



Board of Trustees **REGULAR MEETING**

Spring 2024

Board of Trustees

Debby Nipik Edwardson
Chairperson
At-Large

Patricia Injlluk Lloyd
Vice Chairperson
Atqasuk

Harlee Aumaqpaq Harvey
Secretary
Point Hope

Heather Qannik Dingman
Treasurer
Utqiagvik

Kristen Kunnaana Morry
Anaktuvuk Pass

Roxanne Aaluk Brower
ASRC

Doreen Ayalhuq Leavitt
ICAS

Alicia Pagualak Solomon
Kaktovik

Robyn Niayuaq Burke
NSBSD

Jeremy Kakianaaq Kasak
Nuiqsut

James Kunulaq Henry
Point Lay

Amos Kikoak
AguvlukNashookpuk
Wainwright

President's Office

Justina Avu Wilhelm
President

Clarissa Pelia
Executive Assistant to the
President & Board
Secretary



Board of Trustees – Regular Agenda March 7, 2024

Dr. Albert Hall Conference Room | 9:00am
Zoom Call-In #: 833 548 0282 US Toll-free / Meeting ID: 367 814 7775
Zoom Passcode: #Spring24

1. **Call to Order – Isagutiniq**
2. **Roll Call – Inmagaāġniq**
3. **Invocation/Moment of Silence – Aṇaayyun**
4. **Oath of Office – Unniqsuqtiun**
 - a. Alicia Solomon, Kaktovik
 - b. Robyn Burke, NSBSD
5. **Election of Officers**
6. **Approval of the Agenda – Akuqtuġniġit Kasimmatiksrat**

(The consent agenda containing all items considered to be routine and non-controversial by the board, to be approved by one motion, unless a trustee member requests consideration in the agenda's sequence.)
7. **Special Recognitions**
 - a. Ace Hardware Top of the World and Barrow Mechanical
8. **Community Announcements**
 - b. Board
 - c. Public - Three minutes per individual
 - d. Student Body
 - e. Faculty Association
 - f. President
9. **Approval of Minutes* — November 29th, 2023 – Akuqtuqtuġniġit Kasimangit**
10. **Old Business – Savaat Igliqtuat**
11. **New Business – Nutaat Savaat**
 - a. President's Report
 - b. Approval of 2nd Quarter Finance Report*
 - c. 2024 Honorary Associate of Arts Degree Recipient*
 - d. Resolution 2024-01
A Resolution authorizing the President
To negotiate and execute the new Ilisaġvik
College land lease with Ukpeaġvik Iñupiat
Corporation
12. **Action Items for Summer 2024 Meeting**
 - a. Summer 2024 Meeting Dates: June 12-13, 2024
13. **Executive Session**
 - a. President & Board Evaluations | Dr. Holloway

14. Reflection & Closing Comments

15. Informational Items

16. Adjournment – *Agiuniq*

*Faculty Meet & Greet Luncheon-
please grab lunch and meet in the
Dr. Albert Conference Room

OATH OF OFFICE

I, Alicia Solomon, do solemnly swear (or affirm) that I will support the Constitution of the United States and State of Alaska and the Laws and Ordinances of the North Slope Borough, State of Alaska, and that I will faithfully and honestly perform the duties of the office of the Iḷisaġvik College Board of Trustees, to the best of my ability.

Alicia Solomon
Iḷisaġvik College Board of Trustee Member

Subscribed and sworn in before me this seventh day of March 2024

Debby Edwardson, Chairperson
Iḷisaġvik College Board of Trustees

OATH OF OFFICE

I, Robyn Burke, do solemnly swear (or affirm) that I will support the Constitution of the United States and State of Alaska and the Laws and Ordinances of the North Slope Borough, State of Alaska, and that I will faithfully and honestly perform the duties of the office of the Iñisaġvik College Board of Trustees, to the best of my ability.

Robyn Burke
Iñisaġvik College Board of Trustee Member

Subscribed and sworn in before me this seventh day of March 2024

Debby Edwardson, Chairperson
Iñisaġvik College Board of Trustees

Ilisagvik College
Board of Trustees Regular Meeting
November 30, 2023 | 9:00 AM
Dr. Tom Albert Conference Hall

I. Call to Order & Roll Call: Chairperson Debby Edwardson called the meeting to order at 9:01am.

Trustees present:

Patricia Lloyd, Vice Chairperson, Atqasuk
Harlee Harvey, Secretary, Point Hope
Heather Dingman, Treasurer, Utqiagvik
Amos AguvlukNashookpuk, Wainwright
Ida Angasan, Kaktovik
James Henry, Point Lay
Jeremy Kasak, Nuiqsut
Kristen Morry, AKP
Roxanne Brower, ASRC

Telephonically:

Excused:

Debby Edwardson, Chairperson, At-Large
Doreen Leavitt, ICAS
Nora Jane Burns, NSBSD

Unexcused:

Also in attendance:

Amanda Sialofi, Dean of Administration
Ann Marie Clark, Chief Financial Officer
Ashley Knapp, Associate Dean of Academic Affairs
Caitlin Walls, Executive Director of Institutional Advancement
Clarissa Pelia, Executive Assistant to the President | Board Sec.
Chris Danner, Marketing & Design Manager
Christina Aiken, Community Outreach Coordinator
Dr. Hal Haynes, Jr., Dean of Students
Dr. Peter Snow, Associate Dean of Academic Affairs
Emily Gueco, Institutional Research Coordinator
Frieda Nageak, External Affairs Coordinator
Jerica Leavitt, Associate Professor, Iñupiaq Studies
Justina Wilhelm, President
Janelle Everett, Director of Recruitment
Kristopher Matthis, Manager, Adult Education
Melanie Griffis, Assistant Professor
Monica Romero-Wall, Financial Aid Manager
Serena Nesteby, Advancement Officer
Simon Aina, Associate Dean of Student Services
Student Government
Svetlana Sarafinoski, Executive Director of HR
Teresa Williams, Director of Tuzzy Library
Tom Caraway, Director of Maintenance & Operations

III. Invocation/Moment of Silence: Trustee Angasan led the invocation.

V. Consent Agenda: Vice Chairperson Lloyd presented the consent agenda containing all items considered to be routine and non-controversial by the board, to be approved by one motion, unless a trustee member requests consideration in the agenda's sequence. Motion to approve the consent agenda by Vice Chairperson P. Lloyd, seconded by Trustee R. Brower, question by Trustee I. Angasan. The motion has passed.

- a) Approval of minutes – September 15, 2023
- b) Approval of 1st Quarter Finance Report
- c) Approval of Resolution 2023-03 – FY25 Annual Budget Recommendation
- d) Approval of Resolution 2023-04 – Transfer of Funds from Fund Balance to Foundation Endowment
- e) Approval of Resolution 2023-05 – Transfer of Fund from Fund Balance to Foundation Endowment

VI. Special Recognitions:

- a) The Board of Trustees acknowledged Trustee Angasan for serving 28 years on the board.

- b) The Board of Trustees acknowledged Janelle Everett for her retirement.
- c) The Board of Trustees acknowledged Ace Hardware Top of the World and Barrow Mechanical for matching Pick.Click.Give for six consecutive years.

VII. Community Announcements:

- 1. **Board:** Trustees greeted everyone and provided updates on the overall activities that have taken place or upcoming activities taking place in their respective communities.
- 2. **Public:** None.
- 3. **Student Body:** None.
- 4. **Faculty Association:** Jerica Leavitt, Assistant Professor, reported on departmental activities and accomplishments.
- 5. **President:** None.

IX. Old Business: N/A

X. New Business:

- a) **President's Report:** Motion to approve the President's report made by Trustee H. Dingman, seconded by Trustee K. Morry, question by Trustee I. Angasan. The motion has passed.

X1. Action Items for Spring 2024 Meeting:

- BOT contact list for villages
- Village wide scholarship opportunities
- Thank you to Barrow Mechanical & Ace Hardware
- Student Government present and active

XIII. Reflections on Regular Meeting: Trustees reflected on the meeting: how it went, what went well, and what could have been done better.

XI. Informational Items: As presented.

XV. Adjournment: The meeting adjourned at 11:34 PM.

ATTEST:

Debby Edwardson
Chairperson
Iḷisaġvik College

Harlee Harvey, Secretary
Iḷisaġvik College



MEMORANDUM

TO: Ilisaġvik College Board of Trustees

FROM: Justina Wilhelm, President

DATE: February 15, 2024

SUBJECT: President's Report Spring 2023 (January 2024- March 2024)

Follow up from Fall 2024

1. **BOT contact list for villages-** Marketing confirmed that we have included all Board of Trustees email to be included for external communications and IC Newsletters. We have also communicated with Workforce Development to make sure Trustees are contacted when IC travels to the villages.
2. **Village wide scholarship opportunities-** Financial Aid department was tasked to ensure that scholarship opportunities are being shared to the village contacts.
 - a. Increased communications and sharing of financial aid resources with the Recruiter. Working to partner with travel to the villages with Recruiting and offer zoom session when travel is not possible.
 - b. Working with Dual Credit Liaison, Kimberlee Brent. Available for zoom session to discuss financial aid & dual credit.
3. **Social media post to thank Barrow Mechanical Inc. & Ace Hardware.** We will also be acknowledging Tak & Florence Alred during our Spring meeting and provide them with a plaque in person.
4. **Student Government is active & present-** President Wilhelm hosted dinner at her home in January with the Student Government Senate. We have also begun included Student Government with our Cabinet and Board meetings. The students are also busy working on a new college mascot.

Presidential Priorities (Driven by: Strategic Plan, Employee Engagement Survey, Student Satisfaction Survey, and Board Priorities)

FY23: July 2023-June 2024

1. **Ilisaġvik College's Strategic Plan**
 - a. Facilitate and support the strategic plan of Ilisaġvik College as set by the Ilisaġvik College Board of Trustees.

