



## Board of Trustees – Workshop Agenda

March 12, 2025

Dr. Albert Hall Conference Room | 9:00am

Zoom Call-In #: 833 548 0282 US Toll-free / Meeting ID: 367 814 7775

Zoom Passcode: #Spring25

**Doreen Ayalhuq Leavitt**  
Vice Chairperson  
ICAS

**Roxanne Aaluk Brower**  
Secretary  
ASRC

**Heather Qannik Dingman**  
Treasurer  
Utqiaġvik

**Edna Suaqpak Tunuallak Ahmaogak**  
At-Large

**Kristen Kunnaana Morry**  
Anaktuvuk Pass

**Patricia Injiluk Lloyd**  
Atqasuk

**Alicia Pagualak Solomon**  
Kaktovik

**Kristine Qannik Hilderbrand**  
NSBSD

**Cilia Attungowruk**  
Point Lay

**Harlee Aumaqpaq Harvey**  
Point Hope

**Jeremy Kakianaaq Kasak**  
Nuiqsut

**John Ahmaogak Hopson Jr.**  
Wainwright

President's Office

**Justina Avu Wilhelm**  
President

**Clarissa Pelia**  
Executive Assistant to the  
President & Board  
Secretary

1. **Invocation/Moment of Silence – *Aṅaayyun***
2. **Board Agreements** – All Trustees
3. **Discussion Items**
  - a. Board Education – Diane Kaplan
  - b. 2<sup>nd</sup> Quarter Finance Report – CFO Clark
  - c. NSB Budget Hearing Discussion – President Wilhelm
  - d. Fall Enrollment Report – Registrar Tufele
  - e. Ilisagvik College Foundation Report – Executive Director Walls
  - f. Resolution 2025-01  
Transfer of funds from Fund Balance to Foundation Endowment – Executive Director Walls
  - g. Resolution 2025-02  
Transfer of funds from Fund Balance to Foundation Endowment – Executive Director Walls
  - h. Long Term Facilities Master Plan Report – Dean Sialofi
  - i. 2025 Honorary A.A. Degree – President Wilhelm
  - j. Program Highlight | DHAT Program – Dr. Shoffstall-Cone
4. **Administrative**
  - a. Election of Officers – Board Secretary Pelia
5. **Village Outreach** – Trustees report at least 1 outreach effort they have completed to advocate for Ilisagvik College.
6. **Adjournment – *Aġiuniq***



## Board of Trustees Group Agreements

1. Paammaġiigñiq | Accept & reconcile differences  
*Paam-ma-ġiig-ñiq*
2. Kaŋiqsinaqpa | Listen for understanding  
*Ka-ŋiq-si-naq-pa*
3. Tutqiksi | Be comfortable in silence  
*Tut-qik-si*
4. Uqqaagik | Build on what others say  
*Uq-qaag-ik*
5. Iḷatchiŋitchuat | Assume positive intent  
*I-ḷat-chi-ŋit-chuat*
6. Iḷaiññaq unnii uqausiġilugu su | Discuss the undiscussable  
*I-ḷaiñ-ñaq un-nii- u-qau-si-ġi-lu-gu-su*
7. Nipaisaaq | Protect confidentiality  
*Ni-pai-saaq*
8. Uqavaagnik | Be truthful and speak up  
*U-qa-vaag-nik*
9. Isumigsuq | Stay engaged  
*I-sum-miq-suq*
10. Qiksikrautigagñiq iñugnun | Values differences & dissent  
*Qik-sik-srau-ti-qaġ-niq- i-ñug-nun*
11. Aliasunjitcha ai | Have fun  
*A-lia-su-ŋit-cha ai*



## MEMORANDUM

TO: Iḷisaġvik College Board of Trustees

THROUGH: Caitlin Walls, Executive Director of Institutional Advancement

THROUGH: Justina Wilhelm, President

FROM: Serena Nesteby, Advancement Officer

DATE: February 27, 2025

SUBJECT: Board Education with Diane Kaplan

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**Iḷisaġvik College Strategic Plan Prioritie(s)/Outcome(s):** Priority 5 – Outcome 8: Intensify the Board of Trustees role in advocacy on behalf of college funding. Provide advance notice to trustees of recruitment and advocacy opportunities and events during the year.

In alignment with Iḷisaġvik College's Strategic Plan, specifically Priority 5, Outcome 8—intensifying the Board of Trustees' role in advocacy for college funding—this memorandum introduces an education session to strengthen the Board's role in advocacy for Iḷisaġvik College and Iḷisaġvik College Foundation.

We are pleased to announce that Diane Kaplan, a renowned leader in philanthropy and community development, will lead the session. In 2024, Diane Kaplan accepted an appointment as Senior Fellow at the Lilly Family School of Philanthropy at Indiana University, the only higher education philanthropy school in the world. She is hosting a series of seminars with foundation leaders on the intersection of philanthropy and public policy, teaching a grantmaking class called "Do No Harm", and writing the story of her philanthropic life to be published by IU and Rockefeller Philanthropy Advisors. In December 2022, Kaplan was confirmed by the United States Senate as a member of the Corporation for Public Broadcasting board of directors. She serves on CPB's Audit and Finance Committee.

In 2023, Kaplan retired from her role as president and CEO of the Rasmuson Foundation, a position she held since 2001. Under her leadership, the foundation became the largest philanthropy in Alaska, with assets growing from \$5 million to an estimated \$800 million and annual grants of \$25-30 million to nonprofits, tribes, artists, and local governments. Kaplan's notable achievements include launching high-impact initiatives including Pick. Click. Give., the Individual Artist Awards, and a dental health aide therapist program. She also led a successful fundraising campaign of \$40 million to combat homelessness in Anchorage and contributed to growing the Alaska Community Foundation's assets to over \$200 million.

Through national philanthropic partnerships, Kaplan has attracted more than \$450 million in investments for Alaska projects. She engaged community members through listening sessions and

formed Recover Alaska, a statewide effort to address alcohol-related issues. Kaplan has also supported the introduction of a dental therapist workforce in Alaska Native communities, improving access to dental education and services. As a result of her contributions, Kaplan has earned numerous awards, including the Alaska Federation of Natives Denali Award, Commonwealth North's William A. Egan Distinguished Alaskan Award, the Council on Foundations Distinguished Grantmaker Award, and Grantmakers in Health Terrance Keenan Leadership Award in Health Philanthropy. She serves on various boards, including Nudlaghi Leadership Institute, and was a founder of United States Artists. Before joining the Rasmuson Foundation, Kaplan provided consulting services and served as CEO of the Alaska Public Radio Network. She holds a degree in communications and women's studies from the University of Pennsylvania.

During this session, Diane will share her experiences and insights, providing proven strategies to enhance fundraising efforts and empower the Board in its advocacy role. The goal of this board education session is to strengthen the Board's ability to effectively secure support for both the college and the foundation.



## MEMORANDUM



**TO:** IĪisaĝvik College Board of Trustees  
**THRU:** Justina Wilhelm, President  
**FROM:** Ann Marie Clark, Chief Financial Officer  
**DATE:** March 12, 2025  
**SUBJECT:** FY25 Q2 Unaudited Financial Statements

**IĪISAĜVIK STRATEGIC PLAN PRIORITIES/OUTCOMES:** *Priority 5 Ensure the future of IĪisaĝvik College Outcome 3: Maintain an active, ongoing partnership with the North Slope Borough Mayor's Office, the North Slope Borough Assembly, and North Slope tribal funders to ensure a sustainable level of borough funding.*

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Following you will find the Unaudited Financial Statements for the second quarter of Fiscal Year 2025. These statements will change slightly as we progress through the year.

Please let me know if you would like to see any changes to this format or any additional information or graphs.



FINANCIAL REPORTING DISCUSSION & ANALYSIS  
For the Six Months Ending December 31, 2024  
*March 12, 2025 Board of Trustee Meeting*

***Discussion of Statements for the Six Months Ending December 31, 2024***

Revenues for the six months ending December 31, 2024 were \$11,233,303 and expenses were \$11,333,699 resulting in a shortage of \$100,396 for the first six months of the fiscal year.

The current cash and cash equivalent position of \$8,452,429 has increased \$7,235,836 from the audited financial statements at June 30, 2024. This increase is due to a transfer, grant and Borough funding for the end of FY24 and FY25. Other current asset accounts including accounts receivable, grants receivable, prepaid items and inventories decreased by a combined \$628,446 from the audited statements at year-end. Total investments decreased \$1,574,897 which includes a transfer to Ilisaġvik's General Operating account.

Current liability accounts have increased \$4,815,413 due to the increase in Unearned Revenue. Unearned revenue at \$7,692,175 increased \$4,243,831 during the first six months of the fiscal year. These funds are realized as revenue when earned and as the grants' objectives are completed and will fluctuate throughout the year. Total net position of \$17,270,609 has decreased \$100,398 from the loss in normal business activities.

Revenues of \$11,233,303 consists of cash as well as in-kind rent contributions from the North Slope Borough in addition to self-generated revenue from grants, tuition and fees, private contributions and gifts, auxiliary services and the change in the market value of investments. We will continue to monitor the reporting and billing activity throughout the year and would anticipate that future periods will be in line with total annual projected revenues.

Total expenses of \$11,233,699 are overall equivalent to the budgeted amounts. As with revenues, we will continue to closely monitor expenses and would anticipate that future periods will be in line with total annual projected expenses.

