

Board of Trustees



Board of Trustees – Regular Meeting Agenda

December 2, 2022 | 9:00 am | Dr. Albert Hall Conference Room

Zoom Meeting #: 367 814 7775 Passcode: #Winter22

Call in #: 833 548 0282

Debby Edwardson

Chairperson
At-Large

Patricia Lloyd

Vice Chairperson
Atqasuk

Harlee Harvey

Secretary
Point Hope

Heather Dingman

Treasurer
Utqiagvik

Ida Angasan

Kaktovik

Amos AguvlukNashookpuk

Wainwright

James Henry

Point Lay

Jeremy Kasak

Nuiqsut

VACANT

Anaktuvuk Pass

Roxanne Brower

ASRC

Doreen Leavitt

ICAS

Nora Jane Burns

NSBSD

President's Office

Justina Wilhelm

President

Clarissa Pelia

Executive Assistant &
Board Secretary

1. Call to Order – *Isagutiniq*

2. Roll Call – *Inmagaagñiq*

3. Invocation/Moment of Silence – *Aḡaayyun*

4. Approval of the Agenda* – *Akuqtuḡniñit Kasimmatiksrat*

(The consent agenda containing all items considered to be routine and non-controversial by the board, to be approved by one motion, unless a trustee member requests consideration in the agenda's sequence.)

5. Special Recognition

6. Community Announcements

- Board
- Public - Three minutes per individual
- Student Body
- Faculty Association
- President

7. Approval of Minutes* – September 20, 2022 – *Akuqtuḡniñit Kasimanġit*

8. Old Business – *Savaat Igliqtuat*

9. New Business – *Nutaat Savaat*

- President's Report*
- Approval of 1st Quarter Finance Report*
- Approval of Resolution 2022-07 – FY 24 Annual Budget Recommendation*

Approval of Resolution 2022-05 - Transfer of Funds from Fund Balance to Foundation Endowment*

- Approval of Resolution 2022-06 – Transfer of Funds from Fund Balance to Foundation Endowment*

10. Action Items for Spring 2023 Meeting

11. Executive Session

- President & Board Evaluations | Dr. Holloway

12. Reflection & Closing Comments

13. Informational Items

14. Adjournment – *Aġiuniq*

Iġisaġvik College
Board of Trustees Regular Meeting
September 20, 2022 | 9:00 AM
Dr. Tom Albert Conference Hall

I. Call to Order & Roll Call: Chairperson Debby Edwardson called the meeting to order at 9:02am.

Trustees present:

Debby Edwardson, Chairperson, At-Large
Patricia Lloyd, Vice Chairperson, Atqasuk
Harlee Harvey, Secretary, Point Hope
Heather Dingman, Treasurer, Utqiagvik
Doreen Leavitt, ICAS
Jeremy Kasak, Nuiqsut
Nora Jane Burns, NSBSD
James Henry, Point Lay
Amos AguvlukNashookpuk, Wainwright

Telephonically:

Excused:

Roxanne Brower, ASRC
Catherine Edwards, AKP

Unexcused:

Also in attendance:

Andrea Morgana, HR Specialist
Ann Marie Clark, Chief Financial Officer
Ben Glover, Dean of Community & Workforce Development
Caitlin Walls, Executive Director of Institutional Advancement
Clarissa Pelia, Executive Assistant to the President | Board Sec.
David Vadiveloo, Superintendent
Dr. Hal Haynes, Jr., Dean of Students
Dr. Peter Snow, Associate Dean of Academic Affairs
Emily Gueco, Associate Dean of Students
Fa'amamata Tufele, Registrar
Frieda Nageak, NSBSD Board Member
Justina Wilhelm, President
Janelle Everett, Director of Recruitment
Jerica Leavitt, Assistant Professor – Iñupiaq Studies
Kalolaine Uhila, Administrative Assistant
Kendra Mack, Design & Communication Specialist II
Nicole Evans, Dean of Administration
Madeline Hickman, NSBSD Board Member
Melanie Griffis, Assistant Professor - Business
Monica Romero-Wall, Financial Aid Manager
Phillip Gaida,
Peter Snow, Associate Dean of Academic Affairs
Robyn Burke, Executive Director of Human Resources
Serena Nesteby, Advancement Officer
Simon Aina, Student Life Manager
Steven Zani, Dean of Academic Affair
Student Body Government
Teresa Williams, Director of Tuzzy Library
Tom Caraway, Director of Maintenance & Operations

III. Invocation/Moment of Silence: Trustee I. Angasan led the invocation.

IV. Oath of Office: N/A.

V. Consent Agenda: Chairperson D. Edwardson presented the consent agenda containing all items considered to be routine and non-controversial by the board, to be approved by one motion, unless a trustee member requests consideration in the agenda's sequence.

- a) Approval of minutes – June 29, 2022
- b) President's Report
- c) Approval of 4th Quarter Finance Report
- d) Approval of Impending Purchase of Heavy Equipment

President Wilhelm requested to pull the approval of Resolution 2022-04 from the consent agenda for formal discussion. Motion to approve to pull the approval of Resolution 2022-04 by Chairperson D. Edwardson, seconded by Trustee I. Angasan, question by Trustee A. AguvlukNashookpuk. The motion has passed.