2. Board of Trustees

- a. Yearly Board Evaluations (Fall/Winter). Administration purchased BoardSource to complete surveys online.
 - Completed by Fall 2023
 - Board Assessments open in October 2023
 - Presidents Evaluation open in November 2023 (*extended through December per board request*)
 - Review & Finalize during the Winter Board meeting in November 2023. (*Review & finalize was tabled until the Spring Board meeting per board request during the Winter meeting*)
- b. The Board will read Board Agreements at the beginning of each meeting and will evaluate their board meeting at the end of the meeting via Survey Monkey. The Evaluation re-cap will be provided to the Board Chair after every meeting.
- c. The Board will invite Faculty and the Student Body for separate luncheons at one of their meetings during the year. In the summer, the Board will engage with summer camp students if possible.
- d. The Board will reference the “Trustee Desired Outcomes & Reference Guide” to assist with their board advocacy efforts. Trustees will report out at least one activity during each regular workshop meeting.
- e. NSBSD/Board of Trustees Joint Meeting- annual meetings- Scheduled for 3/5/2024

3. Students

- a. 17 students currently residing in the Residential Center on campus
- b. Wellness Specialist was hired to support cultural programming on campus with support of our Direct Relief grant.
- c. Student Government Senate is thriving- rgualry meetings are taking place
 - i. Completed resoulution for the college’s official mascot
 - ii. New Faculty Advisor- Dan Wall
 - iii. Student Government is overseeing the vending machine
- d. 2024 Summer Camp planning in progress

4. Marketing Outreach

- a. Annual Report completed – Theme: Paammaaġigñiq | Cooperation. Awaiting on printer to be repaired so we can print and send North-Slope wide
- b. Tik Tok, Facebook, Instagram, LinkedIn- vairious ads, tips of the week, employee highlights, job posts, honors list, IC insider.
- c. Completed Office of Civil Rights Web Accessibility website corrections- case closed 2/2024
- d. Online Bookstore Launched in February
- e. Researching online course catalog software
- f. Drafting Summer Camp Logo
- g. Inuit Week- daily posts, Indigenous Peoples’ Day Storytelling Videos online
- h. Ted Stevens Airport Advertisements
- i. Tribal College Journal Advertisements

5. Tuzzy Library

Tuzzy Outreach

- a. Library extended hours as follows:
 - a. Monday/Wednesday/Friday - Noon to 6pm
 - b. Tuesday/Thursday - 11am to 7pm
 - c. Saturday - 11am to 5pm
- b. Storytime and Crafternoon - Saturdays at 1pm
- c. Needle Stories (Fiber Arts Group) – Saturday's
- d. Chess Club - open to all - every 2nd Saturday of the month
- e. Board Game Day - open to all - every 3rd Saturday of the month
- f. Friends of Tuzzy Library Book Club - met January 25, 2024 and discussed *Anxious People* by Fredrik Backman. February's book will be *The Power of Regret: How Looking Backward Moves Us Forward* by Daniel Pink
- g. Friends of Tuzzy Library Board Meeting Wednesday 2/7/24

Tuzzy Administration

- a. Discussion with the NSB regarding Tuzzy Library space due to NSB fire. There may be continued discussion on the overall space and connection with IHLC.
- b. Tess Williams spoke with Tribal Library e-Rate representative on next steps for our e-Rate process
- c. work with library staff on moving library materials to Browerville Center to provide basic library services when the facility was closed due to a leak (Week of January 8th). Provided new books and videos for checkout as well provide laptops for internet access. Continued weekend library programs such as Storytime, Crafternoon, and Chess Club
- d. Met with NSB Public Health Nurse to discuss next steps on the library's North Slope Literacy Project

6. **Facilities Planning**

- a. Review & Updated Long Term Facilities Master Plan. Administration is working on a full review with a final draft this Spring. This has not been done since 2020/2021.
- b. President Wilhelm submitted NSB Mayor Transition Report- included upcoming NARL lease expiration. I have not yet confirmed a time to meet with the new administration but did provide a brief update during the NSB A&F FY25 presentation.
- c. New Facility | New Ilisagvik College Campus (NICC)
 - I. UIC Meetings
 - a. President Wilhelm met with President Brower regarding land lease 2/16/24
 - b. UIC Administration- meeting to review PowerPoint and UIC benefits
 - II. Administration is preparing a document and ppt presentation that outlines the various benefits to UIC Employees, Shareholders, and descendants.
 - III. Administration reached out to UIC Science and UIC Shareholder Relations to identify future synergies
 - IV. Administration is working with USDA and has submitted grant documents to utilize the \$5 million in Congressional Direct Spending funds.
 - V. Administration highlighted the need of a new campus during the AIHEC Legislative Summit visits with Alaska delegation.

7. **Finances**

- a. Finance Office
 - a. FY24 Audit preparation is underway

- b. FY25 Budget presentation to North Slope Borough Mayor's Office – 01/29/2024
- c. FY25 Budget presentation to North Slope Borough Assembly tentative 04/03/2024
- b. Grants & Institutional Advancement
 - i. Iḷisaḡvik College has 51 active grant awards totaling \$16.8 million in funding with \$9.3 million remaining under the awards (unspent). Iḷisaḡvik currently has seven (7) pending proposals that are being reviewed by grantors.
 - ii. In CY23 (January 1, 2023 to December 31, 2023), Iḷisaḡvik received a total of \$642,279.15 in cash contributions and \$855,000 in in-kind donations (broadband donation). We gained twenty-seven (27) new donors during CY23 and individual giving increased by a total of 17%. Institutional Advancement expects we are seeing the fruit of some of our outreach labors, especially with a wider reach on social media and our Pick.Click.Give campaigning.
- c. Iḷisaḡvik College Foundation
 - iii. As of January 31, 2024, the total in the endowment accounts was \$11,548,641.54. The portfolio gain since the start of the fiscal year (July 1, 2023) is \$574,084.09.
 - iv. The Iḷisaḡvik College Foundation Board of Directors last met on December 1st and is scheduled to meet on March 8th 2024.
 - v. Pick.Click.Give:
 - 1. For the sixth year in a row, Barrow Mechanical and Ace Hardware Top of the World matched our Pick.Click.Give. contributions. In 2023, we raised \$8,100 from Pick.Click.Give, and with the corporate match, this campaign raised \$16,200. As of February 1, 2024, there are 44 donors who have pledged \$3,425. Residents can apply for the Permanent Fund Dividend through March 31, 2024, and make pledges through August 31, 2024. Please share widely that Iḷisaḡvik College Foundation accepts pledges via Pick.Click.Give and that we have a generous 1:1 match from our corporate partners, which doubles each individual's donation.

8. **Instructional**

Faculty & Staff Recognitions

a. **Faculty and Administration Hiring Updates**

Fa'amamata Tufele, Registrar is on maternity leave & Haavale Tuitautala, Assistant Registrar Resigned 2/9/24. Emily Gueco, Institutional Research Coordinator, and Administrative Assistant, Christian Ortila are supporting Admissions & Registrations during this time.

Vacant Positions

Office Management/Information Technology Faculty
 Business Administration Faculty
 Construction Trades Faculty
 Allied Health Coordinator
 Training Facilitator
 Workforce Manager/Coordinator

b. **Kimberlee Brent, M.Ed. Assistant Professor of Education, Dual Credit Coordinator & Advisor**

- i. Currently interim Faculty Association President due to Jerica Leavitt out on maternity leave.

- ii. Continues to work with NSBSD and UAF regarding the Teacher Education Prep.
- iii. Continues to build Dual Credit partnerships on and off slope. Advised and assisted with registration for approximately 47 Dual Credit students.
- iv. Teaching for Alaska's Future—the 1st course in the Liberal Arts Elementary Track—is underway with 10 very motivated students.
- v. Met with UAA Early Childhood department about Early Childhood pathway for Indigenous Education graduates. Another meeting is planned for February 20th.
- vi. Continuing to lay groundwork on the ASNA grant project.
- c. Jerica Leavitt, Assistant Professor, Iñupiaq Studies**
 - i. Currently on maternity leave
 - ii. Iñupiaq Studies Degree Assessment presented by Jerica Leavitt to AC
 - iii. Spoke with BOT member from Wainwright, Amos Nashookpuk and NSBSD principal, Jim Dube on potential adjunct instructors to teach various skills. Ongoing conversation.
 - iv. Iñupiaq Studies Interns, Ronald Kippi and Brandon Tukrook began on 10/04/23. Worked with interns on 10/4, 10/6, 10/9, 10/11
- d. Jerry Ogden, Assistant Profess, Math**
 - i. Teaching free ACT Prep class for high school students this Spring.
- e. Linda Nicholas-Figueroa, Associate Professor-Biology/Chemistry**
 - i. Served on the hiring committee for the Allied Health Coordinator
- e. Dr. Sarah Shoffstall-Cone, Dental Health Therapy,**
 - i. Five Bethel based students will be running a Silver Diamine Fluoride and Sealant program the week of Feb. 12-16th in Napakiak and Napaskiak.
 - ii. The five Bethel based students are starting to see patients at the YKHC Long-Term Care facility. This is a way to expand the number of elders that our students are seeing during their education. This is in addition to the observational rotations that started being completed at Anchorage Long-Term Care facilities in 2023.
 - iii. The Anchorage based students have been learning how to place composite fillings. In addition, they are learning about diagnosis and treatment planning. The students are also working on developing a community project. This will be evaluated with a 30 minute presentation on their project at the end of the semester.

7. Office of the Dean of Academic Affairs

- a. Meeting with ATD colleagues Connie Green and Jennifer Hill-Kelley on 2/12/24
- b. Participated in UAF Grow Your Own Teachers Information Exchange at UAA on 2/2/24
- c. Teacher Education Program coordination with UAF and NSBSD: waiting on cohort news from NSBSD
- d. Attending ACSPI Annual Meeting on St. Paul Island (with Marketing) on March 2
- e. NWCCU Site Visit scheduled for October 9-11, 2024. Dean Snow is working to revise and update the Faculty and Adjunct Evaluations
- f. Established recurring meeting between AA and Aleut Community of St. Paul Island
- g. Established recurring meeting between AA and DHAT (Sarah Shoffstall-Cone)

8. Workforce Development-

- a. Workforce Roundtable meetings have begun this Spring
- b. Ashley Knapp, Associate Dean of Career & Workforce Development retired in February 2024
- c. Kaley Nelson, Administrative Assistant hired in January 2024

- d. Researching the State of Alaska DMV Driving School changes and working to support our CDL Students. Need to identify a Class B Vehicle.

