on symptoms, other residents who were in contact with the exposed/infected person may be directed to quarantine in their respective rooms. Per Public Health Nursing, a close contact is someone who spent more than 15 minutes with at a distance closer than 6 feet (even if masked) with an individual who tested positive for COVID-19. Either the Student Life Manager or Associate Dean of Students will notify the administrative staff to include President, Dean of Students, HR Director, Dean of Administration, and, Compliance & Safety Manager.
4. All residents who had contact with the exposed person be transported by Student Services for COVID-19 testing. Student Services will deliver meals to the resident's room.
5. Students are expected to make arrangements with their professors.
 - a. Student residents who are asymptomatic are expected to continue with classes via distance learning.
 - b. Symptomatic students may be granted extensions as needed.
6. Clean Bathroom and kitchen area daily.
 - a. Sanitize, disinfect and remove trash each day.
7. Continue for 2 weeks, or until COVID-19 test results are negative.
 - a. If all results are negative, all residents may return to their room and normal schedule after the local health authority's recommended quarantine period has lapsed or if they are provided a State of Alaska Clearance letter.
 - b. If any test result is positive, the residents who tested positive will remain in isolation until they test negative.