Overall, the Statement of Net Position appears healthy at this point.

**Ilisagvik College**  
**Statement of Net Position**  
**December 31, 2024, June 30, 2024, and June 30, 2023**

	<u>Unaudited December 31, 2024</u>	<u>Audited June 30, 2024</u>	<u>Audited June 30, 2023</u>
<b>Assets and Deferred Outflows</b>			
<b>Current Assets:</b>			
Cash and Cash Equivalents	\$ 8,452,429	\$ 1,216,593	\$ 2,289,681
Accounts Receivable, Net	973,319	813,895	617,667
Grants Receivable	1,061,785	1,390,638	1,185,120
Prepaid Items	112,669	571,686	263,879
Investments	17,446,399	19,021,296	19,567,125
Inventories	219,824	219,824	181,706
<b>Total Current Assets</b>	<u>28,266,425</u>	<u>23,233,932</u>	<u>24,105,178</u>
<b>Non-Current Assets:</b>			
Capital Assets, Net of Accumulated Depreciation	2,322,048	2,639,526	2,640,752
Net other postemployment benefit related	4,490,345	4,490,345	4,029,290
<b>Total Non-Current Assets</b>	<u>6,812,393</u>	<u>7,129,871</u>	<u>6,670,042</u>
<b>Total Assets</b>	<u>35,078,818</u>	<u>30,363,803</u>	<u>30,775,220</u>
<b>Deferred Outflows of Resources:</b>			
Pension Related	1,118,064	1,118,064	1,226,397
Other Postemployment Benefit Related	360,105	360,105	449,628
<b>Total Deferred Outflows of Resources</b>	<u>1,478,169</u>	<u>1,478,169</u>	<u>1,676,025</u>
<b>Total Assets and Deferred Outflows</b>	<u><u>\$ 36,556,987</u></u>	<u><u>\$ 31,841,972</u></u>	<u><u>\$ 32,451,245</u></u>

**Ilisagvik College**  
**Statement of Net Position**  
**December 31, 2024, June 30, 2024, and June 30, 2023**

	<u>Unaudited December 31, 2024</u>	<u>Audited June 30, 2024</u>	<u>Audited June 30, 2023</u>
<b>Liabilities, Deferred Inflows and Net Position</b>			
<b>Current Liabilities:</b>			
Accounts Payable	\$ 327,553	\$ 427,663	\$ 510,309
Unearned Revenue	7,692,175	3,448,344	3,870,207
Accrued Payroll and Related	1,536,823	865,131	758,680
<b>Total Current Liabilities</b>	<u>9,556,551</u>	<u>4,741,138</u>	<u>5,139,196</u>
<b>Noncurrent Liabilities:</b>			
Net Pension Liability	9,458,163	9,458,163	9,952,379
Net Other Postemployment Benefit Liability	-	-	-
<b>Total Noncurrent Liabilities</b>	<u>9,458,163</u>	<u>9,458,163</u>	<u>9,952,379</u>
<b>Total Liabilities</b>	<u>19,014,714</u>	<u>14,199,301</u>	<u>15,091,575</u>
<b>Deferred Inflow of Resources:</b>			
Pension Related	-	-	-
Other Postemployment Benefit Related	271,664	271,664	378,819
<b>Total Deferred Inflow of Resources</b>	<u>271,664</u>	<u>271,664</u>	<u>378,819</u>



**Ilisagvik College**  
**Statement of Net Position**  
**December 31, 2024, June 30, 2024, and June 30, 2023**

	<u>December 31, 2024</u>	<u>June 30, 2024</u>	<u>June 30, 2023</u>
<b>Net Position:</b>			
Investment in Capital Assets	2,322,048	2,639,526	2,640,752
Restricted for Foundation	4,578,786	4,578,786	
Dedicated for NICC	3,000,000	3,000,000	3,000,000
Unrestricted	7,369,775	7,152,695	11,340,099
<b>Total Net Position</b>	<u>17,270,609</u>	<u>17,371,007</u>	<u>16,980,851</u>
<b>Total Liabilities, Deferred Inflows and Net Position</b>	<u><b>\$ 36,556,987</b></u>	<u><b>\$ 31,841,972</b></u>	<u><b>\$ 32,451,245</b></u>

**Ilisagvik College  
Statement of Net Position  
December 31, 2024**

**Unaudited  
December 31, 2024**

**Assets and Deferred Outflows**

**Current Assets:**

Cash and Cash Equivalents	\$ 8,452,429
Accounts Receivable, Net	973,319
Grants Receivable	1,061,785
Prepaid Items	112,669
Investments	17,446,399
Inventories	219,824

**Total Current Assets**

28,266,425

**Non-Current Assets:**

Capital Assets, Net of Accumulated Depreciation	2,322,048
Net other postemployment benefit related	4,490,345

**Total Non-Current Assets**

6,812,393

**Total Assets**

35,078,818

**Deferred Outflows of Resources:**

Pension Related	1,118,064
Other Postemployment Benefit Related	360,105

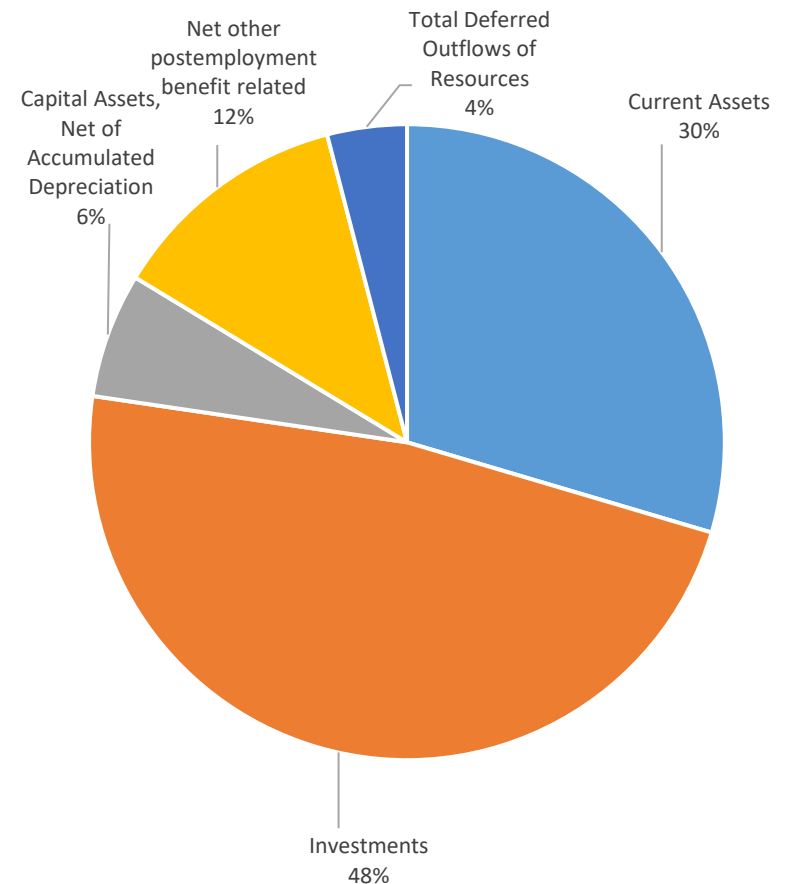
**Total Deferred Outflows of Resources**

1,478,169

**Total Assets and Deferred Outflows**

\$ 36,556,987

**Assets and Deferred Outflows**



**Ilisagvik College  
Statement of Net Position  
December 31, 2024**

**Unaudited  
December 31, 2024**

**Liabilities, Deferred Inflows and Net Position**

**Current Liabilities:**

Accounts Payable	\$ 327,553
Unearned Revenue	7,692,175
Accrued Payroll and Related	1,536,823

