

Ilisagvik College

Undergraduate certificate in Office Management Level II

Program Length: 30 weeks

Students graduating on time

N/A* of Title IV students complete the program within 30 weeks

*Fewer than 10 students enrolled in this program. This number has been withheld to preserve the confidentiality of the students.

Program Costs

\$5,370 for tuition and fees

\$800 for books and supplies

Other Costs

Visit website for more program cost information

*The amounts shown above include costs for the entire program, assuming normal time to completion.

Note that this information is subject to change.

Students Borrowing Money

The typical graduate leaves with

N/A* in debt

*Fewer than 10 students completed this program within normal time. This number has been withheld to preserve the confidentiality of the students.

The typical monthly loan payment

N/A* per month in student loans with an interest rate of N/A*.

*Fewer than 10 students completed this program within normal time. This number has been withheld to preserve the confidentiality of the students.

Graduates who got jobs

N/A* of program graduates got jobs

*We are not currently required to calculate a job placement rate for program completers.

Program graduates are employed in the following fields:

[Receptionists and Information Clerks](#)

[Executive Secretaries and Executive Administrative Assistants](#)

[Secretaries and Administrative Assistants, Except Legal, Medical, and Executive](#)

Licensure Requirements

The following do not have licensure requirements for this profession:

Alaska