



TRAINING REQUEST FORM

Department of Vocational Education & Workforce Development

Mission: Ilisagvik College provides quality post-secondary academic, vocational and technical education in a learning environment that perpetuates and strengthens Iñupiat culture, language, values and traditions. It is dedicated to serving its students and developing a well-educated and trained workforce who meet the human resource needs of North Slope employers and the state of Alaska.

Requesting Organization _____

Point of Contact:

Email:

Phone:

What class or type of training do you need? _____

Why do you need this training? _____

When do you need this training? _____

Where would you like the training held?

- On-Campus
- Utqiagvik _____
- Village _____
- Off-Slope _____

Is this training open to the general public or just your organization's participants? _____

How many participants do you have for training? _____

Funding or In-Kind Resources (meals, lodging, classroom, materials...): *(Not Applicable for NSB Liaisons)*

Do you have funding available to support students or instructors?

Do you need funding to support your requested training?

Internal Review & Approvals		
<input type="checkbox"/> Does it meet the Ilisagvik Mission?	_____	_____
	Director of Workforce Development	Date
<input type="checkbox"/> Instructor available & accepted?	_____	_____
	Dept. Chair or Sponsoring Faculty	Date
<input type="checkbox"/> Are funding needs addressed?	_____	_____
	Dean of VEWFD	Date
<input type="checkbox"/> Adequate student interest?	_____	_____

Your funding level does not impact your ability to request trainings. We will review each request based on the criteria provided and funding will be made available on a case-by-case basis as available. 1