**Total Current Liabilities**

9,556,551

**Noncurrent Liabilities:**

Net Pension Liability	9,458,163
Net Other Postemployment Benefit Liability	-

**Total Noncurrent Liabilities**

9,458,163

**Total Liabilities**

19,014,714

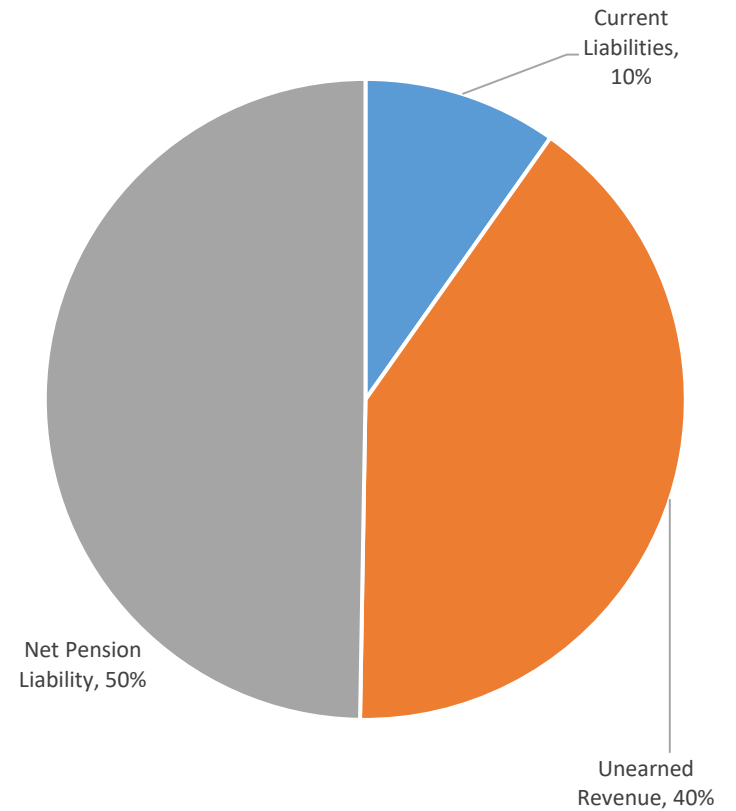
**Deferred Inflow of Resources:**

Pension Related	-
Other Postemployment Benefit Related	271,664

**Total Deferred Inflow of Resources**

271,664

**Liabilities, Deferred Inflows and Net Position**



**Ilisagvik College  
Statement of Net Position  
December 31, 2024**

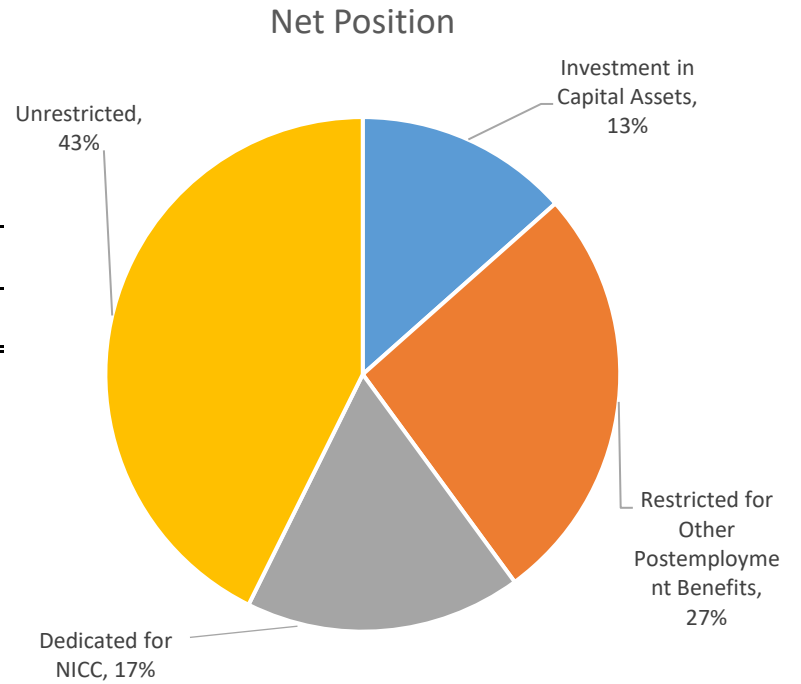
December 31, 2024

**Net Position:**

Investment in Capital Assets	2,322,048
Restricted for Foundation	4,578,786
Dedicated for NICC	3,000,000
Unrestricted	7,369,775

<b>Total Net Position</b>	<b>17,270,609</b>
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<b>Total Liabilities, Deferred Inflows and Net Position</b>	<b>\$ 36,556,987</b>
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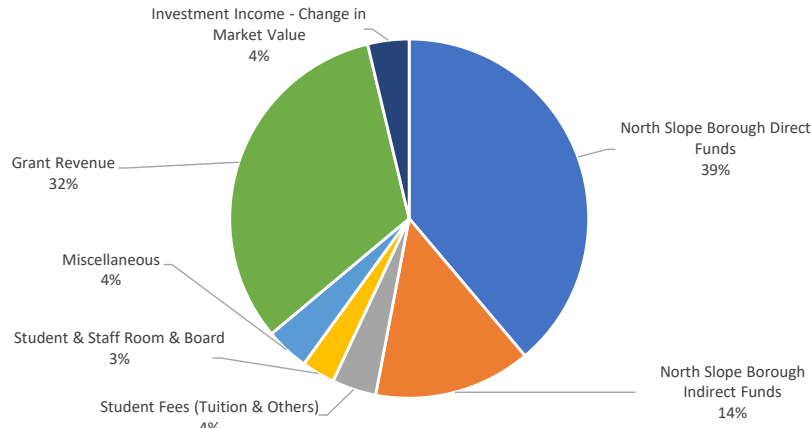
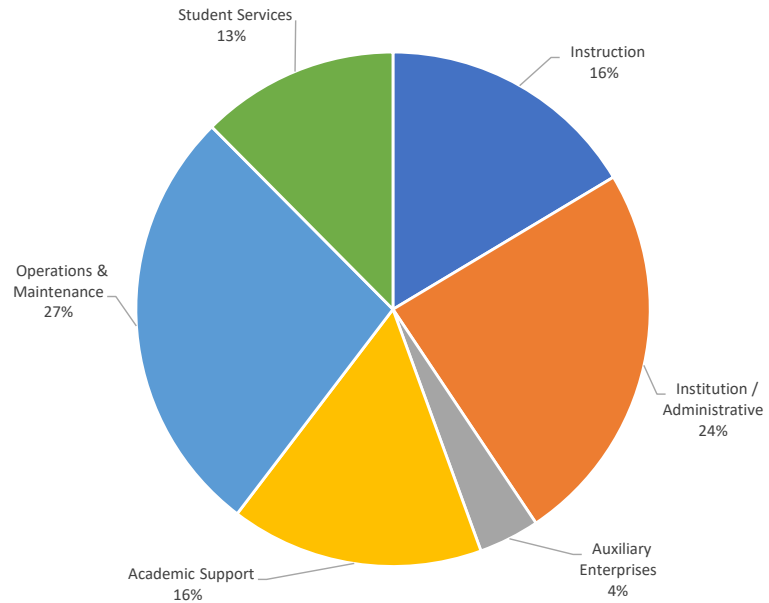


**Ilisagavik College**  
**Statement of Functional Revenues and Expenses**  
**For the Six Months Ending December 31, 2024**

	YTD Actual		YTD Budget		Actual to YTD Budget		Total Budget		Actual to Total Budget
<b>Operating Expenses</b>									
Instruction	\$ 1,858,841	\$	1,920,561		96.79%	\$	3,841,036		48.39%
Institution / Administrative	2,743,376		2,739,190		100.15%		5,478,340		50.08%
Auxiliary Enterprises	435,538		489,017		89.06%		978,030		44.53%
Academic Support	1,805,339		1,714,897		105.27%		3,429,801		52.64%
Operations & Maintenance	3,079,770		2,836,710		108.57%		5,673,420		54.28%
Student Services	1,410,834		1,349,409		104.55%		2,698,825		52.28%
<b>Total Operating Expenses</b>	<b>\$ 11,333,699</b>	<b>\$</b>	<b>11,049,784</b>		<b>103%</b>	<b>\$</b>	<b>22,099,452</b>		<b>51.28%</b>

**Source of Funds**

North Slope Borough Direct Funds	\$ 4,363,378
North Slope Borough Indirect Funds	1,589,743
Grant Funds	3,634,982
Investment Income - Change in Market Value	418,101
Self Generated	1,227,099
<b>Total Source of Funds</b>	<b>\$ 11,233,303</b>
<b>Net Income (Loss)</b>	<b>\$ (100,396)</b>

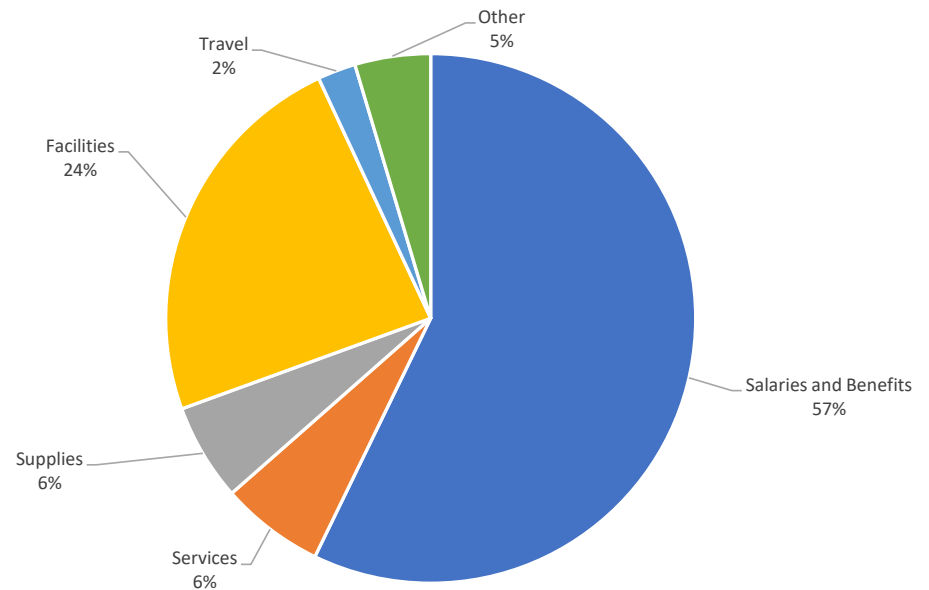


**Iisagavik College**  
**Statement of Functional Revenues and Expenses**  
**For the Six Months Ending December 31, 2024**

