

Iļisaġvik College COVID Response Plan



Purpose: To provide high level guidance

	Phase 1 – Closed	Phase 2 – Telework	Phase 3 – Limited Operations	Phase 4 – Fully Operational
Hours	None	None, essential staff checking on campus.	M-F, 8:30a-5p, including lunch hour	M-F, 8:30a-5p, including lunch hour
Operations/ Facilities	No in-person service. All campus related buildings are closed to the public. ie: Partner Sites, Gym, etc.	No in-person service. All campus buildings are closed to the public. ie: Partner Sites, Gym, etc.	<p>Campus buildings open to the public with limited hours. Face coverings will be required for employees and visitors to campus buildings in communal spaces. Limited access to the gym.</p> <p>Cleaning will be increased for the common/high traffic areas with staff utilizing the sanitization stations.Me</p> <p>Partner Site operations determined on a case by case basis.</p>	<p>Fully staffed on campus. Facilities open during regular working hours.</p> <p>A sanitization schedule will be posted in common/high traffic areas. After gatherings, the room will be sanitized using sanitization stations.</p>
Masks	Required	Required	Required	<p>Masks Optional in most areas.</p> <p>Masks will still be required the following areas:</p> <ul style="list-style-type: none"> ● Instructional spaces at the Instructor’s request ● Office spaces at the Employee’s request
Vaccination for Students			<p>Required for the following student populations:</p> <p>Students residing on campus living in the residential living area.</p> <p>Students who are employed by the college.</p> <p>Students participating in college related travel.</p>	<p>Required for the following student populations:</p> <p>Students residing on campus living in the residential living area.</p> <p>Students who are employed by the college.</p> <p>Students participating in college related travel.</p>

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<p>Staffing</p>	<p>Essential employees monitoring and responding to emails, priority projects/reports. Payroll continued, M&O checking on facilities.</p> <p>Refer to position status to determine if your position is Essential, Work From Home, or Clear.</p>	<p>All employees available by phone and email. Checking regularly. Employees are informed by supervisors about responsibilities while working from home.</p> <p>Expectation that if an employee is called into work, they are expected to arrive within 2 hours.</p> <p>Essential employees will be determined by department supervisors.</p>	<p>Administration may permit telework for those whose tasks support working from home.</p> <p>In general, all staff and faculty are to work full-time in-person.</p>	<p>All employees will return to their regular schedule.</p>
<p>Students</p>	<p>Virtual Support services.</p> <p>Classes online.</p> <p>Internships on hold.</p>	<p>Virtual support services.</p> <p>Classes online.</p> <p>Internships on hold.</p>	<p>Virtual student support is increased and encouraged. In person approval on case-by-case basis.</p> <p>Student resources and support provided through SSC (ex: tutoring) will continue through a virtual platform and offered in-person tutoring when available. SSC On-call phone: 907-319-8742.</p> <p>Small group student support is available if needed while practicing appropriate social distancing.</p> <p>Internships under discretion of supervising staff and approved on a case by case basis.</p>	<p>Student support programming is in person and offered via distance.</p> <p>Internships as regularly scheduled.</p>
<p>Classes</p>	<p>Classes continue via distance delivery.</p> <p>**Only classes that can be delivered at a distance.</p> <p>No in person classes.</p>	<p>Classes continue via distance delivery.</p> <p>**Exceptions to be coordinated and approved by the Dean of Academic Affairs.</p>	<p>In person enrollment in classes maxed at 10 students (max size does NOT include distance students), while following CDC guidelines for social distancing and cleaning.</p> <p>Portable Air Purifiers are located in all classrooms.</p>	<p>All classes offered at “normal” delivery – in person and via distance, following CDC guidelines for social distancing and cleaning.</p> <p>Portable Air Purifiers are located in all classrooms.</p>
<p>Residential Living Area (RLA)</p>	<p>RLA are deep cleaned on a regular schedule.</p> <p>RLA is closed.</p>	<p>RLA are deep cleaned.</p> <p>RLA is closed.</p>	<p>RLA single occupancy.</p> <p>Mid-semester, students may opt-out of RLA and will be pro-rated for their RLA expenses.</p>	<p>RLA single occupancy.</p> <p>Open to any full-time student.</p>