9. Cultural- Unapologetically Inupiaq

- a. Nicole Evans, Special Projects Coordinator is working on updating our Cultural Expert List, UI list of graduation speakers, 2024 Honorary Degree, Supporting the work of Jana and Rachel regarding Indigenizing our Institution.
- b. Supported and assisted in Spring 2024 Orientation
- c. Jana Harcharek & Rachel Edwardson provided a staff and faculty training on “ What Does it Mean to be a Tribal College.”

10. Administration- this quarter

- 1. Welcomes
 - a. Nicholas Levell, Career Services & Placement Coordinator
 - b. Christina Aiken, Community Outreach Coordinator
 - c. Ashley Knapp, Associate Dean of Career & Workforce Development
- 2. Vacancies
 - a. Associate Dean of Academic Affairs
 - b. Training Facilitator
 - c. Public Services Librarian
 - d. Administrative Assistant to Registration
 - e. Workforce Development Manager/Director
 - f. Allied Health Coordinator
 - g. IT Manager
 - h. Ed Tech Coordinator
- 3. Meetings
 - a. 2024 Staff & Faculty Spring Orientation
 - b. ASRC Inupiaq Days- President Wilhelm attended BHS and HMS, Recruitment attended the other North Slope Schools
 - c. NSBSD Monthly Meetings
 - d. ICAS Monthly Meetings
 - e. Monthly check in with Chairperson Edwardson
 - f. ASRC Board Presentation 1.23.24
 - g. Achieving the Dream- 2024 LEADER COLLEGE recipient
 - h. American Indian Higher Education Consortium
 - a) AIHEC Legislative Summit- 2/5-2/9
 - b) AIHEC Presidential Search Committee
 - c) AIHEC Tribal College Journal Committee
 - d) AIHEC Finance & Audit Committee
 - i. APU Colloquium Discussion- President Wilhelm Panel Discussion- Tribal College History
 - j. Voice of the Arctic Inupiat Government Affairs Meeting 2/9/24
 - k. Voice of the Arctic Inupiat Executive Meeting 2/13/24
- 4. Communications/External Relations
 - a. Jan 11, 2024, February 8th, 2024 NSBSD School Board Meeting
 - b. Sandia Visit to discuss internship opportunities 1.18.24

- c. ASRC Board Presentation 1.23.24
 - d. 11th Airborne Visit at IHCL 1.25.24
 - e. Submitted Monthly ICAS report for January & February 1.8.24 & 2.6.24
 - f. External Meetings in DC 2.1-2.1
 - g. Student Freedom Initiative MOA Signing 2.2.24
 - h. AIHEC Conference 2.6-2.9
 - i. 11th Airborne Visit at UIC Office 2.18.24
5. Look Ahead
- a. Voice of the Arctic Inupiat Board Meeting 2/19-2/23
 - b. AEF Ivalu Gala 2/24/24
 - c. NSB FY 25 Budget Presentation 4/6/24-4/8/24
 - d. Arctic Encounter Symposium 4/10/24-4/12/24
 - e. Iḷisaḡvik College Commencement 4/27/2024
 - f. Summer Board of Trustees Meetings 6/12/24-6/13/24

MEMORANDUM



TO: Ilisaġvik College Board of Trustees
THRU: Justina Wilhelm, President
FROM: Ann Marie Clark, Chief Financial Officer
DATE: March 6, 2024
SUBJECT: FY24 Q2 Unaudited Financial Statements

ILISAĠVIK STRATEGIC PLAN PRIORITIES/OUTCOMES: *Priority 5 Ensure the future of Ilisaġvik College Outcome 3: Maintain an active, ongoing partnership with the North Slope Borough Mayor's Office, the North Slope Borough Assembly, and North Slope tribal funders to ensure a sustainable level of borough funding.*

Following you will find the Unaudited Financial Statements for the second quarter of Fiscal Year 2024. These statements will change slightly as we progress through the year.

Please let me know if you would like to see any changes to this format or any additional information or graphs.



FINANCIAL REPORTING DISCUSSION & ANALYSIS
For the Six Months Ending December 31, 2023
March 6, 2024 Board of Trustee Meeting

Discussion of Statements for the Six Months Ending December 31, 2023

Revenues for the six months ending December 31, 2023 were \$9,646,602 and expenses were \$10,816,607 resulting in a shortage of \$1,170,005 for the first six months of the fiscal year.

The current cash and cash equivalent position of \$3,881,044 has increased \$1,470,894 from the audited financial statements at June 30, 2023. This increase is due to grant funding received, but due during FY23. Other current asset accounts including accounts receivable, grants receivable, prepaid items and inventories decreased by a combined \$263,535 from the audited statements at year-end. Total investments (combined College and Foundation) increased \$1,109,273 which is attributable to the stock market's fluctuating activities.

Current liability accounts have increased \$2,583,281 due to the increase in Unearned Revenue. Unearned revenue at \$6,418,088 increased \$2,547,881 during the first six months of the fiscal year. These funds are realized as revenue when earned and as the grants' objectives are completed and will fluctuate throughout the year. Total net position of \$27,451,141 has decreased \$569,233 and includes the Foundation investment gain for the fiscal year.

Revenues of \$9,646,602 consists of cash as well as in-kind rent contributions from the North Slope Borough in addition to self-generated revenue from grants, tuition and fees, private contributions and gifts, auxiliary services and the change in the market value of investments. We will continue to monitor the reporting and billing activity throughout the year and would anticipate that future periods will be in line with total annual projected revenues.

Total expenses of \$10,816,607 are overall equivalent to the budgeted amounts. As with revenues, we will continue to closely monitor expenses and would anticipate that future periods will be in line with total annual projected expenses.

Overall, the Statement of Net Position appears healthy at this point.



Ilisagvik College
Statement of Net Position
December 31, 2023, June 30, 2023, and June 30, 2022

| | Unaudited December 31, 2023 | Audited June 30, 2023 | Audited June 30, 2022 |
|---|--------------------------------|--------------------------|--------------------------|
| Liabilities, Deferred Inflows and Net Position | | | |
| Current Liabilities: | | | |
| Accounts Payable | \$ 252,204 | \$ 510,309 | \$ 601,577 |
| Unearned Revenue | 6,418,088 | 3,870,207 | 6,059,262 |
| Accrued Payroll and Related | 1,052,185 | 758,680 | 604,407 |
| Total Current Liabilities | <u>7,722,477</u> | <u>5,139,196</u> | <u>7,265,246</u> |
| Noncurrent Liabilities: | | | |
| Net Pension Liability | 9,952,379 | 9,952,379 | 8,421,334 |
| Net Other Postemployment Benefit Liability | - | - | - |
| Total Noncurrent Liabilities | <u>9,952,379</u> | <u>9,952,379</u> | <u>8,421,334</u> |
| Total Liabilities | <u>17,674,856</u> | <u>15,091,575</u> | <u>15,686,580</u> |
| Deferred Inflow of Resources: | | | |
| Pension Related | - | - | 3,358,240 |
| Other Postemployment Benefit Related | 378,819 | 378,819 | 3,310,897 |
| Total Deferred Inflow of Resources | <u>378,819</u> | <u>378,819</u> | <u>6,669,137</u> |

Ilisagvik College
Statement of Net Position
December 31, 2023, June 30, 2023, and June 30, 2022

| | Unaudited December 31, 2023 | Audited June 30, 2023 | Audited June 30, 2022 |
|---|--------------------------------|--------------------------|--------------------------|
| Assets and Deferred Outflows | | | |
| Current Assets: | | | |
| Cash and Cash Equivalents | \$ 3,881,044 | \$ 2,410,150 | \$ 4,302,936 |
| Accounts Receivable, Net | 935,150 | 617,667 | 269,893 |
| Grants Receivable | 602,415 | 1,185,120 | 1,363,748 |
| Prepaid Items | 265,566 | 263,879 | 198,999 |
| Investments | 31,595,452 | 30,486,179 | 27,925,785 |
| Inventories | 181,707 | 181,706 | 149,699 |
| Total Current Assets | 37,461,334 | 35,144,701 | 34,211,060 |
| Non-Current Assets: | | | |
| Capital Assets, Net of Accumulated Depreciation | 2,338,167 | 2,640,752 | 2,248,446 |
| Net other postemployment benefit related | 4,029,290 | 4,029,290 | 6,114,500 |
| Total Non-Current Assets | 6,367,457 | 6,670,042 | 8,362,946 |
| Total Assets | 43,828,791 | 41,814,743 | 42,574,006 |
| Deferred Outflows of Resources: | | | |
| Pension Related | 1,226,397 | 1,226,397 | 1,271,159 |
| Other Postemployment Benefit Related | 449,628 | 449,628 | 193,136 |
| Total Deferred Outflows of Resources | 1,676,025 | 1,676,025 | 1,464,295 |
| Total Assets and Deferred Outflows | \$ 45,504,816 | \$ 43,490,768 | \$ 44,038,301 |

Ilisagvik College
Statement of Net Position
December 31, 2023, June 30, 2023, and June 30, 2022

| | <u>December 31, 2023</u> | <u>June 30, 2023</u> | <u>June 30, 2022</u> |
|---|-----------------------------|-----------------------------|-----------------------------|
| Net Position: | | | |
| Investment in Capital Assets | 2,338,167 | 2,640,752 | 2,248,446 |
| Restricted for Foundation | 5,210,284 | 5,210,284 | 4,789,736 |
| Dedicated for NICC | 3,000,000 | 3,000,000 | 3,000,000 |
| Unrestricted | <u>16,902,690</u> | <u>17,169,338</u> | <u>11,644,402</u> |
| Total Net Position | <u>27,451,141</u> | <u>28,020,374</u> | <u>21,682,584</u> |
| Total Liabilities, Deferred Inflows and Net Position | <u>\$ 45,504,816</u> | <u>\$ 43,490,768</u> | <u>\$ 44,038,301</u> |

Ilisagvik College
Statement of Net Position
December 31, 2023

Unaudited
December 31, 2023

Assets and Deferred Outflows

Current Assets:

| | |
|---------------------------|--------------|
| Cash and Cash Equivalents | \$ 3,881,044 |
| Accounts Receivable, Net | 935,150 |
| Grants Receivable | 602,415 |
| Prepaid Items | 265,566 |
| Investments | 31,595,452 |
| Inventories | 181,707 |