	<b>Salaries and Benefits</b>	<b>Services</b>	<b>Supplies</b>	<b>Facilities</b>	<b>Travel</b>	<b>Other</b>	<b>Totals</b>
<b>Operating Expenses</b>							
Instruction	\$ 1,467,446	\$ 164,136	\$ 72,471	\$ 10,849	\$ 86,941	\$ 56,997	\$ 1,858,841
Institution	2,134,153	153,903	255,158	9,759	76,619	113,784	2,743,376
Auxiliary Enterprises	79,419	296,693	57,523			1,904	435,538
Academic Support	1,206,979	25,550	191,723	367,668	12,162	1,257	1,805,339
Operations & Maintenance	453,427	30,060	30,042	2,248,306	457	317,478	3,079,770
Student Services	1,142,020	45,698	64,719	37,635	88,277	32,486	1,410,834
<b>Total Operating Expenses</b>	<b>\$ 6,483,444</b>	<b>\$ 716,039</b>	<b>\$ 671,637</b>	<b>\$ 2,674,216</b>	<b>\$ 264,455</b>	<b>\$ 523,907</b>	<b>\$ 11,333,699</b>

**Source of Funds**

North Slope Borough Direct Funds	\$ 4,363,378
North Slope Borough Indirect Funds	1,589,743
Grant Funds	3,634,982
Investment Income - Change in Market Value	418,101
Self Generated	1,227,099
<b>Total Source of Funds</b>	<b>\$ 11,233,303</b>
<b>Net Income (Loss)</b>	<b>\$ (100,396)</b>



Iisagvik College  
GENERAL FUND GRANTS vs GENERAL BUDGET  
ALL DEPARTMENTS  
For the Six Months Ending December 31, 2024

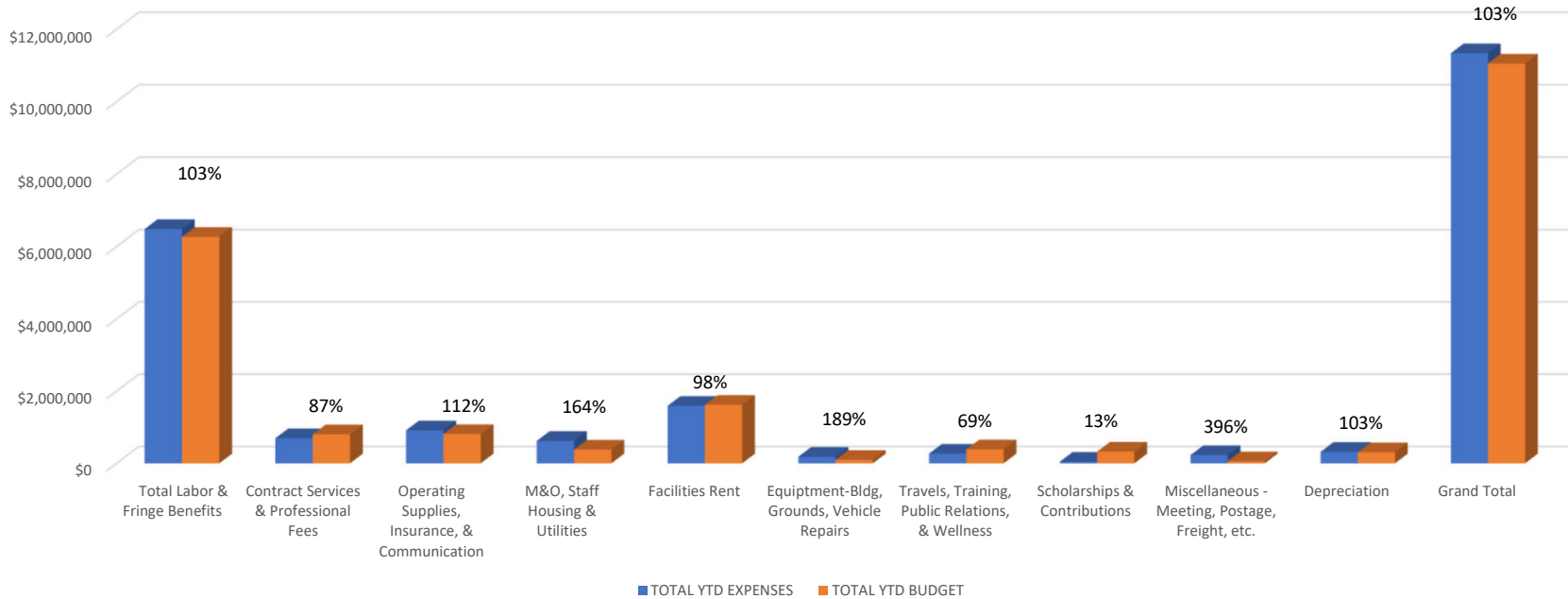
	YTD GENERAL FUND	YTD GRANTS	TOTAL YTD EXPENSES	TOTAL YTD BUDGET	TOTAL % Expended	TOTAL FY25 BUDGET	TOTAL % Expended
<b>Labor &amp; Fringe Benefits:</b>							
Salary and Wages (Faculty)	\$163,477	\$391,582	\$555,059	\$468,461	118%	\$936,924	59%
Salary and Wages (Adjunct Faculty)	\$33,653	\$84,691	\$118,343	\$191,448	62%	\$382,896	31%
Salary and Wages (Staff)	\$2,151,917	\$857,487	\$3,009,403	\$3,215,982	94%	\$6,431,956	47%
Salary and Wages (Temporary)	\$68,642	\$208,893	\$277,535	\$206,449	134%	\$412,898	67%
Salary and Wages (Student Employees)	\$8,054	\$14,588	\$22,641	\$0	0%	\$0	0%
Employee Benefits	\$1,752,679	\$747,783	\$2,500,463	\$2,186,889	114%	\$4,373,775	57%
<b>Total Labor &amp; Fringe Benefits</b>	<b>\$4,178,421</b>	<b>\$2,305,023</b>	<b>\$6,483,444</b>	<b>\$6,269,229</b>	<b>103%</b>	<b>\$12,538,449</b>	<b>52%</b>
<b>Other Expenses</b>							
Advertising	\$15,302	\$0	\$15,302	\$23,583	65%	\$47,165	32%
Bank Fees	\$3,786	\$0	\$3,786	\$2,574	147%	\$5,148	74%
Bookstore Clothing	\$19,720	\$0	\$19,720	\$20,598	96%	\$41,196	48%
Bookstore Text Books & Electronics	\$33,649	\$0	\$33,649	\$36,048	93%	\$72,096	47%
BOT - IC Scholarship	\$21,152	\$0	\$21,152	\$79,566	27%	\$159,132	13%
Brochures & Publications	\$180	\$2,986	\$3,166	\$0	0%	\$0	0%
Building Grounds & Repairs (Light Fixture replacements)	\$25,708	\$174,092	\$199,800	\$25,750	776%	\$51,500	388%
Camp Tuition & Fees	\$16,725	\$0	\$16,725	\$2,574	650%	\$5,148	325%
Communications	\$204,461	\$78,385	\$282,846	\$252,888	112%	\$505,776	56%
Computer Expenses	\$40,081	\$114,883	\$154,964	\$49,261	315%	\$98,520	157%
Consulting Expense	\$160	\$0	\$160	\$0	0%	\$0	0%
Contract Services	\$406,236	\$167,989	\$574,225	\$732,157	78%	\$1,464,304	39%
Contributions	\$18,755	\$2,000	\$20,755	\$242,281	9%	\$484,562	4%
Depreciation	\$317,478	\$0	\$317,478	\$307,083	103%	\$614,167	52%
Dues and Subscriptions	\$80,020	\$15,866	\$95,886	\$90,977	105%	\$181,939	53%
Employee Recruiting & Relocation	\$9,457	\$0	\$9,457	\$3,762	251%	\$7,524	126%
Equipment Repairs & Maintenance (Vehicle purchase FY24 grant)	\$1,483	\$89,595	\$91,078	\$2,832	3,216%	\$5,665	1,608%
Facilities Rent	\$1,589,743	\$0	\$1,589,743	\$1,619,001	98%	\$3,238,003	49%
Furniture, Furnishings & Equipment (Furniture purchase FY24 grant)	\$0	\$117,735	\$117,735	\$9,326	1,262%	\$18,647	631%
Graduation Expenses	\$0	\$0	\$0	\$7,728	0%	\$15,456	0%
Indigenization	\$0	\$87	\$87	\$10,302	1%	\$20,604	0%
Indirect Costs	\$0	\$144,588	\$144,588	\$0	0%	\$0	0%
Instructional Costs	\$1,729	\$14,450	\$16,179	\$48,099	34%	\$96,188	17%
Insurance - Business	\$129,251	\$0	\$129,251	\$113,300	114%	\$226,600	57%
Inter-dept Bookstore	\$4,190	\$0	\$4,190	\$6,600	63%	\$13,188	32%
Inter-dept Food Service	\$2,786	\$13,566	\$16,352	\$16,746	98%	\$33,479	49%
Inter-dept Room Charges	\$4,428	\$21,192	\$25,620	\$12,874	199%	\$25,748	100%
Janitorial Supplies	\$2,117	\$0	\$2,117	\$19,055	11%	\$38,110	6%
Meals, Meetings, Entertainment	\$8,893	\$4,694	\$13,586	\$13,128	103%	\$26,254	52%
Miscellaneous	\$15,716	\$6,717	\$22,434	\$9,304	241%	\$18,607	121%
Operations & Maintenance Facilities Safety Supplies	\$77	\$3,550	\$3,627	\$0	0%	\$0	0%
Periodicals, Books, Videos & Subscriptions	\$29,599	\$15,005	\$44,604	\$53,478	83%	\$106,951	42%
Postage and Freight	\$21,370	\$17,698	\$39,068	\$29,937	131%	\$59,873	65%
Professional Fees (Accounting & Auditing)	\$111,194	\$0	\$111,194	\$59,226	188%	\$118,450	94%
Professional Fees (Legal)	\$5,836	\$2,983	\$8,819	\$10,608	83%	\$21,216	42%
Rent Expense - Other	\$20,531	\$3,368	\$23,899	\$12,875	186%	\$25,750	93%
Rent Expense - Staff Housing	\$157,704	\$0	\$157,704	\$167,375	94%	\$334,750	47%
Staff Development & Training	\$1,911	\$10,274	\$12,185	\$23,415	52%	\$46,816	26%
Student Government Expenses	\$1,951	\$150	\$2,101	\$2,060	102%	\$4,120	51%
Student Meals	\$0	\$115	\$115	\$1,803	6%	\$3,605	3%
Supplies	\$46,074	\$45,442	\$91,516	\$106,765	86%	\$213,527	43%
SWAG Merchandise	\$9,336	\$12,619	\$21,955	\$0	0%	\$0	0%
Travel (Staff & Board)	\$68,632	\$107,125	\$175,757	\$286,140	61%	\$572,273	31%
Travel (Student)	\$2,417	\$48,289	\$50,706	\$47,641	106%	\$95,275	53%
Utilities	\$74,694	\$0	\$74,694	\$115,875	64%	\$231,751	32%
Vehicle Fuel & Lubrication	\$49,870	\$1,265	\$51,136	\$59,225	86%	\$118,450	43%
Vehicle Repair & Maintenance	\$37,865	\$0	\$37,865	\$33,475	113%	\$66,950	57%
Wellness Program	\$1,280	\$0	\$1,280	\$13,260	10%	\$26,520	5%
<b>TOTAL EXPENSES</b>	<b>\$3,613,547</b>	<b>\$1,236,707</b>	<b>\$4,850,254</b>	<b>\$4,780,555</b>	<b>101%</b>	<b>\$9,561,003</b>	<b>51%</b>
<b>Grand Total</b>	<b>\$7,791,968</b>	<b>\$3,541,730</b>	<b>\$11,333,699</b>	<b>\$11,049,784</b>	<b>103%</b>	<b>\$22,099,452</b>	<b>51%</b>