VI. Special Recognitions:

- a. **NSB MOA:** President Wilhelm acknowledged the agreement between Iḷisaġvik College and North Slope Borough School District.
- b. **Employee Recognition:** President Wilhelm and Chairperson D. Edwardson recognized and expressed their appreciation to Executive Director Walls for her tremendous work and serving as the Interim Dean of Academic Affairs.
- c. **Board of Trustee Recognition:** Trustee H. Harlee was recognized by the board. The Alaska Department of Education and Development announced that Trustee H. Harvey has been named the 2023 Alaska Teacher of the Year.

VII. Community Announcements:

1. **Board:** Trustees greeted everyone and provided updates on the overall activities that have taken place or upcoming activities taking place in their respective communities.
2. **Public:** Clarissa Panningona brought up a question to the board.
3. **Student Body:** Student Body Government elaborated about their previous trip and expressed their concerns about the Iḷisaġvik building.
4. **Faculty Association:** Jerica Leavitt, Assistant Professor, reported on departmental activities and accomplishments.
5. **President:** None.

X. New Business – *Nutaat Savaat*

- c. **Approval of Resolution 2022-04 – Appointing of Iḷisaġvik College Foundation Alternate Seat:** Trustee H. Dingman was voted by Trustee I. Angasan to fill the alternate seat and requested a unanimous consent. Motion to approve the unanimous consent by Trustee P. Lloyd, seconded by J. Henry and questioned by Trustee A. AguvlukNashookpuk. The motion has passed.

XI. Executive Session: N/A.

XII. Action Items for Winter 2022 Meeting:

- **Upcoming lease renewal**
- **Long Term Facilities Master Plan**

XIII. Reflections on Regular Meeting: Trustees reflected on the meeting: how it went, what went well, and what could have been done better.

XIV. Informational Items: As presented.

XV. Adjournment: The meeting adjourned at 11:34 PM.

ATTEST:

Debby Edwardson, Chairperson
Iḷisaḡvik College

Harlee Harvey, Secretary
Iḷisaḡvik College

FENVAL



MEMORANDUM

TO: Ilisaġvik College Board of Trustees
FROM: Justina Wilhelm, President
DATE: November 18, 2022
SUBJECT: President's Report, 2nd Quarter- Fall 2022 (October-December 2022)

Follow up from Fall 2022

- 1. Long Term Facilities Master Plan | Facilities Log History:** Dean Evans provided a Long-Term Facilities Master Plan update during the Board Workshop that included an attached document that includes a detailed history report.

Presidential Priorities (Driven by: Strategic Plan, Employee Engagement Survey, Student Satisfaction Survey, and Board Priorities)

FY23: July 2022-June 2023

- 1. Ilisaġvik College's Strategic Plan**
 - a. Facilitate and support the strategic plan of Ilisaġvik College as set by the Ilisaġvik College Board of Trustees.
- 2. Board of Trustees**
 - a. Yearly Board Evaluations (Fall/Winter). Administration purchased BoardSource to complete surveys online.
Completed by Fall 2022
Review & Finalize Winter 2022
 - b. The Board will read Board Agreements at the beginning of each meeting and will evaluate their board meeting at the end of the meeting via Survey Monkey. The Evaluation re-cap will be provided to the Board Chair after every meeting.
 - c. The Board will invite Faculty and the Student Body for separate luncheons at one of their meetings during the year. In the summer, the Board will engage with summer camp students if possible.
 - d. The Board will reference the "Trustee Desired Outcomes & Reference Guide" to assist with their board advocacy efforts. Trustees will report out at least one activity during each regular workshop meeting.
 - e. NSBSD/Board of Trustees Joint Meeting- annual meetings
- 3. Students**
 - a. Pearson VUE Testing Center established
 - b. PRAXIS Testing Center 95% established
 - c. Instituted a "Student's First" call to action

- d. Adult Education worksite moved to Tuzzy Library, GED software ordered from Aztec, AE Coordinator met with State of Alaska staff and accomplished Ilisagvik as a testing site.
- e. 19/23 residential students remained through the semester
- f. Internal Committee:
 - 1. Ilisagvik College Access, Retention, and Engagement (ICARE)
 - 2. Student Mentoring Advocating Referring Total Success (SMARTS)
 - 3. Enrollment Management Committee
- g. Achieving the Dream/Holistic Student Supports
 - 1. ATD On Site Visit with Coach 11/14 & 11/15
- h. Pizza w/the President
- i. Niqi Night with students
- j. NSBSD MOA- Village space designation

k.	Nunamiut School	Library	Monday – Friday 8-4PM Mon, Tue, Thurs, Fri 6– 9PM Saturday’s 1-4PM and 6-9PM upon request.
	Arak School	Library	Until library is staffed, by special arrangement – please contact the front office
	Kali School	Library	Monday-Friday 6-9pm Saturday 2-5pm or 8-10pm Saturday (desktop computers available)
	Harold Kaveolook School	Library	By special arrangement – please contact the front office
	Meade River School	Library or teacher wk rm	By special arrangement – please contact the front office
	Nuiqsut Trapper School	Library	
	Tikigak School		