Total Current Assets

37,461,334

Non-Current Assets:

| | |
|---|-----------|
| Capital Assets, Net of Accumulated Depreciation | 2,338,167 |
| Net other postemployment benefit related | 4,029,290 |

Total Non-Current Assets

6,367,457

Total Assets

43,828,791

Deferred Outflows of Resources:

| | |
|--------------------------------------|-----------|
| Pension Related | 1,226,397 |
| Other Postemployment Benefit Related | 449,628 |

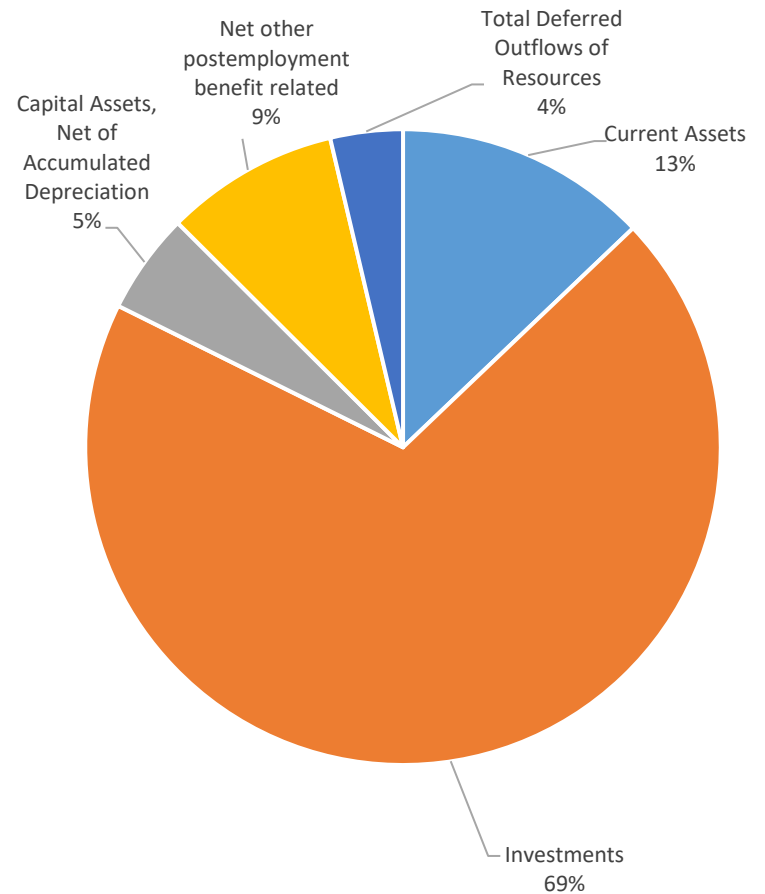
Total Deferred Outflows of Resources

1,676,025

Total Assets and Deferred Outflows

\$ 45,504,816

Assets and Deferred Outflows



Ilisagvik College
Statement of Net Position
December 31, 2023

Unaudited
December 31, 2023

Liabilities, Deferred Inflows and Net Position

Current Liabilities:

| | |
|-----------------------------|------------|
| Accounts Payable | \$ 252,204 |
| Unearned Revenue | 6,418,088 |
| Accrued Payroll and Related | 1,052,185 |

Total Current Liabilities

7,722,477

Noncurrent Liabilities:

| | |
|--|-----------|
| Net Pension Liability | 9,952,379 |
| Net Other Postemployment Benefit Liability | - |

Total Noncurrent Liabilities

9,952,379

Total Liabilities

17,674,856

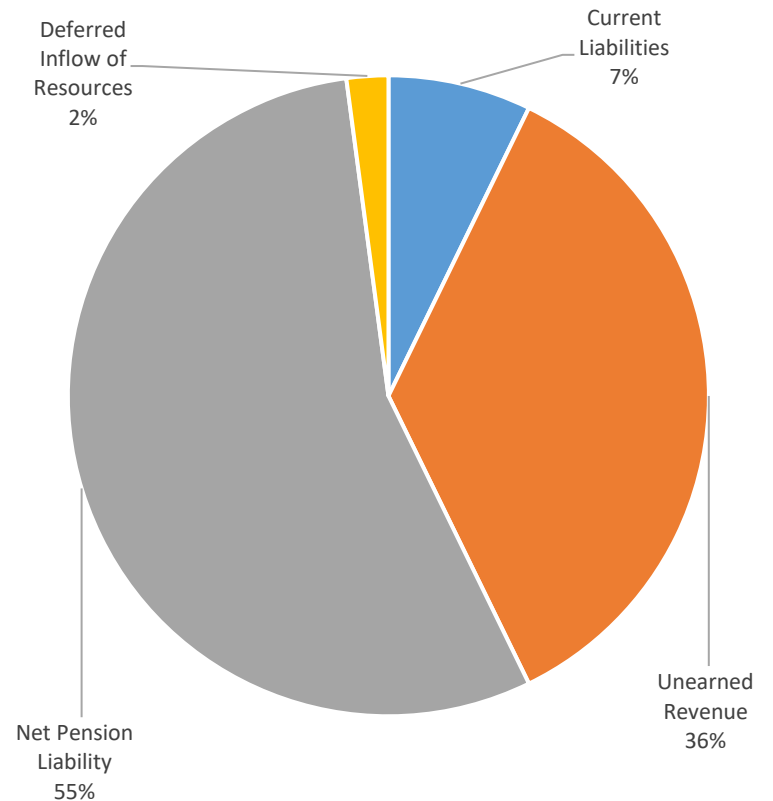
Deferred Inflow of Resources:

| | |
|--------------------------------------|---------|
| Pension Related | - |
| Other Postemployment Benefit Related | 378,819 |

Total Deferred Inflow of Resources

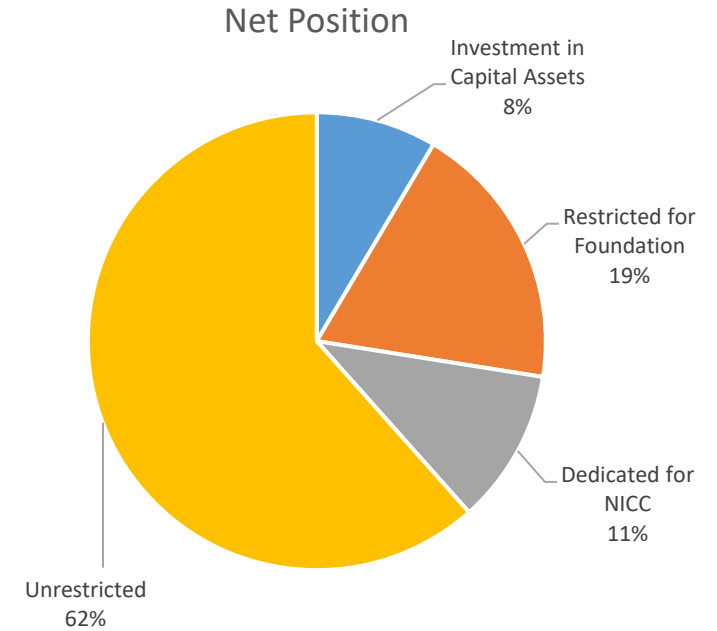
378,819

Liabilities, Deferred Inflows and Net Position



**Ilisagvik College
Statement of Net Position
December 31, 2023**

| | Unaudited December 31, 2023 |
|---|--|
| Net Position: | |
| Investment in Capital Assets | 2,338,167 |
| Restricted for Foundation | 5,210,284 |
| Dedicated for NICC | 3,000,000 |
| Unrestricted | 16,902,690 |
| Total Net Position | 27,451,141 |
| Total Liabilities, Deferred Inflows and Net Position | \$ 45,504,816 |

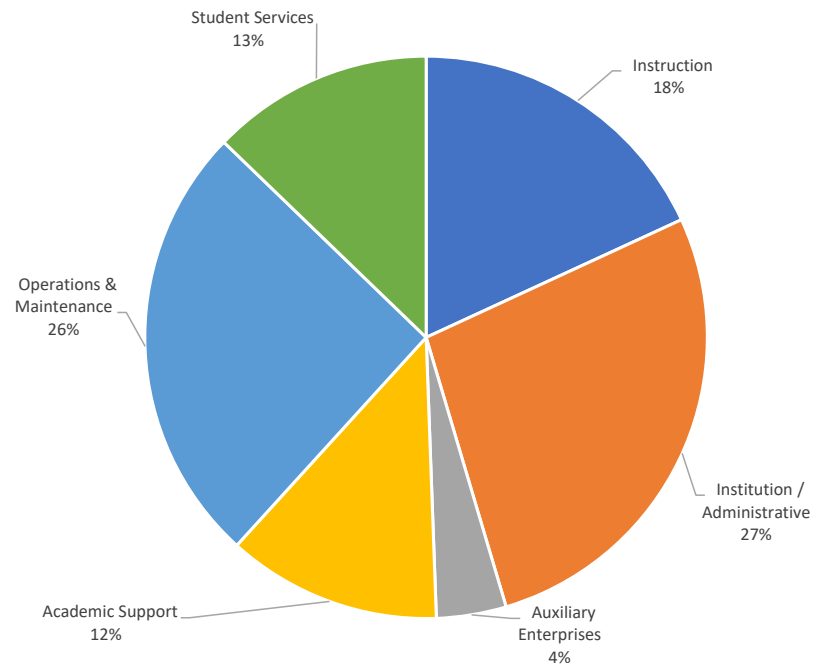
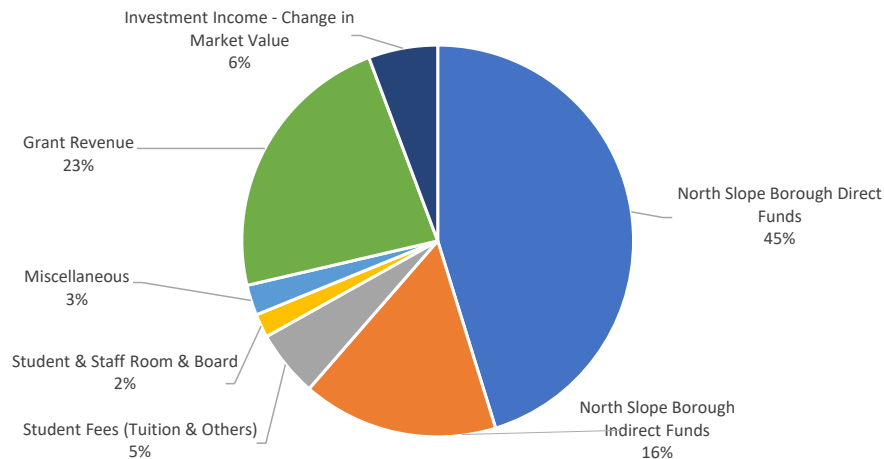