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		Student Services has a designated quarantine and isolation location.	A designated quarantine site will be identified once full-time RLA students are accepted. RLA students must provide proof of vaccination.	A designated quarantine site will be identified once full-time RLA students are accepted. RLA students must provide proof of vaccination.
Cafeteria	Closed	Closed	Limited services TBD.	Fully operational for students and employees. Open to the public will be determined by the Office of the President.
Programs	No programs	Virtual programming only.	Virtual programming is preferred with approval on a case-by-case basis. Summer Camps- A blend of in-person and virtual camps offered.	In-person programming.
Meetings	No meetings.	Virtual meetings only.	Virtual Meetings are recommended. If meeting in person, social distancing requirements and face coverings must be worn at all times.	In-person meetings, large groups acceptable, following social distancing guidelines.
Children in the Workplace	Not allowed.	Not allowed.	Not allowed.	Allowed per the FY22 Employee Handbook, and upon signing the Waiver and Release of Liability for Children in the Workplace.
Transportation	None	Limited van operations to support students and employees. Carpooling/pooled vehicles for staff who are required to work on campus. Additional cleaning of vehicles during this period.	Transportation services are operating full time from 8am-5:30pm. Additional cleaning of vehicles during this period,	Regular transportation schedule. Additional cleaning of vehicles during this period.
Cash Handling	No payments accepted.	Phone/online payments	All methods of payment accepted.	All methods of payment accepted.
Transmission Mitigation	Limit close person contact.	Limit close person contact.	All employees must practice good hand hygiene techniques, i.e., frequent hand washing, wearing masks and practice social distancing. Employees who have symptoms (i.e., fever, cough, or shortness of breath) must	Employees who have symptoms (i.e., fever, cough, or shortness of breath) must immediately notify their supervisor and stay home.

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			<p>immediately notify their supervisor and stay home.</p> <p>Employees who are well but who have a sick family member at home with COVID-19 symptoms must notify their supervisor and follow CDC recommended precautions.</p> <p>Supervisors/M&O will need to establish a frequent disinfecting schedule of employee workstations and encourage good hand hygiene.</p>	
Travel	<p>No Iḷisaḡvik sponsored travel approved.</p> <p>Employees who travel for personal reasons will be required to follow Iḷisaḡvik College travel guidelines, federal, state, and local mandates.</p> <p>No exceptions.</p>	<p>No Iḷisaḡvik sponsored travel approved.</p> <p>Exceptions must be approved by President.</p> <p>Employee Personal Travel: Obtain a negative result from a COVID-19 (SARS-CoV2 PCR & TMA) laboratory test up to 3 days (72 hours) prior to departure, or upon arrival to Utqiagvik.</p> <p>Employees must be cleared by HR to return to work and use annual leave or leave without pay while awaiting for results.</p>	<p>Iḷisaḡvik sponsored travel approved on a case-by-case basis.</p> <p>All employees and residential students who travel off-slope for personal reasons must complete the following:</p> <p>Obtain a negative result from a COVID-19 (SARS-CoV2 PCR & TMA) laboratory test up to 3 days (72 hours) prior to departure, or upon arrival to Utqiagvik.</p> <p>Employees must be cleared by HR to return to work and use annual leave or leave without pay while awaiting for results.</p>	<p>Iḷisaḡvik College travel ban lifted.</p> <p>All non-vaccinated employees and residential students who travel off-slope must obtain a negative result from a COVID-19 PCR, TMA or Rapid and must be cleared by HR to return to work and use annual leave or leave without pay while awaiting for results.</p>