O

utreach

- i. Multiple Video Recordings
 - ii. Tik Tok, Facebook, Instagram, LinkedIn
 - iii. 2022 Annual Report preparation
 - iv. Currently revising Ilisagvik College website
 - v. Ted Stevens Airport Advertisements
 - vi. Elders & Youth/AFN Advertisements
- I. Tuzzy Library
- i. Hosted Friends of Tuzzy Library Annual Meeting- great attendance!
 - ii. Storytime & Crafternoon- In person on Saturday’s

4. Facilities Planning

- a. Execute Long Term Facilities Master Plan (see LTFMP Report from Workshop)
 - i. New Facility Design Phase – We are actively meeting with Cibinel and UMIAT to work on the schematic design phase of our NICC
 - ii. Preparing for Project Request to the NSB CIPM to support the design phase process of our NICC.
 - iii. Existing Facilities
 - 1. Increased safety inspections college wide

5. Finances

- a. FY 22 Audit Completed

- i. On Site September 26th-30th, Audit sent the North Slope Borough
- b. FY23 Budget Process
 - i. Department heads reviewed budget with department/divisions
 - ii. Presentation to Iļisagvik Cabinet
- c. Grants & Institutional Advancement
 - i. Iļisagvik College has 45 active grant awards totaling just under \$16 million in funding. We have one active COVID grant remaining (total award of \$4.3 million with approximately \$2.8 million remaining). This is a federal award disbursed by the CARES Acts I and II and the American Rescue Plan. So far in CY22 (January 1, 2022 – May 23, 2022), Corporate Partners have contributed \$971,736. Individual Donors have contributed \$19,795 (with Pick.Click.Give contributions).
- d. Iļisagvik College Foundation
 - i. Total portfolio loss since July 1st is \$870,443.26; approximately (8.5%). Remember: FY21 had a investment gain of \$2,262,303.61; approximately 28.95%. FY22 year-end total portfolio value is \$9,572,148.57
 - ii. The Iļisagvik College Foundation Board of Directors will meet on Friday, September 16 and will meet again in late November.
 - iii. Pick.Click.Give
 - a. Barrow Mechanical and Ace Hardware Top of the World are matching our Pick.Click.Give contributions in 2022. We invite the Board of Trustees to sign a quyanaq card at the Winter Meeting, as we plan to acknowledge both these businesses with a press release, card, and public gratitude across social media.
 - b. Iļisagvik College Foundation received \$7,275 from a total of 80 Pick.Click.Give donors in 2022.

6. Instructional

Faculty & Staff Recognitions

- a. **Kimberlee Brent, M.Ed. Assistant Professor of Education, Dual Credit Coordinator & Advisor** began communications of SP23 registration process and outreach.
- b. **Linda Nicholas-Figueroa, Associate Professor-Biology/Chemistry & Dan Wall, Associate Professor Social Sciences** traveled to Puerto Rico on October 21st to present at Society for the Advancement of Chicanos/Hispanics and Native Americans in Science (SACNAS).
- c. **Linda Nicholas-Figueroa, Associate Professor-Biology/Chemistry** Presented the snow chemistry project, “Researching Apun” at the UIC Soup N’ Science on Oct 11th held at the BARC building.
- d. **David Bennett** held a Glimpse session for me demonstrating the Anatomage Table on Oct 28th.
- e. As Part 1 of GLIMPSE cultural lesson on North Slope housing, Hopson Middle School students visited the Carpentry students’ small house in HUT 365. **Affiliate Instructor, Milton Bernheisel** explained its materials and construction, as well as construction certification opportunities at IC.

- f. **Dr. Sarah Shoffstall-Cone, Dental Health Therapy**, serves as the permanent ADTEP Program Director. 2022-23 survey submitted by Iñisagvik College Alaska Dental Therapy Education Program (ADTEP)

7. Office of the Dean of Academic Affairs

- a. Dean Zani attended the NWCCU Annual Meeting and Conference
- b. Met with St. Paul island representatives to further discuss recent MOA; established tentative site visits for November and Spring semester (both visiting St. Paul and their representatives visiting here)
- c. Met with NSBSD on various ongoing items
- d. Fulfilled the DMV requirements to be a Class D Driving School—Iñisagvik is waiting for official confirmation; additionally, we are in the process of submitting an application to become a DMV Business Partner, which will authorize us to issue drivers' licenses.