Iisagavik College
Statement of Functional Revenues and Expenses
For the Six Months Ending December 31, 2023

| | YTD Actual | YTD Budget | Actual to YTD Budget | Total Budget | Actual to Total Budget |
|---------------------------------|----------------------|----------------------|-------------------------|----------------------|---------------------------|
| Operating Expenses | | | | | |
| Instruction | \$ 1,960,868 | \$ 1,949,168 | 101% | \$ 3,898,327 | 50% |
| Institution / Administrative | 2,949,596 | 2,401,559 | 123% | 4,803,080 | 61% |
| Auxiliary Enterprises | 434,665 | 394,645 | 110% | 789,289 | 55% |
| Academic Support | 1,334,782 | 1,466,318 | 91% | 2,932,639 | 46% |
| Operations & Maintenance | 2,754,661 | 2,679,255 | 103% | 5,358,490 | 51% |
| Student Services | 1,382,034 | 1,347,108 | 103% | 2,694,192 | 51% |
| Total Operating Expenses | \$ 10,816,607 | \$ 10,238,052 | 106% | \$ 20,476,016 | 53% |

Source of Funds

| | |
|--|-----------------------|
| North Slope Borough Direct Funds | \$ 4,363,378 |
| North Slope Borough Indirect Funds | 1,560,484 |
| Grant Funds | 2,210,947 |
| Investment Income - Change in Market Value | 550,255 |
| Self Generated | 961,539 |
| Total Source of Funds | \$ 9,646,602 |
| Net Income (Loss) | \$ (1,170,005) |

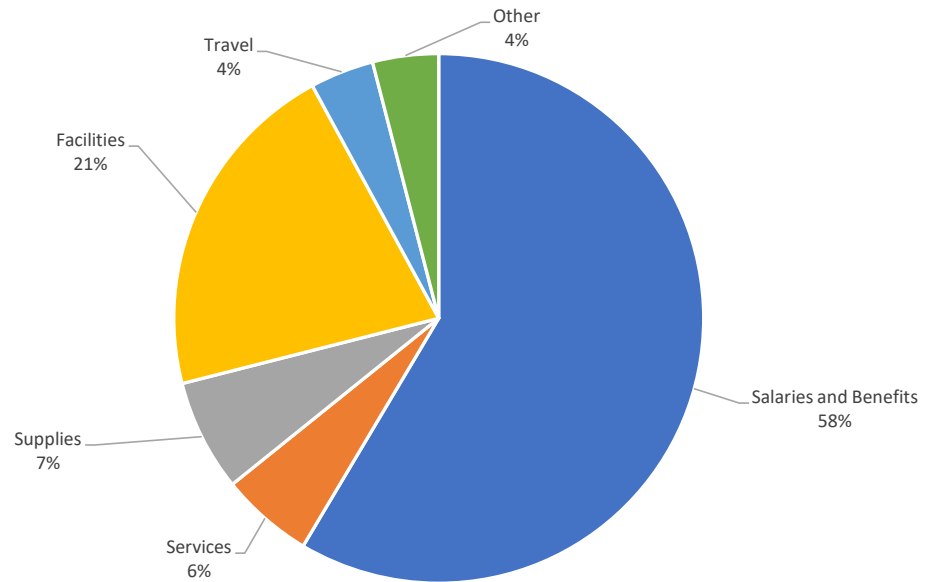


Ilisagavik College
Statement of Functional Revenues and Expenses
For the Six Months Ending December 31, 2023

| | Salaries and Benefits | Services | Supplies | Facilities | Travel | Other | Totals |
|---------------------------------|----------------------------------|-------------------|-------------------|---------------------|-------------------|-------------------|----------------------|
| Operating Expenses | | | | | | | |
| Instruction | \$1,569,102 | \$121,788 | \$71,426 | \$36,723 | \$126,908 | \$34,922 | \$ 1,960,868 |
| Institution | \$2,209,175 | \$182,907 | \$315,013 | \$20,312 | \$162,053 | \$60,136 | 2,949,596 |
| Auxiliary Enterprises | \$70,126 | \$241,482 | \$121,900 | | | \$1,157 | 434,665 |
| Academic Support | \$896,228 | \$26,520 | \$134,532 | \$275,795 | \$1,117 | \$589 | 1,334,782 |
| Operations & Maintenance | \$457,704 | \$29,500 | \$25,391 | \$1,938,582 | \$875 | \$302,609 | 2,754,661 |
| Student Services | \$1,130,535 | \$11,969 | \$68,852 | \$4,662 | \$130,400 | \$35,616 | 1,382,034 |
| Total Operating Expenses | \$ 6,332,870 | \$ 614,166 | \$ 737,113 | \$ 2,276,075 | \$ 421,353 | \$ 435,029 | \$ 10,816,607 |

Source of Funds

| | |
|--|------------------------------------|
| North Slope Borough Direct Funds | \$ 4,363,378 |
| North Slope Borough Indirect Funds | 1,560,484 |
| Grant Funds | 2,210,947 |
| Investment Income - Change in Market Value | 550,255 |
| Self Generated | 961,539 |
| Total Source of Funds | \$ 9,646,602 |
| Net Income (Loss) | <u><u>\$(1,170,005)</u></u> |



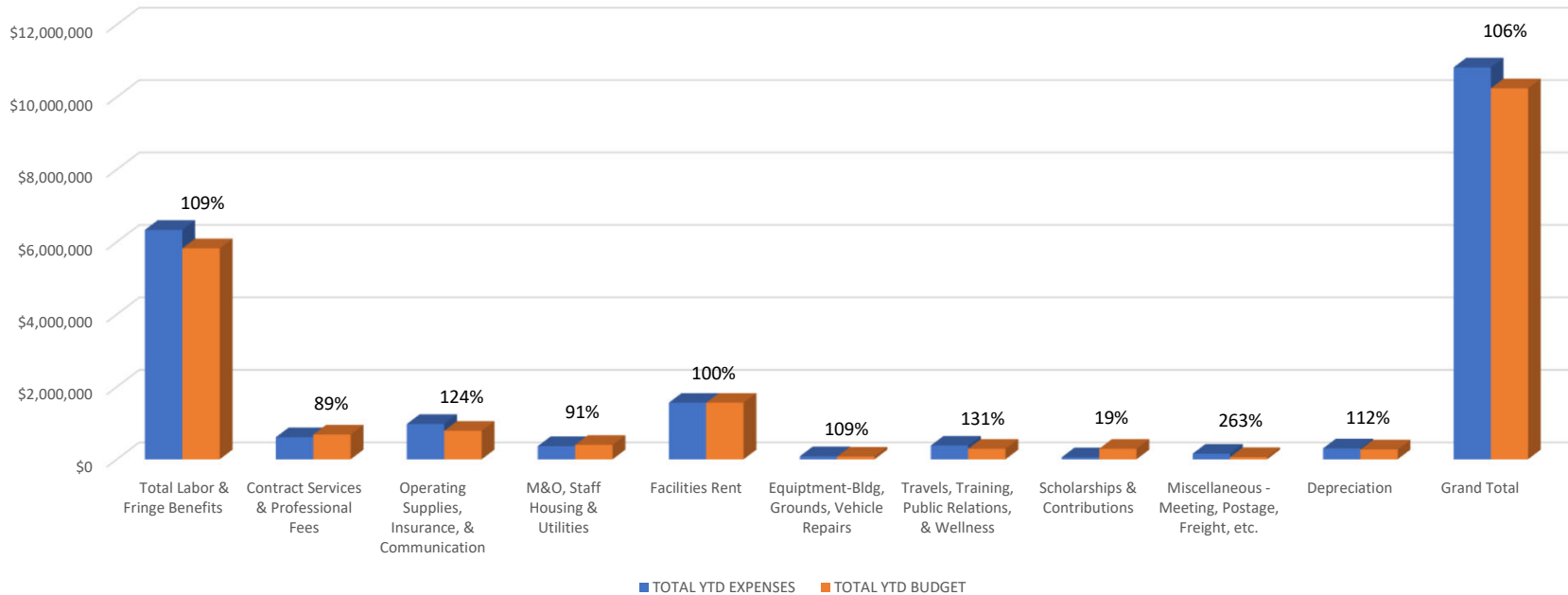
Iisagvik College
GENERAL FUND GRANTS vs GENERAL BUDGET
ALL DEPARTMENTS
For the Six Months Ending December 31, 2023