Ilisagvik College  
GENERAL FUND and GRANTS vs BUDGET SUMMARY  
ALL DEPARTMENTS  
For the Six Months Ending December 31, 2024

	YTD GENERAL FUND	YTD GRANTS	TOTAL YTD EXPENSES	TOTAL YTD BUDGET	TOTAL % Expended	TOTAL FY25 BUDGET	TOTAL % Expended
<b>Labor &amp; Fringe Benefits:</b>							
Salary and Wages (Faculty)	\$163,477	\$391,582	\$555,059	\$468,461	118%	\$936,924	59%
Salary and Wages (Adjunct Faculty)	\$33,653	\$84,691	\$118,343	\$191,448	62%	\$382,896	31%
Salary and Wages (Staff)	\$2,151,917	\$857,487	\$3,009,403	\$3,215,982	94%	\$6,431,956	47%
Salary and Wages (Temporary)	\$68,642	\$208,893	\$277,535	\$206,449	134%	\$412,898	67%
Salary and Wages (Student Employees)	\$8,054	\$14,588	\$22,641	\$0	0%	\$0	0%
Employee Benefits	\$1,752,679	\$747,783	\$2,500,463	\$2,186,889	114%	\$4,373,775	57%
<b>Total Labor &amp; Fringe Benefits</b>	<b>\$4,178,421</b>	<b>\$2,305,023</b>	<b>\$6,483,444</b>	<b>\$6,269,229</b>	<b>103%</b>	<b>\$12,538,449</b>	<b>52%</b>
<b>Other Expenses</b>							
Contract Services & Professional Fees	\$523,426	\$170,972	\$694,398	\$801,991	87%	\$1,603,970	43%
Operating Supplies, Insurance, & Communication	\$613,592	\$299,723	\$913,314	\$811,899	112%	\$1,623,750	56%
M&O, Staff Housing & Utilities	\$288,045	\$333,503	\$621,548	\$379,876	164%	\$759,735	82%
Facilities Rent	\$1,589,743	\$0	\$1,589,743	\$1,619,001	98%	\$3,238,003	49%
Equipment-Bldg, Grounds, Vehicle Repairs	\$89,219	\$90,860	\$180,079	\$95,532	189%	\$191,065	94%
Travels, Training, Public Relations, & Wellness	\$100,422	\$165,803	\$266,225	\$386,323	69%	\$772,617	34%
Scholarships & Contributions	\$39,907	\$2,000	\$41,907	\$321,847	13%	\$643,694	7%
Miscellaneous - Meeting, Postage, Freight, etc.	\$51,716	\$173,846	\$225,562	\$57,003	396%	\$114,002	198%
Depreciation	\$317,478	\$0	\$317,478	\$307,083	103%	\$614,167	52%
<b>TOTAL EXPENSES</b>	<b>\$3,613,547</b>	<b>\$1,236,707</b>	<b>\$4,850,254</b>	<b>\$4,780,555</b>	<b>101%</b>	<b>\$9,561,003</b>	<b>51%</b>
<b>Grand Total</b>	<b>\$7,791,968</b>	<b>\$3,541,730</b>	<b>\$11,333,699</b>	<b>\$11,049,784</b>	<b>103%</b>	<b>\$22,099,452</b>	<b>51%</b>

includes grant indirect costs that are not budgeted

Actual vs Budget YTD





**Ilisagvik College Foundation**  
**Statement of Net Position**  
**December 31, 2024, June 30, 2024, and June 30, 2023**

	<u>Unaudited December 31, 2024</u>	<u>Audited June 30, 2024</u>	<u>Audited June 30, 2023</u>
<b>Assets and Deferred Outflows</b>			
<b>Current Assets:</b>			
Cash and Cash Equivalents	\$ 458,563	\$ 109,171	\$ 120,469
Investments	12,897,809	12,682,673	10,919,054
<b>Total Current Assets</b>	<u>13,356,372</u>	<u>12,791,844</u>	<u>11,039,523</u>
<b>Non-Current Assets:</b>			
Capital Assets, Net of Accumulated Depreciation	-	-	-
<b>Total Non-Current Assets</b>	-	-	-
<b>Total Assets</b>	<u><u>\$ 13,356,372</u></u>	<u><u>\$ 12,791,844</u></u>	<u><u>\$ 11,039,523</u></u>
<b>Liabilities, Deferred Inflows and Net Position</b>			
<b>Current Liabilities:</b>			
Accounts Payable	\$ -	\$ -	\$ -
<b>Total Current Liabilities</b>	-	-	-
<b>Total Liabilities</b>	-	-	-
<b>Net Position:</b>			
Investment in Capital Assets	-	-	-
Restricted for Foundation	5,752,334	5,752,334.00	5,210,284
Unrestricted	7,604,038	7,039,510.00	5,829,239
<b>Total Net Position</b>	<u>13,356,372</u>	<u>12,791,844</u>	<u>11,039,523</u>
<b>Total Liabilities, Deferred Inflows and Net Position</b>	<u><u>\$ 13,356,372</u></u>	<u><u>\$ 12,791,844</u></u>	<u><u>\$ 11,039,523</u></u>

**Ilisagvik College Foundation**  
**Combining Statement of Revenues, Expenses, and Changes in Net Position**  
**December 31, 2024, June 30, 2024, and June 30, 2023**

	<u>Unaudited December 31, 2024</u>	<u>Audited June 30, 2024</u>	<u>Audited June 30, 2023</u>
<b>Nonoperating Revenues</b>			
Private grants and gifts	\$ 9,060	\$ 11,478	\$ 17,722
Investment income (loss)	<u>555,468</u>	<u>1,198,793</u>	<u>750,501</u>
<b>Total Nonoperating Revenues</b>	<u><b>564,528</b></u>	<u><b>1,210,271</b></u>	<u><b>768,223</b></u>
<b>Income before transfers</b>	<u><b>\$ 564,528</b></u>	<u><b>\$ 1,210,271</b></u>	<u><b>\$ 768,223</b></u>
Transfers in (out)		<u>542,050</u>	<u>420,548</u>
Change in net position	564,528	1,752,321	1,188,771
<b>Net Position, beginning of year</b>	<u>12,791,844</u>	<u>11,039,523</u>	<u>9,850,752</u>
<b>Net Position, end of year</b>	<u><b>\$ 13,356,372</b></u>	<u><b>\$ 12,791,844</b></u>	<u><b>\$ 11,039,523</b></u>



## MEMORANDUM

**TO:** Ilisaġvik College Board of Trustees

**FROM:** Justina Wilhelm, President

**DATE:** February 25, 2025

**SUBJECT:** FY26 North Slope Borough Budget Hearing Preparations

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**Ilisaġvik College Strategic Plan Prioritie(s)/Outcome(s):** Priority 5: Ensure the future of Ilisaġvik College; Outcome 3: Maintain an active, ongoing partnership with the North Slope Borough Mayor's Office, the North Slope Borough Assembly, and North Slope tribal funders to ensure a sustainable level of borough funding.

The North Slope Borough Budget Hearings will be held April 2<sup>nd</sup> through April 4<sup>th</sup>.

CFO Clark, Controller Somsri Greenspan, and I presented to the NSB Administration & Finance January 6th, 2025. The NSB communicated during this meeting that they plan to fund us status quo for the FY26 budget cycle.