8. Workforce Development-

- a. Associate Dean of WFD visited the Technical Training Center in Prudhoe Bay
- b. Staff attended AlaskaCan! Conference
- c. Staff attended Nuiqsut Career Fair
- d. Finalized TVEP 2023
- e. Participated in Technical Training Center and RLC work groups
- f. Worked with UMIAQ Environment to coordinate on Tank Farm classes
- g. Completed Spring Schedule for WFD
- h. Plumbing Skills for NSB Housing
- i. Electrical Skills for NSB Housing
- j. Toyo Stove for TNHA and NSB Housing
- k. Extensive village travel to provide courses: Customer Service, Professionalism, Word, and Excel
- l. WFD Roundtable in Atqasuk

9. Cultural- Unapologetically Inupiaq

- a. UI Core Team meetings are held the first Tuesday of every month.
- b. UI Committee Monthly Meetings: College-wide UI efforts are held on the second Tuesday of each month.
- c. Celebrated Native American Heritage Month with a variety of successful social media acknowledgements and highlights.
- d. Hosted successful Fall Qargi @ Tuzzy Library
- e. UI Core Team supported Naiyuq Leavitt with the Inupiat Fine Arts Festival(s)
- f. Completed landed acknowledgement and translations.

Translated by Pakak and Pausauraq

Email Short version:

Quyyatigigiga iñuuniagnigalu savagnigalu nunananni Iñupiat.
I am thankful to live and work on the lands of the Inupiat.

Presentation Version:

Iñisagvik College would like to acknowledge that we live and work on the land of the Iñupiat. We are unapologetically Iñupiaq and we honor the people culture, animals, land and ocean.

Iñisagvitkuayaat nalunaigukkaat iñuuniaguutilaaqput savaguutilaaqpullu nunananni Iñupiat. Nunuurai!aakun Iñupiagurugut tainnamik qiksigigivut iñuit, iñuuniagniq, nigrutit, nuna suli tagiuq.

- g. Fall/Spring Projects and Areas of Focus are:
 - i. Library: Increase cultural representation throughout the library.
 - ii. Iñupiaq Values: Update Values posters project
 - iii. Cultural Expert Call Out
 - iv. Kivgiq prep and planning for staff cultural enrichment opportunities

This Quarter:

1. Administrative
 - a. External Relations – Asisaun Toovak departed, position is posted
2. Welcomes:
 - a. Linda Payton, Allied Health Coordinator
 - b. Don Chisolm, IT OM Assistant Professor
 - c. Una Taumoepeau, Workforce Development Coordinator
 - d. Angelina Fonua, Admin Asst/Front Desk
 - e. Kalisi Muti, Financial Aid Admin Asst.
 - f. Lafaele Lafaele, Maintenance I/Expeditor
3. Vacancies
 - a. External Relations Coordinator/Manager
 - b. Faculty: Asst. Faculty Business (Accounting)
 - c. Finance positions: Grants I-III, Accounting Technician
 - d. Copy Cataloger
 - e. Administrative Assistant to Faculty
 - f. Iñupiat Studies Coordinator/Director
 - g. Information Technology Manager
4. Meetings
 - a. NSB Monthly Assembly Meetings
 - b. NSBSD Monthly Meetings
 - c. ICAS Monthly Meetings
 - d. Faculty Association President Monthly Meetings
 - e. VOICE of the Arctic Iñupiat Meetings
 - a) VOICE Governmental Affairs Subcommittee meeting
 - f. Consortium for Alaska Native Higher Education (CANHE)
 - g. Quadrilateral Meeting with the NSBSD, NSB, ICAS, and Ilisagvik College Board
5. Communications
 - h. Continue to host a monthly President’s Reception to share information
 - i. Weekly message from the Office of the President sent weekly to share updates
 - j. Completed telephonic interview for the Arctic Circle Congress UArctic PhD student dissertation regarding tribal colleges.
6. External Relations
 - k. Attended the Elders & Youth Conference- Luncheon & 90 Minute Workshop
 - l. Attended Alaska Federation of Natives- Booth/Recruitment
 - m. Visited Covey-Academy facility led by Director, Amanda Sialofi. Future discussion of an MOA partnership to support workforce needs to urban AK Native students.
 - n. City of Atqasuk City Council Meeting Re: NICC & NSB Resolution Priorities

- o. NASA on site visit regarding upcoming potential grant proposal
 - p. Direct Relief Grant Teleconference
 - q. Attend workshops/regular/special meetings with the North Slope Borough, School District, and ICAS.
 - r. VOICE Full Board Meeting 11/2022
7. Look Ahead
- a. NSB Assembly Audit Presentation 12/16/22
 - b. Santos, Kuukpik, ConocoPhillips Workforce Strategy Meeting
 - c. Nunaqqirut Tumitchianjit | Quadrilateral Meeting 1/24-1/27 (all boards)
 - d. AHIEC Legislative Summit, Washington DC 2/6-2/10



MEMORANDUM

TO: Ilisaġvik College Board of Trustees

THROUGH: Justina Wilhelm, President

FROM: Ann Marie Clark, CFO

DATE: December 1, 2022

SUBJECT: FY24 Budget Recommendation Narrative

The FY 2024 Budget Resolution recommendation is attached.

Our budget process this year included a request to budget managers to survey their employees and to gather a list of all of their department’s needs.