| | YTD GENERAL FUND | YTD GRANTS | TOTAL YTD EXPENSES | TOTAL YTD BUDGET | TOTAL % Expended | TOTAL FY24 BUDGET | TOTAL % Expended |
|---|---------------------|---------------|-----------------------|---------------------|---------------------|----------------------|---------------------|
| Labor & Fringe Benefits: | | | | | | | |
| Salary and Wages (Faculty) | \$62,905 | \$387,225 | \$450,130 | \$561,350 | 80% | \$1,122,700 | 40% |
| Salary and Wages (Adjunct Faculty) | \$156,917 | \$36,270 | \$193,187 | \$95,830 | 202% | \$191,657 | 101% |
| Salary and Wages (Staff) | \$2,343,368 | \$384,751 | \$2,728,119 | \$3,082,273 | 89% | \$6,164,550 | 44% |
| Salary and Wages (Temporary) | \$123,606 | \$112,795 | \$236,401 | \$86,518 | 273% | \$173,040 | 137% |
| Salary and Wages (Student Employees) | \$0 | \$51,049 | \$51,049 | \$0 | 0% | \$0 | 0% |
| Employee Benefits | \$2,164,405 | \$509,580 | \$2,673,985 | \$1,996,021 | 134% | \$3,992,036 | 67% |
| Total Labor & Fringe Benefits | \$4,851,201 | \$1,481,669 | \$6,332,870 | \$5,821,992 | 109% | \$11,643,983 | 54% |
| Other Expenses | | | | | | | |
| Advertising | \$21,529 | \$24,690 | \$46,219 | \$14,680 | 315% | \$29,355 | 157% |
| Bank Fees | \$3,960 | \$0 | \$3,960 | \$3,605 | 110% | \$7,210 | 55% |
| Bookstore Clothing | \$36,724 | \$0 | \$36,724 | \$15,965 | 230% | \$31,930 | 115% |
| Bookstore Text Books & Electronics | \$66,665 | \$0 | \$66,665 | \$29,149 | 229% | \$58,298 | 114% |
| BOT - IC Scholarship | \$48,216 | \$0 | \$48,216 | \$77,250 | 62% | \$154,500 | 31% |
| Brochures & Publications | \$0 | \$0 | \$0 | \$6,437 | 0% | \$12,875 | 0% |
| Building Grounds & Repairs | \$23,329 | \$31,745 | \$55,074 | \$43,773 | 126% | \$87,550 | 63% |
| Camp Tuition & Fees | \$0 | \$0 | \$0 | \$2,575 | 0% | \$5,150 | 0% |
| Communications | \$228,488 | \$40,927 | \$269,414 | \$252,612 | 107% | \$505,215 | 53% |
| Computer Expenses | \$57,041 | \$9,532 | \$66,573 | \$76,220 | 87% | \$152,440 | 44% |
| Consulting Expense | \$288 | \$0 | \$288 | \$0 | 0% | \$0 | 0% |
| Contract Services | \$357,461 | \$123,889 | \$481,349 | \$622,044 | 77% | \$1,244,088 | 39% |
| Contributions | \$8,011 | \$0 | \$8,011 | \$213,725 | 4% | \$427,450 | 2% |
| Depreciation | \$302,585 | \$0 | \$302,585 | \$270,375 | 112% | \$540,750 | 56% |
| Dues and Subscriptions | \$82,274 | \$20,453 | \$102,727 | \$73,085 | 141% | \$146,157 | 70% |
| Employee Recruiting & Relocation | \$849 | \$0 | \$849 | \$5,148 | 16% | \$10,300 | 8% |
| Equipment Repairs & Maintenance | \$2,076 | \$750 | \$2,826 | \$2,837 | 100% | \$5,665 | 50% |
| External and Public Relations | \$0 | \$0 | \$0 | \$7,725 | 0% | \$15,450 | 0% |
| Facilities Rent | \$1,560,484 | \$0 | \$1,560,484 | \$1,560,483 | 100% | \$3,120,967 | 50% |
| Furniture, Furnishings & Equipment | \$12,932 | \$39,669 | \$52,601 | \$67,577 | 78% | \$135,150 | 39% |
| Graduation Expenses | \$0 | \$0 | \$0 | \$8,238 | 0% | \$16,480 | 0% |
| Indirect Costs | \$0 | \$67,717 | \$67,717 | \$0 | 0% | \$0 | 0% |
| Instructional Costs | \$9,728 | \$80,426 | \$90,153 | \$21,091 | 427% | \$42,179 | 214% |
| Insurance - Business | \$119,060 | \$0 | \$119,060 | \$97,848 | 122% | \$195,700 | 61% |
| Inter-dept Bookstore | \$4,502 | \$316 | \$4,818 | \$5,954 | 81% | \$11,896 | 40% |
| Inter-dept Food Service | \$10,703 | \$2,878 | \$13,581 | \$8,864 | 153% | \$17,716 | 77% |
| Inter-dept Room Charges | \$2,100 | \$0 | \$2,100 | \$8,238 | 25% | \$16,480 | 13% |
| Janitorial Supplies | \$2,110 | \$0 | \$2,110 | \$7,725 | 27% | \$15,450 | 14% |
| Meals, Meetings, Entertainment | \$17,188 | \$915 | \$18,103 | \$14,941 | 121% | \$29,870 | 61% |
| Miscellaneous | \$30,033 | \$4,620 | \$34,653 | \$9,066 | 382% | \$18,128 | 191% |
| Operations & Maintenance Facilities Safety Supplies | \$7,598 | \$501 | \$8,099 | \$1,032 | 785% | \$2,060 | 393% |
| Periodicals, Books, Videos & Subscriptions | \$16,199 | \$38,713 | \$54,912 | \$65,341 | 84% | \$130,682 | 42% |
| Postage and Freight | \$22,419 | \$7,545 | \$29,963 | \$31,411 | 95% | \$62,809 | 48% |
| Professional Fees (Accounting & Auditing) | \$110,615 | \$0 | \$110,615 | \$51,500 | 215% | \$103,000 | 107% |
| Professional Fees (Legal) | \$9,722 | \$7,611 | \$17,333 | \$10,300 | 168% | \$20,600 | 84% |
| Rent Expense - Other | \$0 | \$0 | \$0 | \$7,725 | 0% | \$15,450 | 0% |
| Rent Expense - Staff Housing | \$159,149 | \$0 | \$159,149 | \$141,627 | 112% | \$283,250 | 56% |
| Staff Development & Training | \$587 | \$0 | \$587 | \$40,430 | 1% | \$80,855 | 1% |
| Student Government Expenses | \$904 | \$0 | \$904 | \$0 | 0% | \$0 | 0% |
| Student Meals | \$0 | \$368 | \$368 | \$5,150 | 7% | \$10,300 | 4% |
| Supplies | \$52,834 | \$61,111 | \$113,945 | \$123,601 | 92% | \$247,202 | 46% |
| Travel (Staff & Board) | \$170,806 | \$146,880 | \$317,686 | \$172,014 | 185% | \$344,020 | 92% |
| Travel (Student) | \$7,013 | \$48,070 | \$55,083 | \$35,276 | 156% | \$70,555 | 78% |
| Unapologetically Ifniupiaq | \$0 | \$4,450 | \$4,450 | \$5,150 | 86% | \$10,300 | 43% |
| Utilities | \$71,505 | \$0 | \$71,505 | \$113,298 | 63% | \$226,600 | 32% |
| Vehicle Fuel & Lubrication | \$42,207 | \$0 | \$42,207 | \$41,202 | 102% | \$82,400 | 51% |
| Vehicle Repair & Maintenance | \$36,924 | \$0 | \$36,924 | \$30,900 | 119% | \$61,800 | 60% |
| Wellness Program | \$3,145 | \$0 | \$3,145 | \$12,873 | 24% | \$25,750 | 12% |
| TOTAL EXPENSES | \$3,719,963 | \$763,774 | \$4,483,737 | \$4,416,060 | 102% | \$8,832,033 | 51% |
| Grand Total | \$8,571,164 | \$2,245,443 | \$10,816,607 | \$10,238,052 | 106% | \$20,476,016 | 53% |

Iliisagvik College
GENERAL FUND and GRANTS vs BUDGET SUMMARY
ALL DEPARTMENTS
For the Six Months Ending December 31, 2023

| | YTD GENERAL FUND | YTD GRANTS | TOTAL YTD EXPENSES | TOTAL YTD BUDGET | TOTAL % Expended | TOTAL FY24 BUDGET | TOTAL % Expended |
|---|---------------------|---------------|-----------------------|---------------------|---------------------|----------------------|---------------------|
| Labor & Fringe Benefits: | | | | | | | |
| Salary and Wages (Faculty) | \$62,905 | \$387,225 | \$450,130 | \$561,350 | 80% | \$1,122,700 | 40% |
| Salary and Wages (Adjunct Faculty) | \$156,917 | \$36,270 | \$193,187 | \$95,830 | 202% | \$191,657 | 101% |
| Salary and Wages (Staff) | \$2,343,368 | \$384,751 | \$2,728,119 | \$3,082,273 | 89% | \$6,164,550 | 44% |
| Salary and Wages (Temporary) | \$123,606 | \$112,795 | \$236,401 | \$86,518 | 273% | \$173,040 | 137% |
| Salary and Wages (Student Employees) | \$0 | \$51,049 | \$51,049 | \$0 | 0% | \$0 | 0% |
| Employee Benefits | \$2,164,405 | \$509,580 | \$2,673,985 | \$1,996,021 | 134% | \$3,992,036 | 67% |
| Total Labor & Fringe Benefits | \$4,851,201 | \$1,481,669 | \$6,332,870 | \$5,821,992 | 109% | \$11,643,983 | 54% |
| Other Expenses | | | | | | | |
| Contract Services & Professional Fees | \$478,086 | \$131,499 | \$609,585 | \$683,844 | 89% | \$1,367,688 | 45% |
| Operating Supplies, Insurance, & Communication | \$695,043 | \$280,617 | \$975,661 | \$787,134 | 124% | \$1,574,230 | 62% |
| M&O, Staff Housing & Utilities | \$289,427 | \$74,793 | \$364,219 | \$399,859 | 91% | \$799,706 | 46% |
| Facilities Rent | \$1,560,484 | \$0 | \$1,560,484 | \$1,560,483 | 100% | \$3,120,967 | 50% |
| Equipment-Bldg, Grounds, Vehicle Repairs | \$81,208 | \$750 | \$81,957 | \$74,939 | 109% | \$149,865 | 55% |
| Travels, Training, Public Relations, & Wellness | \$182,400 | \$195,318 | \$377,718 | \$289,428 | 131% | \$578,860 | 65% |
| Scholarships & Contributions | \$56,227 | \$0 | \$56,227 | \$290,975 | 19% | \$581,950 | 10% |
| Miscellaneous - Meeting, Postage, Freight, etc. | \$74,504 | \$80,797 | \$155,300 | \$59,023 | 263% | \$118,017 | 132% |
| Depreciation | \$302,585 | \$0 | \$302,585 | \$270,375 | 112% | \$540,750 | 56% |
| TOTAL EXPENSES | \$3,719,963 | \$763,774 | \$4,483,737 | \$4,416,060 | 102% | \$8,832,033 | 51% |
| Grand Total | \$8,571,164 | \$2,245,443 | \$10,816,607 | \$10,238,052 | 106% | \$20,476,016 | 53% |

Actual vs Budget YTD





MEMORANDUM

TO: Ilisaġvik College Board of Trustees

FROM: Justina Wilhelm, President

DATE: February 15, 2024

SUBJECT: Conference of Honorary Degree - Commencement 2024

During Ilisaġvik College's 20th Anniversary the Board of Trustees and Administration supported a new initiative—the conferring of a Honorary Bachelors of Business Administration, Associate of Arts or Science Degree, depending on their passion and work experience from a member in one of our North Slope Communities who has shown support for Ilisaġvik College, and education as a whole.