We expect to hear from the NSB Administration & Finance that will determine the final amount so we can include in our budget presentation, which will be presented to the North Slope Borough Assembly on the dates noted above.

Attached for a reminder is the Budget as approved by the Board during the Winter Meeting.

Quyanaq

**Iļisaġvik College**  
**FY26 Proposed Budget**

**FY26 PROPOSED BUDGET EXPENDITURES (INCLUDING GRANT FUNDING)**

DESCRIPTION	FY25 APPROVED BUDGET	TOTAL FY26 PROPOSED BUDGET	Increase (Decrease)	% Increase
<b>LABOR &amp; BENEFITS:</b>				
Salary and Wages	\$ 8,164,674	\$ 8,345,730	\$ 181,056	2.22%
Employee Benefits	4,373,775	4,798,675	424,900	9.71%
<b>TOTAL LABOR &amp; BENEFITS</b>	<b>12,538,449</b>	<b>13,144,405</b>	<b>605,956</b>	<b>4.83%</b>
<b>TOTAL GENERAL &amp; ADMINISTRATIVE:</b>				
Advertising	47,165	56,427	9,262	19.64%
Bank Fees	5,148	8,847	3,699	71.85%
Bookstore Merchandise	41,196	40,000	(1,196)	-2.90%
Bookstore Text Books & Electronics	72,096	60,000	(12,096)	-16.78%
BOT - IC Scholarship	159,132	100,000	(59,132)	-37.16%
Brochures & Publications	-	-	-	#DIV/0!
Building Grounds & Repairs	51,500	50,000	(1,500)	-2.91%
Camp Tuition & Fees	5,148	30,463	25,315	491.74%
Communications	505,776	549,348	43,572	8.61%
Computer Expenses	98,520	73,072	(25,448)	-25.83%
Consulting Expense	-	350	350	#DIV/0!
Contract Services	1,464,304	1,443,607	(20,697)	-1.41%
Contributions	484,562	546,000	61,438	12.68%
Depreciation	614,167	626,143	11,976	1.95%
Dues and Subscriptions	181,939	199,076	17,137	9.42%
Employee Recruiting & Relocation	7,524	10,500	2,976	39.55%
External & Public Relations	-	15,450	15,450	#DIV/0!
Equipment Repairs & Maintenance	5,665	9,000	3,335	58.87%
Facilities Rent	3,238,003	3,359,428	121,425	3.75%
Furniture, Furnishings & Equipment	18,647	6,500	(12,147)	-65.14%
Graduation Expenses	15,456	18,000	2,544	16.46%
Indigenization	20,604	16,545	(4,059)	-19.70%
Instructional Costs	96,188	61,108	(35,080)	-36.47%
Insurance - Business	226,600	250,000	23,400	10.33%
Inter-dept Bookstore	13,188	11,424	(1,764)	-13.38%
Inter-dept Food Service	33,479	28,526	(4,953)	-14.79%
Inter-dept Room Charges	25,748	35,884	10,136	39.37%
Janitorial Supplies	38,110	12,031	(26,079)	-68.43%
Meals, Meetings, Entertainment	26,254	36,774	10,520	40.07%
Miscellaneous	18,607	58,186	39,579	212.71%
Operations & Maintenance Facilities Safety Supplies	-	10,000	10,000	#DIV/0!
Periodicals, Books, Videos & Subscriptions	106,951	64,870	(42,081)	-39.35%
Postage and Freight	59,873	42,680	(17,193)	-28.72%
Professional Fees (Accounting & Auditing)	118,450	140,000	21,550	18.19%
Professional Fees (Legal)	21,216	45,253	24,037	113.30%
Rent Expense - Other	25,750	52,200	26,450	102.72%
Rent Expense - Staff Housing	334,750	341,442	6,692	2.00%
Staff Development & Training	46,816	14,770	(32,046)	-68.45%
Student Government Expenses	4,120	11,821	7,701	186.93%
Student Meals	3,605	2,806	(799)	-22.17%
Supplies	213,527	139,585	(73,942)	-34.63%
SWAG Merchandise	-	1,000	1,000	#DIV/0!
Travel (Staff & Board)	572,273	487,255	(85,018)	-14.86%
Travel (Student)	95,275	111,641	16,366	17.18%
Utilities	231,751	200,000	(31,751)	-13.70%
Vehicle Fuel & Lubrication	118,450	123,000	4,550	3.84%
Vehicle Repair & Maintenance	66,950	60,500	(6,450)	-9.63%
Wellness Program	26,520	15,000	(11,520)	-43.44%
<b>TOTAL EXPENSES</b>	<b>9,561,003</b>	<b>9,576,511</b>	<b>15,508</b>	<b>0.16%</b>
<b>Grand Total</b>	<b>\$ 22,099,452</b>	<b>\$ 22,720,916</b>	<b>\$ 621,464</b>	<b>2.81%</b>

**Iḷisaḡvik College**  
**FY26 Proposed Budget**

**FY26 PROPOSED BUDGET EXPENDITURES (INCLUDING GRANT FUNDING)**

Description	FY25 APPROVED		TOTAL FY26		% Increase
	BUDGET		PROPOSED BUDGET	Increase (Decrease)	
Total Departmental Cost Budget	\$ 22,099,452		22,720,916	\$ 621,464	2.81%
Less: Self Generated Revenue	(9,903,616)		(8,420,633)		
Shortfall after applying Self-Generated Funds	\$ 12,195,836	\$	14,300,283	\$ 621,464	
<b>Required Funding</b>					
NSB Rent - Indirect (In-Kind)	(3,238,003)		(3,359,428)	121,425	3.75%
North Slope Borough Direct Funding	(8,726,755)		(10,940,855)	2,214,100	25.37%
<b>Total Shortfall (Surplus)</b>	<b>\$ 231,078</b>	<b>\$</b>	<b>0</b>	<b>\$ 2,335,525</b>	

Self Generated:	FY25 APPROVED		TOTAL FY26		% Increase
	BUDGET		PROPOSED BUDGET	Increase (Decrease)	
Contracts, Grants, Donations, Misc.	\$ 7,878,616	\$	6,495,633	\$ (1,382,983)	-17.55%
Auxiliary and Other Revenue	1,225,000		1,125,000	(100,000)	-8.16%
Tuition and Fees	800,000		800,000	-	0.00%
<b>Total Self Generated</b>	<b>\$ 9,903,616</b>	<b>\$</b>	<b>8,420,633</b>	<b>\$ (1,482,983)</b>	<b>-14.97%</b>

# FALL 2024 ENROLLMENT REPORT: INDIVIDUAL COUNT STUDENT PROFILE

## Number of Students

Number of Enrolled Credits	Final Fa '20	Final Fa '21	Final Fa '22	Final Fa '23	Final Fa '24
12 or more	42	58	58	56	41
9 - 11	16	21	30	31	25
6 - 8	59	67	51	70	55
1 - 5	115	138	112	153	215
<b>Total-Credit Students</b>	<b>232</b>	<b>284</b>	<b>251</b>	<b>310</b>	<b>336</b>
<b>Total-CEU Students</b>	<b>17</b>	<b>123</b>	<b>375</b>	<b>260</b>	<b>175</b>
<b>Total-Student Served</b>	<b>249</b>	<b>407</b>	<b>626</b>	<b>570</b>	<b>512</b>

## Course Credit Load

	# of Students	# of Credits
Students Registered for 1 credit	116	116
Students Registered for 2 credit	10	20
Students Registered for 3 credit	53	159
Students Registered for 4 credits	27	108
Students Registered for 5 credits	9	45
Students Registered for 6 credits	37	222
Students Registered for 7 credits	10	70
Students Registered for 8 credits	8	64
Students Registered for 9 credits	15	135
Students Registered for 10 credits	8	80
Students Registered for 11 credits	2	22
Students Registered for 12 credits	18	216
Students Registered for 13 credits	8	104
Students Registered for 14 credits	7	98
Students Registered for 15 credits	3	45
Students Registered for 16 credits	3	48
Students Registered for 17 credits	1	17
Students Registered for 18 credits	1	18
Students Registered for 19+ credits	0	0
<b>Total Students Registered for Credit</b>		<b>336</b>
<b>Total Student Credits Generated</b>		<b>1587</b>
<b>Full Time Equivalent =</b>		<b>105.8</b>

## Students per Program or Undeclared

Program	Full Time		Part Time		NC/CEU
	Male	Female	Male	Female	
Accounting	1	1	1	9	
Allied Health	2	2	1	5	
Business Management	1	8	5	19	
Construction Technology	2	0	0	0	
Dental Health Therapy	2	0	4	0	
Indigenous Education	0	1	1	8	
Indigenous Human Services	0	1	0	0	
Information Technology	1	0	4	5	
Inupiaq Studies	1	1	0	4	
Liberal Arts	1	8	2	8	
Office Management	0	1	1	5	
Pre-Nursing	1	1	0	3	
Non Degree Seeking	1	1	119	94	
CEU					
<b>Total</b>	<b>13</b>	<b>25</b>	<b>138</b>	<b>160</b>	<b>336</b>