The FY24 budget request is as follows (for additional information, see attachment):

1. Base Year Annual Fixed Increase \$499,079
2. FY23 Rent Increase (In Kind, Direct to UIC) \$112,823

The FY24 unmet departmental needs are encapsulated in the list below. These items and positions represent priority need areas at Ilisaġvik; the list totals \$769,100:

3. Tuzzy Consortium Library Indigenizing the Children’s Area \$60,000
4. Tuzzy Consortium Library Literacy Program on the North Slope \$30,000
5. Tuzzy Consortium Library Furniture for Staff and Patrons \$50,000
6. Institutional Research Specialist (or Coordinator) \$124,100
7. Math and Writing Specialist \$127,500
8. New Student Transportation Van \$65,000
9. Student Housing Furniture, Furnishings \$15,000
10. CTE Instructor/Assistant Professor \$161,500
11. Foundational English Instructor/Assistant Professor \$136,000

With these increases, Administration recommends passing an FY24 budget request to the North Slope Borough of \$13,116,373, which includes the base year fixed increase, the FY23 in-kind rent increase (items #1 and #2, above), and the current list of priority unmet needs (#3-#11). These increases equal a total of \$1,381,002

Total FY24 Proposed Budget: \$ 21,025,588
Self-Generated Funds: \$ 7,909,215
Total Funds Requested: \$ 13,116,373



NSB Direct Request:	\$ 9,994,934
NSB Indirect Request Total:	\$ <u>3,121,439</u> (Rent to UIC)
Funds Requested:	\$ 13,116,373
Total Received in FY23:	\$ <u>11,735,371</u>
Increase from FY23:	\$ 1,381,002

Supporting Documentation:

1. Base Year Annual Fixed Increase \$499,079
 - a. Includes a 3% annual inflation increase in operating costs.
2. FY23 Rent Increase (In Kind, Direct to UIC) \$112,823
 - a. Per the NSB-UIC Rental Agreement
3. Tuzzy Consortium Library Indigenizing the Children’s Area \$60,000
 - a. Indigenizing children’s area: Inupiaq letters and something on the walls; little models of animals (geese, etc.) hanging from the ceilings; rug with animals and Inupiaq names of animals; indigenizing teen area: Hunting-related refresh; Audio in the hallway - drumming, singing, interviews from the archives; Photos on the walls by computers - Archives, etc.
4. Tuzzy Consortium Library Literacy Program on the North Slope \$30,000
 - a. Clinics provide books to children at each of their appointments in the villages; Kids can take the book home; VEWFD Dept. makes bookshelves in shapes of arctic animals for the books to be displayed.
5. Tuzzy Consortium Library Furniture for Staff and Patrons \$50,000
 - a. Tuzzy needs new and more furniture for patrons and staff; they often have so many visitors that they are unable to provide seating for everyone.
6. Institutional Research Specialist (or Coordinator) \$124,100
 - a. This position would assist the Registrar with the collection of data required by the College, create data sets and reports as needed by the College and as requested by specific departments, and coordinate with departments to determine data needs and disseminate required data in a timely manner, and write reports for the College and departments.
7. Math and Writing Specialist \$127,500
 - a. This position would be in service to student achievement and equity, and reduce the need for tutors and provide specialized/trained tutoring.
8. New Student Transportation Van \$65,000
 - a. A van dedicated to student transportation that is appropriate for arctic conditions.
9. Student Housing Furniture, Furnishings \$15,000
 - a. The Iḷisaḡvik dormitory needs furniture and furnishings to make it a more comfortable and student-centered space for residential students.
10. CTE Instructor/Assistant Professor \$161,500



- a. The Construction Tech. and Workforce Development programs are growing; Iḷisaġvik has need of a CTE Instructor/Assistant Professor that can teach electrical and/or plumbing on a dedicated basis.
11. Foundational English Instructor/Assistant Professor \$136,000
- a. Iḷisaġvik has need of a dedicated faculty position that can teach Foundational/Developmental English courses, and courses that support students taking college-level English (companion workshop courses).