The history of awardees of this honor are as follows:

- 2015- Wesley Aiken
- 2016- Ida Angasan
- 2017- Martha Hopson
- 2018- Lydia Agnasagga
- 2019- Harold Ivanoff
- 2020- Ida Olemaun
- 2021- Emma Bodfish
- 2022- Etta Fournier
- 2023- Steve Oomittuk

Please consider whom you would like to recognize in 2024. Discussion will ensue at the spring 2024 workshop, with action taken at the spring 2024 regular meeting.

I have attached our Honorary Degree Guidelines that was created in 2022 for your reference (see attached)

Suggestions from Ilisaġvigmiut:

- Bill Tracey Sr.
- Adeline Hopson
- *Regina Kippi
- Bob Thomas
- Yves Brower

Attachment: Honorary Degree Guidelines



Ilisaġvik College Honorary Degree Conferment

The Ilisaġvik College Board of Trustees shall, for the purpose of honoring meritorious and outstanding service to the College and/or to the community at large, and to recognize persons whose lives serve as examples of the College's aspirations for its students, confer honorary degrees to community members and/or supporters of Ilisaġvik College. The honorary associate or bachelor's degree is the highest form of recognition offered by Ilisaġvik College to persons of exceptional distinction.

Honorary degrees awarded by the Ilisaġvik College Board of Trustees reflect current degrees that Ilisaġvik College offers, including the Associate of Arts (A.A.), Associate of Applied Science (A.A.S.), and Bachelor of Business Administration (B.B.A.) degrees. It is a great pleasure and honor for Ilisaġvik College Board of Trustees to confer honorary degrees; recipients have often dedicated their lives to education and been supporters and champions of lifelong learning.

Honorary Degree Guidelines and Process

Awarded by the Ilisaġvik College Board of Trustees, the honorary associate or bachelor's degree is the highest form of recognition offered by Ilisaġvik College to persons of exceptional distinction.

1. Purpose:

- a. To honor meritorious and outstanding service to the College and/or to the community at large; and,
- b. To recognize persons whose lives serve as examples of the College's aspirations for its students.

2. Criteria:

- a. Individual who has made a significant, noteworthy contribution to Ilisaġvik College and/or to the community at large.
- b. Individual who has demonstrated an enduring commitment of commendable service to Ilisaġvik College.
- c. Current faculty, staff, and trustees are not eligible. Faculty, staff, and trustees who have been separated from the College for at least five years are eligible.
- d. Generally the College will award no more than two honorary degrees in any academic year.

3. The Nature of the Honorary Degree:

The Board of Trustees shall award all honorary degrees in the name of Iḷisaḡvik College. As authorized by law the Board of Trustees has selected to offer the following registered honorary degrees:

Bachelor of Business Administration

Associate in Applied Science and Arts

Associate in Applied Science

Associate of Applied Science, Accounting

Associate of Arts, Human Services

Associate of Science, Allied Health

Associate of Applied Science, Construction Technology

Associate of Applied Science, Business and Administration

Associate of Applied Science, Dental Health Therapy

Associate of Arts, Indigenous Education

Associate of Arts, Iñupiaq Studies

Associate of Arts, Liberal Arts

Associate of Applied Science, Office Management

Associate of Applied Science, Medical Office Management

a. The specific honorary degree awarded shall be appropriate to the nature of the attainment which is being recognized. The following are areas in which individuals may have made significant contributions:

i. **Educational Service:** recognizing outstanding service that enhances educational opportunities for the area or that gives personal assistance that leads to the success of individuals in higher education.

ii. **Humanitarian Service:** recognizing outstanding altruism that enhances the quality of life for others in the area

iii. **Servant Leadership:** recognizing outstanding service that goes “the second mile” beyond the servant’s paid job description in any area of leadership and that benefits others and/or enhances their leadership capabilities.

iv. **Arts and Letters:** recognizing outstanding contributions to the arts in any form that enhances the quality of life in the area.

v. **Entrepreneurial Leadership:** recognizing outstanding contributions to business/industry through creative start-ups of new enterprises or through innovative management or business or industry.

vi. **Culture-Bearers:** Recognizing outstanding contributions to educating, strengthening and the preservation of the Inupiat language, culture, values and traditions that perpetuates and strengthens our culture.

4. Awarding of Honorary Degrees

Honorary degrees shall be conferred by the Iḷisaḡvik Board of Trustees at commencement exercises.

- a. Honorary degrees shall be bestowed by the College President, the Chair of the Board of Trustees, or a Trustee designated by the Chair.
- b. Honorary degrees may be awarded in absentia and posthumously, but only upon recommendation to the Board of Trustees by the College President in the case of extraordinary and compelling circumstances.

5. Process for the Selection of Degree Recipients

The Iḷisaḡvik College Board of Trustees awards honorary degrees based on a recommendation from the College President. Coordination of the selection and nomination process for honorary degree recipients is the responsibility of the College President who shall consult with an advisory committee that includes representatives from faculty and administrative staff. Nominations for degree recipients shall be encouraged from any member of the College community, including students, faculty, staff, alumni, trustees, board members and friends of the College. Nominations should be submitted to the President of the institution with a biographical sketch/résumé, letter of support, and a completed nomination form.

Procedures for the Selection of Honorary Degree Recipients

1. Nominations Process:

Nominations for honorary degree recipients will be accepted from any member of the College community, including students, faculty, staff, alumni, trustees, board members and friends of the

College. Each nomination must include the nomination form that includes a statement of support, and any supporting documents. Nomination forms may be obtained from the College website.

2. Nominations Deadline:

Nominations must be submitted to the College President anytime however the President will work with the President's Cabinet to review nominations prior to the winter/spring graduation exercise.

3. Honorary Degree Advisory Committee:

Coordination of the selection and nomination process for honorary degree recipients is the responsibility of the College President who shall consult with the President's Cabinet that consist of staff, faculty, and a student government representative. The nomination process is competitive. Generally, the College will award no more than two honorary degrees in any academic year. The primary function during Cabinet review is to review all nominations received by the deadline and make a recommendation to the College President. The President's Cabinet will intensely scrutinize the nomination package for each nominee to ensure the continued integrity of the award process. Generally, the President's Cabinet will review nominations and make a recommendation to the College President no later than two months prior to winter/spring commencement.

4. President's Responsibilities:

In order to ensure that any recipient receives ample notice, the College President will make a recommendation to the Iḷisaḡvik College Board of Trustees for review and consideration. The Iḷisaḡvik College Board of Trustees awards honorary degrees.

5. Revoking an Honorary Degree: The authority to revoke a previously awarded honorary degree rests with the Iḷisaḡvik Board of Trustees. The Board of Trustees may revoke an honorary degree if, in its judgment, the recipient of the degree has engaged in conduct that: 1) is inconsistent with Iḷisaḡvik's mission and/or values; 2) undermines the accomplishments that were cited as the basis for awarding the honorary degree; or 3) is injurious to the reputation of Iḷisaḡvik or any of its constituent campuses. The Board of Trustees' revocation of an honorary degree must be supported by the President's recommendation, made after an evaluation of the necessity for such action using the same procedures followed for the selection and nomination of that honorary degree recipient.

**ILISAĠVIK COLLEGE
RESOLUTION NO. 2024-01**

**A RESOLUTION AUTHORIZING THE PRESIDENT
TO NEGOTIATE AND EXECUTE THE NEW ILISAĠVIK COLLEGE
LAND LEASE WITH UKPEAĠVIK IÑUPIAT CORPORATION**

WHEREAS, Iḷisaġvik College believes that the best interest of North Slope residents is served by having access to quality post-secondary academic, career and technical education designed to meet current and future employment opportunities in the region,

WHEREAS, the North Slope community needs the best possible educational experience for current and prospective students, trainees and beneficiaries,

WHEREAS, Iḷisaġvik College has struggled for years to effectively use its existing facility, the former Naval Arctic Research Laboratory (NARL), which is now 77 years old and never designed to house a college campus;

WHEREAS, a new facility and campus is needed in Utqiaġvik, to meet the growing higher education needs of the region and its workforce, as the North Slope continues to grow and be developed;

WHEREAS, a suitable, 15-acre location for the New Iḷisaġvik College Campus has been identified, which is described on *Attachment A* hereto (the “New Site”), and which is owned by Ukpeaġvik Iñupiat Corporation (UIC)

WHEREAS, the Iḷisaġvik College Administration is beginning the process of negotiating a favorable lease agreement with owner UIC, with terms to include a 100-year lease term, with rent to start 5 years after lease execution or after the start of on-site utility construction or foundation work, whichever first occurs; and with Iḷisaġvik College having the right to lease the entire parcel (approximately 15 acres) depending on need determined after final design of the new facility;

NOW THEREFORE, BE IT RESOLVED THAT,

1. The President of Iḷisaġvik College has updated the Board of Trustees regarding the Administration’s plan for negotiating a final lease agreement for the New Iḷisaġvik College Campus Project.
2. The Iḷisaġvik Board of Trustees hereby authorizes the President of Iḷisaġvik College to negotiate and execute an UIC New Iḷisaġvik College Lease Agreement in accordance with the parameters established above, and subject to legal counsel review and approval;
3. This Resolution shall take effect upon its adoption.