## Dual Credit Students

# Students	# Credits Registered
40	78

## Courses Per Village

Village	Credit Courses		NC/CEU Courses	
	Offered	Registered	Offered	Registered
Anaktuvuk Pass	0	0	0	0
Atkasuk	0	0	0	0
Kaktovik	0	0	1	1
Nuiqsut	0	0	2	20
Point Hope	0	0	0	0
Point Lay	0	0	2	2
Wainwright	1	3	0	0
<b>Total</b>	<b>1</b>	<b>3</b>	<b>5</b>	<b>23</b>

## Age

Age	Credit		NC/CEU	
	Male	Female	Male	Female
17 & Under	18	16	6	0
18 - 24	28	50	16	5
25 - 30	15	26	18	4
31 - 39	36	42	36	13
40 - 49	28	24	18	11
50 & Above	22	30	33	15
Unspecified	1	0	0	0
<b>Total</b>	<b>148</b>	<b>188</b>	<b>127</b>	<b>48</b>

% Credit Students Native = 89.3%

## \*Distance Delivery

# Courses Offered	# Students Registered	# Village Students Registered
Teleconference: 0	0	0
Online: 74	356	19

\*Courses offered as online or teleconference courses

## \*\*\*Courses - Off North Slope

# Courses Offered	# Students Registered
16	54

\*\*\* Courses taught off Slope

Duplicate Head Count

## Village Completions

# Courses Offered	# Enrollments	# Drops/Withdrawals	# Completions
Distance Delivery*: 16	35	3	29
Classroom Only: 6	26	1	25

\*Includes Zoom, MyCampus, and other forms

## \*\*Barrow Courses

# Village Students Registered	
42	

\*\* These are the number of village students flying in to take courses in Barrow.

## Ethnicity & Gender Enrollment Distribution

Ethnicity	Full Time		Part Time		CEU		Student Count	%
	Male	Female	Male	Female	Male	Female		
Amer. Indian or Alaska Native	8	9	72	119	73	23	304	60.0%
Asian	1	0	12	9	10	10	42	8.3%
Black or African American	1	1	0	9	1	3	15	3.0%
Hispanics of any race	0	0	3	3	2	0	8	1.6%
Nat Hawaiian / Oth Pacific Isl	0	4	17	11	21	3	56	11.0%
Race and Ethnicity unknown	1	0	4	7	3	2	13	2.6%
White	2	1	26	16	17	7	69	13.6%
<b>Total</b>	<b>13</b>	<b>15</b>	<b>134</b>	<b>174</b>	<b>127</b>	<b>48</b>	<b>507</b>	<b>100.0%</b>

Full Time = 12 credits or more

Part Time = 1 to 11 credits

# Village students excluding Dorm students



MEMORANDUM

TO: Iḷisaġvik College Board of Trustees

THROUGH: Caitlin Walls, Executive Director of Institutional Advancement, Interim Dean of Academic Affairs

THROUGH: Justina Wilhelm, President

FROM: Serena Nesteby, Advancement Officer

DATE: February 10, 2025

SUBJECT: Iḷisaġvik College Foundation Report to the Board of Trustees Spring 2025

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**Iḷisaġvik College Strategic Plan Priority(ies)/Outcome(s):** Priority 5: Ensure the future of Iḷisaġvik College; Outcome: 4: Encourage the Iḷisaġvik College Foundation Board of Directors to Build Its Endowment to Provide a Long-Term Source of Unrestricted Revenues from Its Investment Earnings

The Iḷisaġvik College Foundation Board of Directors last met on Friday, December 6, 2024. During that meeting, the Foundation Board of Directors reviewed several items for discussion, including Iḷisaġvik College Foundation strategic planning including Foundation visibility and annual contributions, board education priorities, and financials.

Per the January 31, 2025, investment account statements, the total FY25 portfolio value is \$13,581,956.86. The total portfolio gain since July 1st (the start of the new fiscal year) is \$866,606.58, an approximate increase of 6.82%.

Barrow Mechanical and ACE Hardware Top of the World have graciously agreed to match all Pick.Click.Give contributions. Alaska residents have until March 31<sup>st</sup> to apply for their Permanent Fund Dividend (PFD) and can make changes to their Pick.Click.Give. designation until August 31<sup>st</sup>. Outreach activities to increase Pick.Click.Give. donations have started with KBRW announcements, emails, and social media.

**The officers of the Foundation Board are as follows:**

<b>President:</b>	Angela Cox	<b>Vice President:</b>	Lisa Pekich
<b>Secretary:</b>	Ada Ejike-Maduakor	<b>Treasurer:</b>	Ann Marie Clark



**The following seats are expiring on 12/31/2025:**

Trustee Seat 3 | currently held by Doreen Leavitt

Alternate Trustee Seat | currently Vacant

Public Seat 2 | currently held by Ada Ejike-Maduakor

The next Foundation meeting is scheduled for **Friday, March 14, 2025**, in-person with Zoom accessibility.



**MEMORANDUM**



**TO:** Iḷisaġvik College Board of Trustees  
**THRU:** Justina Wilhelm, President  
**FROM:** Caitlin Walls, Executive Director of Institutional Advancement  
**DATE:** February 12, 2025  
**SUBJECT:** Endowment Transfers from Title III TCCU Grants (Resolution 2025-01 and Resolution 2025-02)

**IḷISAĠVIK STRATEGIC PLAN PRIORITIES/OUTCOMES:** Priority 5, Ensure the Future of Iḷisaġvik College; Outcome 4, Encourage the Iḷisaġvik College Foundation Board of Directors to build its endowment to provide a long-term source of unrestricted revenues from its investment earnings.

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Resolutions 2025-01 and 2025-02 seek to transfer funds from Iḷisaġvik College’s Department of Education Title III Tribally Controlled Colleges and Universities (TCCU) grants to Iḷisaġvik College’s endowment fund. For reference, the award numbers for the grants are P031D200012-25 and P031T200012-25.

Institutions are allowed to transfer up to 20% of a Title III award to an endowment to build long-term fiscal sustainability as long as the funds are matched on a 1:1 basis by the participating College with non-federal dollars.

Thus, Iḷisaġvik proposes to transfer \$100,000 from award number P031D200012-25 (which has a total award of \$500,000) and \$163,534 from P031T200012-25 (which has a total award of \$817,670) to the endowment accounts. Iḷisaġvik College will match these contributions 1:1. Therefore, \$263,534 will be transferred from the Title III grants with an identical match from the College, for a total endowment contribution of \$527,068.

Iḷisaġvik College seeks the Board’s support and approval on the accompanying resolutions to foster the long-term sustainability of the College via the Iḷisaġvik College Foundation endowment funds.

Title III Award No.	Total Award	20% Endowment Limit	Iḷisaġvik General Fund Contribution (1:1 match)	Total Contribution
P031D200012-25	\$500,000	\$100,000	\$100,000	\$200,000
P031T200012-25	\$817,670	\$163,534	\$163,534	\$327,068
<b>TOTALS</b>		<b>\$263,534</b>	<b>\$263,534</b>	<b>\$527,068</b>

**IĻISAĠVIK COLLEGE BOARD OF TRUSTEES**

**RESOLUTION NO. 2025-01**

**A RESOLUTION BY THE IĻISAĠVIK COLLEGE  
BOARD OF TRUSTEES TO APPROVE A TRANSFER FROM GRANT “TITLE III, PART F  
TRIBALLY CONTROLLED COLLEGES AND UNIVERSITIES (TCCU) PROGRAM”  
NUMBER P031D200012-25 TO THE ENDOWMENT ACCOUNT**

**WHEREAS**, IĻisaġvik College established IĻisaġvik College Foundation as a supporting organization organized and operated exclusively for the benefit of IĻisaġvik College to administer an endowment account for and on behalf of IĻisaġvik College; and

**WHEREAS**, the goal is to build the College’s endowment to provide a long-term source of unrestricted revenues from its investment earnings; and

**WHEREAS**, IĻisaġvik College currently has a grant, “Title III, Part F Tribally Controlled Colleges and Universities (TCCU) Program” with award number P031D200012-25 that has available funding of One Hundred Thousand Dollars (\$100,000) to be transferred to the endowment account; and

**WHEREAS**, the Board of Trustees has determined it to be in the best interests of IĻisaġvik College to meet the required match of the grant contribution by transferring One Hundred Thousand Dollars (\$100,000) from the College’s uncommitted funds to the endowment account.

**NOW THEREFORE, BE IT RESOLVED**, that the IĻisaġvik College Board of Trustees approves the transfer of funds in the amount of Two Hundred Thousand Dollars (\$200,000) to the endowment.

**THE FOREGOING RESOLUTION WAS ADOPTED MARCH 13<sup>TH</sup>, 2025**, at a duly called meeting of the Board of Trustees by a vote of \_\_\_\_\_ FOR and \_\_\_\_\_ AGAINST the resolution.