**Iġisagvik College
FY24 Proposed Budget**

FY24 PROPOSED BUDGET EXPENDITURES (INCLUDING GRANT FUNDING)							
DESCRIPTION	FY23 DEPARTMENT REQUESTS	FY24 PROPOSED BUDGET	FIXED INCREASE	NON-FIXED INCREASE	TOTAL FY24 PROPOSED BUDGET	Increase (Decrease)	% Increase
LABOR & BENEFITS:							
FACULTY WAGES	\$ 1,345,002	1,090,000	\$ 40,350	\$ -	\$ 1,130,350	\$ (214,652)	-16.0%
ADJUNCT FACULTY WAGES	\$168,229	186,075	5,047	-	191,122	22,893	13.6%
REGULAR WAGES	\$5,757,047	5,915,000	172,711	-	6,087,711	330,664	5.7%
TEMPORARY WAGES	\$222,403	238,000	6,672	-	244,672	22,269	10.0%
WAGES (STUDENT EMPLOYEES)	31,827	-	955	-	955	(30,872)	-97.0%
BENEFITS EXPENSE	\$4,762,207	3,875,763	142,866	\$ -	4,018,629	(743,578)	-15.6%
TOTAL LABOR & BENEFITS	12,286,715	11,304,838	368,601	-	11,673,439	(613,276)	-5.0%
TOTAL GENERAL & ADMINISTRATIVE:							
CONTRACTS & OUTSIDE SERVICES	\$943,071	\$1,207,852	28,292	-	1,236,144	293,073	31.1%
ATTORNEY'S FEES	\$17,916	\$20,000	537	-	20,537	2,621	14.6%
ACCOUNTING & AUDITING SERVICES	\$90,000	\$100,000	2,700	-	102,700	12,700	14.1%
STAFF DEVELOPMENT & TRAINING	96,348	78,500	2,890	-	81,390	(14,958)	-15.5%
WELLNESS PROGRAM	\$50,004	\$25,000	1,500	-	26,500	(23,504)	-47.0%
SUPPLIES	\$116,128	\$181,750	3,484	-	185,234	69,106	59.5%
UNAPOLOGETICALLY INUPIAQ		10,000	-	-	10,000	10,000	100.0%
POSTAGE / FREIGHT	\$37,510	60,980	1,125	-	62,105	24,595	65.6%
PERIODICALS & SUBSCRIPTIONS	\$25,456	12,500	764	-	13,264	(12,192)	-47.9%
ADVERTISING	41,160	28,500	1,235	-	29,735	(11,425)	-27.8%
PROFESSIONAL DUES & FEES	\$102,715	146,900	3,081	-	149,981	47,266	46.0%
COMPUTER SOFTWARE	\$61,788	78,000	1,854	-	79,854	18,066	29.2%
COMPUTER REPAIRS & MAINTENANCE	\$7,404	10,000	222	-	10,222	2,818	38.1%
COMPUTER SUPPLIES	\$4,956	25,000	149	-	25,149	20,193	407.4%
COMPUTER HARDWARE	\$11,255	30,000	338	-	30,338	19,083	169.5%
BOOKSTORE TEXTBOOKS & ELECTRONICS	\$56,600	\$56,600	1,698	-	58,298	1,698	3.0%
BOOKSTORE SCHOOL SUPPLIES	\$56,200	\$31,000	1,686	-	32,686	(23,514)	-41.8%
INTER-DEPT BOOKSTORE	\$7,876	\$11,550	236	-	11,786	3,910	49.6%
INSTRUCTIONAL SUPPLIES	\$49,895	40,950	1,497	-	42,447	(7,448)	-14.9%
PERIODICALS, BOOKS & SUBSCRIPTIONS	\$63,164	97750	1,895	-	99,645	36,481	57.8%
COMMUNICATIONS	\$313,291	490,500	9,399	-	499,899	186,608	59.6%
FACILITIES RENT	3,008,616	3,008,616		112,823	3,121,439	112,823	3.8%
UTILITIES	\$165,858	220,000	4,976	-	224,976	59,118	35.6%
JANITORIAL SUPPLIES	\$8,472	15,000	254	-	15,254	6,782	80.1%
SAFETY SUPPLIES		2,000	-	-	2,000	2,000	100.0%
FACILITIES BUILDING & GROUND REPAIRS	\$86,352	85,000	2,591	-	87,591	1,239	1.4%
INTER-DEPT FOOD SERVICE	\$26,341	17,200	790	-	17,990	(8,351)	-31.7%
INTER-DEPT ROOMS	22,450	16,000	674	-	16,674	(5,777)	-25.7%
FURNITURE, FURNISHINGS & EQUIPMENT	\$10,520	5,000	316	-	5,316	(5,204)	-49.5%
VEHICLE REPAIRS & MAINTENANCE	62,412	65,500	1,872	-	67,372	4,960	7.9%
VEHICLE FUEL & LUBRICANTS	\$49,920	80,000	1,498	-	81,498	31,578	63.3%
GRADUATION EXPENSES	\$15,980	16,000	479	-	16,479	499	3.1%
TRAVEL (STAFF & BOARD)	\$311,157	334,000	9,335	-	343,335	32,178	10.3%
FY24 PROPOSED BUDGET EXPENDITURES (INCLUDING GRANT FUNDING)							
DESCRIPTION	FY23 DEPARTMENT REQUESTS	FY24 PROPOSED BUDGET	FIXED INCREASE	NON-FIXED INCREASE	TOTAL FY24 PROPOSED BUDGET	Increase (Decrease)	% Increase
STUDENT TRAVEL	\$100,189	68,500	3,006	-	71,506	(28,683)	-28.6%
CAMP TUITION AND FEES		5,000	-	-	5,000	5,000	100.0%
STUDENT MEALS	\$1,904	10,000	57	-	10,057	8,153	428.2%
BOT - IC SCHOLARSHIP	\$50,000	150,000	1,500	-	151,500	101,500	203.0%
CONTRIBUTIONS (ILISAGVIK FOUNDATION)	\$428,524	\$400,000	12,856	-	412,856	(15,668)	-3.7%
CONTRIBUTIONS		\$15,000	-	-	15,000	15,000	100.0%
DEPRECIATION	\$311,520	\$525,000	9,346	-	534,346	222,826	71.5%