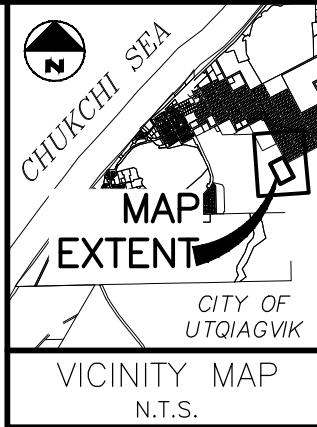
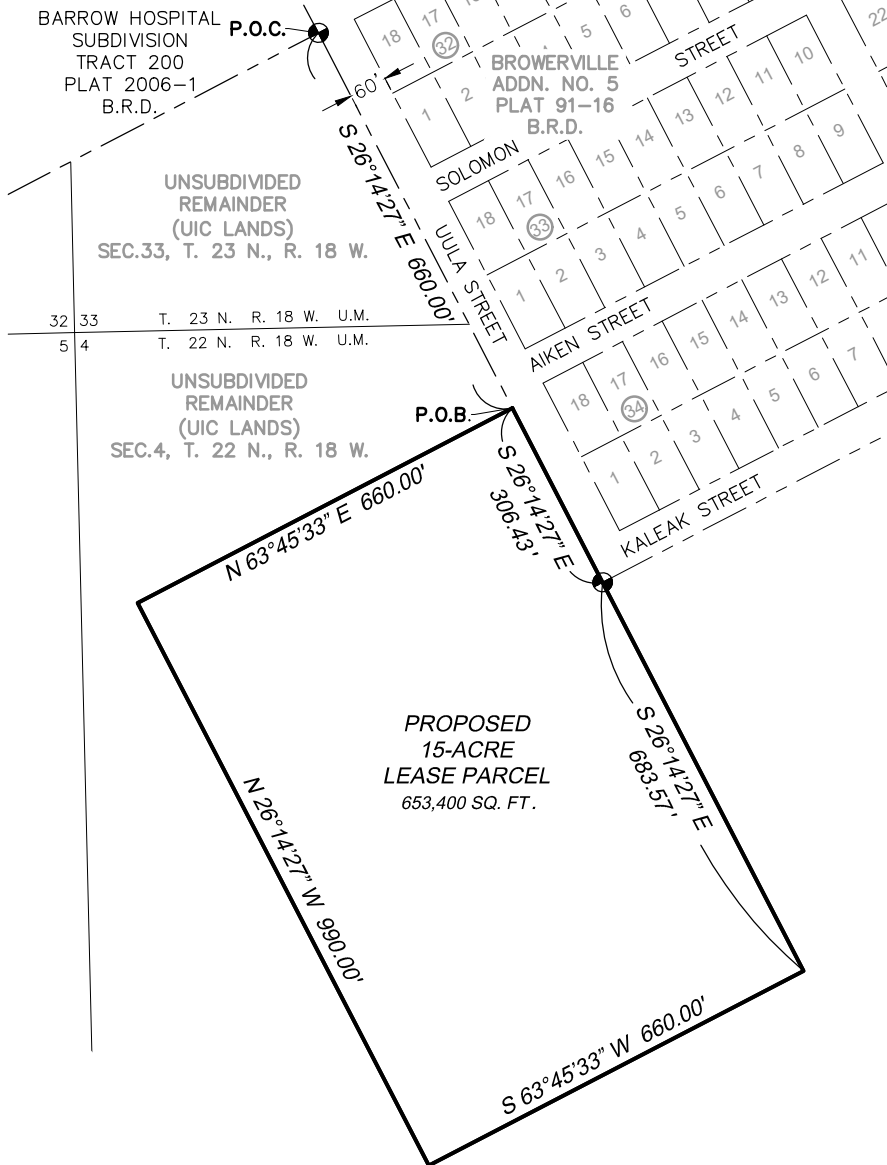
THE FOREGOING RESOLUTION WAS ADOPTED March 7, 2024, at a duly called meeting of the Board of Trustees, by majority vote, with ____ FOR and ____ AGAINST the Resolution.

ATTEST:

Debby Edwardson, Chairperson
Iḷisaḡvik College

Harlee Harvey, Secretary
Iḷisaḡvik College

EXHIBIT "A"



LEGEND

- PROPERTY LEASE LINE
- - - ADJACENT PROPERTY
- PROTRACTED SECTION OR TOWNSHIP LINE
- ⊕ PREVIOUSLY FOUND MONUMENT (TYPICAL)

- B.R.D. BARROW RECORDING DISTRICT
- P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT



6700 Arctic Spur Road • Anchorage, AK 99518 • (907) 677-8220

EXHIBIT "A" PROPOSED 15-ACRE LAND LEASE PARCEL NEW ILISAGVIK COLLEGE CITY OF UTQIAGVIK, AK

| | | | | | |
|--------|----------|-------------|-----|---------|----------|
| DATE: | 10/19/22 | DRAWN BY: | LLT | SHEET: | 1 of 2 |
| SCALE: | 1"=300' | CHECKED BY: | SHB | JOB No: | 80122.15 |

VILLAGE OUTREACH

Trustees take an active role in informing and advocating for the College as well as listening to the needs of the community they represent.

| SMART | | | | |
|---|---|---|--|--|
| Each Trustee will commit to one specific outreach activity for each quarter | At each board meeting, every Trustee will report on their one or more village outreach activity. This will be an agenda item. | Every Trustee is knowledgeable and passionate about the College | Trustees are in a unique position to connect the College to his/her community. | At each September Workshop/Meeting, the Board Chair will report on the number of reports per Trustee for each Board meeting. |

RESULTS-ORIENTED

Exceptional boards are results-oriented towards mission and evaluate the performance of major programs and services.

| SMART | | | | |
|--|---|--|---------------------------------------|---|
| Trustees will review Institutional Research Reports with an emphasis on student enrollment growth and student retention. | Trustees will review Institutional Research Report and ask President to discuss in detail student enrollment and retention. | Based on the Institutional Research Report, the Board and President will determine topics of discussion/review for report out. | Board focuses on outcomes not inputs. | Upon completion of review of Institutional Research Report. |

SUSTAINING RESOURCES

Exceptional boards link bold visions and ambitious plans to financial support, expertise, and networks of influence.

| SMART | | | | |
|--|---|--|--|---|
| Ilisagvik Board of Trustees will be a 100% giving board. | Institutional Advancement staff will inform the President and Chair of the number of Board members who have donated. | It is not how much is given, but rather the participation – all can give at least a dollar. | Many funders ask for this information – it is an indication of commitment. | Data reviewed at the end of each College calendar year. |
| Trustees will spend ample time to have a clear understanding of the College budget, be able to articulate the needs it addresses, and make themselves available to advocate for budget approval. | The Board will be surveyed at the end of each meeting to determine everyone's comfort level with the budget: 1= don't understand to 5= feel confident to advocate and share what they would like to learn more about. | President and finance staff will plan in-depth budget learning time at December board meeting. | Generating revenue is a governing board's responsibility. | Trustees ready to donate by end of Winter/December Meeting. |

STRATEGIC THINKING

Exceptional boards allocate time to what matters most and continuously engage in strategic thinking to hone the organization's direction.

| SMART | | | | |
|--|---|--|--|---|
| Trustees will review the strategic plan at least two times a year. Trustees will read and be prepared for discussions. | Chair and President will plan discussion and will keep track of engagement and clarifying questions for each Trustee. | President and Chair will motivate, remind, and lead discussions. | A major responsibility of the board is to sharpen the strategic direction. | At the March and June Board Meetings, there will be planned discussions on part or all of the strategic plan. |

CONSTRUCTIVE PATHWAYS

Exceptional boards govern in constructive partnership with the chief executive, recognizing that the effectiveness of the board and chief executive are interdependent.

| SMART | | | | |
|--|---------------------------------|--|---|---|
| Every Trustee will complete 1. President's annual performance review 2. Board annual performance assessment. | Identify # of reviews completed | Each Trustee will have the opportunity to complete | Major responsibility of governing board | Time will be provided for completion at the Winter or Summer workshop |

CONTINUOUS LEARNING

Exceptional boards embrace the qualities of a continuous learning organization, evaluating their own performance and assessing the value they add to the organization.

| SMART | | | | |
|--|--|---|---|--|
| All Trustees will commit to participate in a yearly learning retreat, as well as the learning activities planned for each board meeting. | Identify # of attendees at retreat ; # of Trustees who participate in board learning activities. | President and Chair will plan and design retreat and board learning sessions. | Exceptional boards grow on the job and increasing levels. | Evaluation of this goal will be done at the September meeting. |

Board Improvement

At the end of each board meeting, the Chair will hand out a quick evaluation on items that were identified as needing improvement. The Board Secretary will send a survey link to complete the following Meeting Feedback:

- Board Meeting Date _____
- I read my packet prior to the meeting yes / no
- We stayed on topic and were on task yes / no
- We kept our focus on the College yes / no
- All Trustees were in attendance yes / no
- What is your comfort in understanding the budget on a scale of 1(low)-5 (high)?
- What areas would you like to know about the budget?



Ilisaġvik College Board of Trustees
Trustee Outreach Desired Outcomes & Reference Guide

Desired Outcomes for Ilisaġvik Outreach Plan-

1. An increase in the general awareness of Ilisaġvik College (what is offered and delivery options).
2. An increase in student enrollment.
3. An increase in retention of north students in their home community or residential students.
4. An increase in support and assistance to Ilisaġvik faculty/staff when they travel to the north-slope communities.
5. An increase in teachers/residents in the villages able that will help support Adult Education/Library Services that enhances a supports and encourages students to complete the course of study.
6. An increase in career & workforce development classes.
7. An increase in Trustee communications and sharing about Ilisaġvik.
8. An increase in the pride of having Ilisaġvik College right here at home.

Tips on how to meet your SMART outreach activity goals

1. Attend local School Advisory Council Meetings, City Council Meeting, and Tribal Meetings. (Ilisaġvik College would be willing to provide a general presentation)
2. Speak to your local NSB Assembly and NSBSD School District Board members about Ilisaġvik College and the many opportunities.
3. Talk with local employers and contractors about Ilisaġvik College and training needs.
4. Be an advocate for our New College Campus. Ask that the new college campus be included in your annual NSB Project Review Committee Village Resolutions.
5. Have lunch with local students and talk about career aspirations and higher education goals.
6. Apply a portion of your PFD towards Pick.Click.Give and pick Ilisaġvik College as your donation.
7. Donate all or a portion of your honorarium.
8. Visit with College staff and faculty when you are in town.
9. Request a tour of campus or a specific program you would like to learn more about.
10. Schedule a meeting with our recruiting staff.
11. Help post and share electronic and paper flyers and materials in your community.
12. Attend an Ilisaġvik College event (Class, Workshop, Community Event, etc.)
13. Follow us on Social Media- Facebook, Instagram, TikTok, LinkedIn- share Ilisaġvik events and posts to help spread the word about Ilisaġvik College.
14. Read the materials and emails you receive to keep up to date with Ilisaġvik College happenings.
15. If you have any questions, reach out to the President or staff so we can assist 😊