**Iḷisagvik College
FY24 Proposed Budget**

INSURANCE	\$185,412	\$190,000	5,562	-	195,562	10,150	5.5%
EXTERNAL & PUBLIC RELATIONS		\$15,000	-	-	15,000	15,000	100.0%
MISCELLANEOUS EXPENSE	\$16,935	\$17,600	508	-	18,108	1,173	6.9%
RENT EXPENSE - STAFF HOUSING	\$316,734	\$275,000	9,502	-	284,502	(32,232)	-10.2%
MEETING, MEALS & ENTERTAINMENT	\$20,030	\$29,000	601	-	29,601	9,571	47.8%
EMPLOYEE RECRUITING, RELOCATION & RETENTION		\$10,000	-	-	10,000	10,000	100.0%
RENT EXPENSE - OTHER		\$15,000	-	-	15,000	15,000	100.0%
BANK & MISC. FINANCE FEES	\$5,808	\$7,000	174	-	7,174	1,366	23.5%
TUZZY LIBRARY - INDIGENIZING CHILDREN'S AREA	-	-	-	60,000	60,000	60,000	100.0%
TUZZY LIBRARY - CHILDREND'S LITERACY ON THE NORTH SLOPE	-	-	-	30,000	30,000	30,000	100.0%
TUZZY LIBRARY - FURNITURE FOR STAFF AND PATRONS	-	-	-	50,000	50,000	50,000	100.0%
INSTITUTIONAL RESEARCH SPECIALIST (OR COORDINATOR)	-	-	-	124,100	124,100	124,100	100.0%
MATH AND WRITING SPECIALIST	-	-	-	127,500	127,500	127,500	100.0%
NEW STUDENT TRANSPORTATION VAN	-	-	-	65,000	65,000	65,000	100.0%
STUDENT HOUSING AND FURNITURE	-	-	-	15,000	15,000	15,000	100.0%
CTE INSTRUCTOR/ASSISTANT PROFESSOR	-	-	-	161,500	161,500	161,500	100.0%
FOUNDATIONAL ENGLISH INSTRUCTOR/ASSISTANT PROFESSOR	-	-	-	136,000	136,000	136,000	100.0%
TOTAL GENERAL & ADMINISTRATIVE	7,357,871	8,339,748	130,478	881,923	9,352,149	1,994,278	
TOTAL FY24 PROPOSED BUDGET	\$ 19,644,586	\$ 19,644,586	\$ 499,079	\$ 881,923	\$ 21,025,588	\$ 1,381,002	7.0%

FY24 ESTIMATED REVENUE RECONCILED TO FY23 PROPOSED BUDGET EXPENDITURES

Description	FY23 DEPARTMENT		FY24 PROPOSED		TOTAL FY24		
	REQUESTS	BUDGET	REQUESTS	BUDGET	PROPOSED BUDGET	Increase (Decrease)	% Increase
Total Departmental Cost Budget	\$ 19,644,586	\$ 19,644,586	\$ 499,079	\$ 881,923	\$ 21,025,588	\$ 1,381,002	7.0%
Less: Self Generated Revenue					(7,909,215)		
Shortfall after applying Self-Generated Funds	\$ 19,644,586	\$ 19,644,586	\$ 499,079	\$ 881,923	\$ 13,116,373	\$ 1,381,002	
Required Funding							
NSB Rent - Indirect (In-Kind)	(3,008,616)				(3,121,439)	112,823	13.6%
North Slope Borough Direct Funding	(8,726,755)				(9,994,934)	1,268,179	16.9%
Total Shortfall (Surplus)	\$ 13,926,447				\$ 1,381,002		

Self Generated:	FY23 PROPOSED		FY24 PROPOSED		TOTAL FY24		
	INCOME	BUDGET	INCOME	BUDGET	PROPOSED INCOME	Increase (Decrease)	% Increase
Contracts, Grants, Donations, Misc.	\$ 6,909,215				\$ 6,909,215	\$ -	0.0%
Auxiliary	600,000				600,000	-	0.0%
Tuition and Fees	400,000				400,000	-	0.0%
Total Self Generated	\$ 7,909,215				\$ 7,909,215	\$ -	0.0%

Iḷisaġvik College

RESOLUTION NO. 2022-07

A RESOLUTION TO APPROVE IḷISAĠVIK COLLEGE'S OPERATING BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2024

WHEREAS, Iḷisaġvik College, through the North Slope Borough Assembly Ordinance 85-23-03, is organized effective July 1, 1996 as a non-profit 501(c)(3) corporation governed by a Board of Trustees; and

WHEREAS, pursuant to §8.02.050 of the North Slope Borough Code of Ordinances, the Board of Trustees is required to submit a budget request through the Mayor to the Assembly in accordance with the Borough's budget process; and

WHEREAS, Iḷisaġvik College's goal is to help build strong communities through education and training; and

WHEREAS, President Wilhelm and Iḷisaġvik faculty and staff have traveled throughout the North Slope communities to solicit and listen to the training and higher educational needs and priorities of the village residents, leaders and other organizations for the coming year; and

WHEREAS, Iḷisaġvik College's budget request is to meet the mission of the College as established by the leaders of the Borough, respond to community requests for education for the coming generations, prepare residents for gainful employment in the workforce and professions, and expand its outreach to the North Slope villages and rural Alaska; and

WHEREAS, the College has been informed of funding availability and general economic conditions in the United States and on the North Slope, this budget reflects a modest increase in expense activity to meet ongoing infrastructure and student centered needs along with a continued emphasis on self-generated income through aggressive use of grants and funds to complement the North Slope Borough appropriation.

NOW THEREFORE BE IT RESOLVED, that the Iḷisaġvik College Board of Trustees approves the FY24 Operating Budget in the amount of \$21,025,588 from the following sources:

North Slope Borough Basic Appropriation	\$ 9,994,934
North Slope Borough Rent Payments to UIC	\$ 3,121,439
Iḷisaġvik College Self-Generated Revenues	\$ 7,909,215
TOTAL	<u>\$21,025,588</u>

THE FOREGOING RESOLUTION WAS ADOPTED DECEMBER 2, 2022, at a duly called meeting of the Board of Trustees by a vote of _____ FOR and _____ AGAINST the resolution.

ATTESTED:

Debby Edwardson, Chairperson
Iḷisaḡvik College

Harlee Harvey, Secretary
Iḷisaḡvik College

IĻISAĖVIK COLLEGE BOARD OF TRUSTEES

RESOLUTION NO. 2022-05

**A RESOLUTION BY THE IĻISAĖVIK COLLEGE
BOARD OF TRUSTEES TO APPROVE A TRANSFER FROM GRANT “TITLE III, PART F
TRIBALLY CONTROLLED COLLEGES AND UNIVERSITIES (TCCU) PROGRAM”
NUMBER P031D200012-23 TO THE ENDOWMENT ACCOUNT**

WHEREAS, IĻisaĖvik College established IĻisaĖvik College Foundation as a supporting organization organized and operated exclusively for the benefit of IĻisaĖvik College to administer an endowment account for and on behalf of IĻisaĖvik College; and

WHEREAS, the goal is to build the College’s endowment to provide a long-term source of unrestricted revenues from its investment earnings; and

WHEREAS, IĻisaĖvik College currently has a grant, “Title III, Part F Tribally Controlled Colleges and Universities (TCCU) Program” with award number P031D200012-23 that has available funding of One Hundred Thousand Dollars (\$100,000) to be transferred to the endowment account; and

WHEREAS, the Board of Trustees has determined it to be in the best interests of IĻisaĖvik College to meet the required match of the grant contribution by transferring One Hundred Thousand Dollars (\$100,000) from the College’s uncommitted funds to the endowment account.

NOW THEREFORE, BE IT RESOLVED, that the IĻisaĖvik College Board of Trustees approves the transfer of funds in the amount of Two Hundred Thousand Dollars (\$200,000) to the endowment.

THE FOREGOING RESOLUTION WAS ADOPTED DECEMBER 2nd, 2022, at a duly called meeting of the Board of Trustees by a vote of _____ FOR and _____ AGAINST the resolution.

ATTESTED:

Debby Edwardson, Chairperson
IĻisaĖvik College

Harlee Harvey, Secretary
IĻisaĖvik College

IĻISAĖVIK COLLEGE BOARD OF TRUSTEES

RESOLUTION NO. 2022-06

**A RESOLUTION BY THE IĻISAĖVIK COLLEGE
BOARD OF TRUSTEES TO APPROVE A TRANSFER FROM GRANT “TITLE III, PART A
TRIBALLY CONTROLLED COLLEGES AND UNIVERSITIES (TCCU) PROGRAM”
NUMBER P031T200012-23 TO THE ENDOWMENT ACCOUNT**

WHEREAS, IĻisaĖvik College established IĻisaĖvik College Foundation as a supporting organization organized and operated exclusively for the benefit of IĻisaĖvik College to administer an endowment account for and on behalf of IĻisaĖvik College; and

WHEREAS, the goal is to build the College’s endowment to provide a long-term source of unrestricted revenues from its investment earnings; and

WHEREAS, IĻisaĖvik College currently has a grant, “Title III, Part A Tribally Controlled Colleges and Universities (TCCU) Program” with award number P031T200012-23 that has available funding of One Hundred and Ten Thousand and Two-Hundred and Seventy-Four Dollars (\$110,274) to be transferred to the endowment account; and

WHEREAS, the Board of Trustees has determined it to be in the best interests of IĻisaĖvik College to meet the required match of the grant contribution by transferring One Hundred and Ten Thousand and Two-Hundred and Seventy-Four Dollars (\$110,274) from the College’s uncommitted funds to the endowment account.

NOW THEREFORE, BE IT RESOLVED, that the IĻisaĖvik College Board of Trustees approves the transfer of funds in the amount of Two Hundred and Twenty Thousand and Five Hundred and Forty-Eight Dollars (\$220,548) to the endowment.

THE FOREGOING RESOLUTION WAS ADOPTED DECEMBER 2nd, 2022, at a duly called meeting of the Board of Trustees by a vote of _____ FOR and _____ AGAINST the resolution.

ATTESTED:

Debby Edwardson, Chairperson
IĻisaĖvik College

Harlee Harvey, Secretary
IĻisaĖvik College