ATTESTED:

\_\_\_\_\_  
Chairperson  
IĻisaġvik College

\_\_\_\_\_  
Secretary  
IĻisaġvik College

**IĻISAĠVIK COLLEGE BOARD OF TRUSTEES**

**RESOLUTION NO. 2025-02**

**A RESOLUTION BY THE IĻISAĠVIK COLLEGE  
BOARD OF TRUSTEES TO APPROVE A TRANSFER FROM GRANT “TITLE III, PART A  
TRIBALLY CONTROLLED COLLEGES AND UNIVERSITIES (TCCU) PROGRAM”  
NUMBER P031T200012-25 TO THE ENDOWMENT ACCOUNT**

**WHEREAS**, IĻisaġvik College established IĻisaġvik College Foundation as a supporting organization organized and operated exclusively for the benefit of IĻisaġvik College to administer an endowment account for and on behalf of IĻisaġvik College; and

**WHEREAS**, the goal is to build the College’s endowment to provide a long-term source of unrestricted revenues from its investment earnings; and

**WHEREAS**, IĻisaġvik College currently has a grant, “Title III, Part A Tribally Controlled Colleges and Universities (TCCU) Program” with award number P031T200012-25 that has available funding of One Hundred and Sixty-Three Thousand, Five Hundred and Thirty-Four Dollars (\$163,534) to be transferred to the endowment account; and

**WHEREAS**, the Board of Trustees has determined it to be in the best interests of IĻisaġvik College to meet the required match of the grant contribution by transferring One Hundred and Sixty-Three Thousand, Five Hundred and Thirty-Four Dollars (\$163,534) from the College’s uncommitted funds to the endowment account.

**NOW THEREFORE, BE IT RESOLVED**, that the IĻisaġvik College Board of Trustees approves the transfer of funds in the amount of Three Hundred and Twenty-Seven Thousand and Sixty-Eight Dollars (\$327,068) to the endowment.

**THE FOREGOING RESOLUTION WAS ADOPTED MARCH 13<sup>TH</sup>, 2025**, at a duly called meeting of the Board of Trustees by a vote of \_\_\_\_\_ FOR and \_\_\_\_\_ AGAINST the resolution.

ATTESTED:

\_\_\_\_\_  
Chairperson  
IĻisaġvik College

\_\_\_\_\_  
Secretary  
IĻisaġvik College

## MEMORANDUM



**TO:** Ilisaġvik College Board of Trustees  
**THRU:** Justina Wilhelm, President  
**FROM:** Amanda Sialofi, Dean of Administration  
**DATE:** February 24, 2025  
**SUBJECT:** Spring 2025 Long-Term Facilities Master Plan (LTFMP) Report

### ILISAĠVIK STRATEGIC PLAN PRIORITIES/OUTCOMES:

**Priority 5:** Ensure the future of Ilisaġvik College

**Outcome 1:** Review and update the long-term facilities master plan twice a year. Connect with stakeholders to implement the plan.

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This report contains updated information from the last LTFMP report presented at the Board of Trustees meeting held in November 2024.

We are committed to maintaining the integrity of our current facility, ensuring the health and safety of our students, staff, and community while delivering high-quality education. At the same time, we continue to actively pursue our shared vision of a new Ilisaġvik College campus.

### Current Facility

#### 1. Maintenance and Operations

##### a. Improvements

##### i. Repairs:

1. Potable water system at the gym
2. Painted the inside of Tuzzy Library and testing center
3. Remodel work in Student Services and to Wellness office
4. Staff office door
5. Replaced dessert cooler in the cafeteria
6. Rebuild the exit steps at the gym
7. Repaired toilet at 267, thawed shower drains at 7545B and hired Baker Construction to repair 8310.

##### b. Vehicle Fleet | Heavy Equipment:

1. Recovered 3 vehicles that were not operational in the town
2. Vehicle 7 was hit during the blizzard and a police report and claims to insurance have been completed
3. Vehicle 10 (flatbed) is out of service waiting on a catalytic converter
4. Vehicle 20 is out of service waiting on parts (steering column)
5. Vehicle 38 is out of service
6. Vehicle 49 is out of service due to engine failure
7. Vehicle 22 is out of service waiting on parts (back order)
8. Vehicle 48 is out of service working on changing out the alternator

##### c. Furnishings

1. Completed the refurbishing of the office in the warehouse

d. Other

1. Completed some major LED lighting conversion through Arctic Spark
2. Moved a lot of snow on campus
3. Team professional development
  - a. Hazwoper refresher
  - b. OSHA

**2. Compliance and Safety**

- a. Posted updated EAP around campus
- b. EAP committee debrief after the blizzard closure
  - i. Use a walkie-talkie to communicate
  - ii. Hazard lights
  - iii. Establish end of convoy location in town (gas station)
  - iv. Send a Safety Tip of the week to clarify the convoy process
- c. Tasks/Trainings
  - i. Assist with onboarding and training of new expediter
  - ii. Fire Drill (Feb) completed
  - iii. OSHA annual reporting completed
  - iv. Emergency shower in 362 repaired
  - v. First Aid signs and Stairs signs posted
  - vi. Fire extinguisher training will now receive CE credit

**3. Information Technology**

- a. On January 18<sup>th</sup> we were made aware of a fiber cut through quintillion in the same location as in 2023.
  - i. Switched over to our redundancy plan for connectivity with Starlink
  - ii. Worked with ACS tech support to get our SIS and LMS systems back up online
    1. Starlink does not provide a stable IP address so when it changes, we would manually have to change the IP address in both SIS/LMS systems so Empower and MyCampus are accessible
    2. Maintaining communication with ACS and ASTAC, while also exploring One Web through ACS for our redundancy plan.
    3. We are part of the fiber cut updates meetings hosted by The Voices of the Arctic.
- b. Ubiquiti Wi-Fi access point upgrades are still ongoing
- c. New Verkada camera surveillance is currently 50% deployed.
- d. Pearson testing and endpoints are being updated, and cameras will be added.
- e. Still working with AIHEC CI on our strategic planning

**New Facility | New Iñisagvik College Campus (NICC)**

The NICC team continues to convene weekly and is actively engaged in strategizing and communicating with UIC, potential partners, and other relevant entities.

1. Communications

- a. IC provided feedback on the Utqiagvik Comprehensive Plan
- b. Scott Evans (NSB) shared the proposed draft lease with IC on 1/18 for review. The draft includes several changes from the previous lease, shifting more fiscal responsibility to the lessee (NSB/IC). Before responding to Scott, we have requested a legal review to assess these changes.
- c. UIC provided IC with the purchase and sales agreement for review on February 3rd. We met with our legal team on February 13th to discuss the agreement. Our legal counsel would like to connect with UIC's counsel for guidance, and clarification, and to address some items identified during our review.
  - i. Some of the language in the purchase agreement reflects that of the land

lease agreement

ii. Concerns on timing and due diligence

iii. Proposal of Board seat with IC BOT

2. Looking ahead

a. New Kitchen Hood system – cost covered by UIC

b. Funding Opportunities for NICC

## IC Campus Maintenance & Building Issues

Year 2025

Date | Issue | Comments

Date: 2025	Issue:	Comments:
Jan	Kitchen hood system is out of fire compliance and needs major repairs.	M&O is working on contacting contractors to assess the work that needs to be completed on the kitchen hood and to get a quote for cost. Each contractor's travel/per diem, and housing was covered by the College. 1 quote - HVAC LLC. \$253,748; 2 quote - \$248,888.
18-Jan	As announced yesterday, a fiber outage reported by Quintillion near Oliktok Point has impacted the internet services provided by ASTAC and GCI. This has also disrupted our work and on-call phones, which are currently not operational.	
19-Feb	Slow leak on main line	UIC (Nathaniel sent us an email) is aware and are working fixing it.

### Campus Closures or Early Release

24-Jan	Due to the current and forecasted severe weather conditions, including high winds of up to 65 mph, blowing snow, and significantly reduced visibility, we are implementing an early release for all college staff and faculty today at 12:00PM.	Convoy was needed as weather caused a white-out and it was hard to see the car in front. EAP committee met to debrief on how to improve the process for future weather closures.
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## MEMORANDUM

**TO:** Ilisaġvik College Board of Trustees

**FROM:** Justina Wilhelm, President

**DATE:** February 25, 2025

**SUBJECT:** Conference of Honorary Degree - Commencement 2025

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During Ilisaġvik College's 20th Anniversary the Board of Trustees and Administration supported a new initiative—the conferring of an Honorary Bachelors of Business Administration, Associate of Arts or Science Degree, based on their passion and work experience, to a member of one of our North Slope Communities who has shown support for Ilisaġvik College and education in general.

The history of awardees of this honor are as follows:

- 2015- Wesley Aiken
- 2016- Ida Angasan
- 2017- Martha Hopson
- 2018- Lydia Agnasagga
- 2019- Harold Ivanoff
- 2020- Ida Olemaun
- 2021- Emma Bodfish
- 2022- Etta Fournier
- 2023- Steve Oomittuk
- 2024- Esther Hugo

Ilisaġvik College President's Cabinet met on January 31<sup>st</sup> to review the suggested honorary individuals and are proposing the Board of Trustees select Herman Ahsoak as the recipient of the 2025 Honorary Degree. Herman has generously volunteered to speak at various Ilisaġvik events, offering invocations, and frequently contributing through drumming and singing. As an Umialik, he also shares his wisdom within the community, showing a deep commitment to learning and teaching. He humbly pours his heart into sharing his knowledge and expertise, empowering those around him to reach their full potential.

Discussion will ensue at the spring 2025 workshop, with action taken at the spring 2025 regular meeting. I have attached our Honorary Degree Guidelines for your reference (see attached).

Suggestions from Ilisaġvigmiut:

- Herman Ahsoak
- Ethel Burke
- Ira Frankson

Attachment: Honorary Degree Guidelines





## **Iḷisaḡvik College Honorary Degree Conferment**

The Iḷisaḡvik College Board of Trustees shall, for the purpose of honoring meritorious and outstanding service to the College and/or to the community at large, and to recognize persons whose lives serve as examples of the College's aspirations for its students, confer honorary degrees to community members and/or supporters of Iḷisaḡvik College. The honorary associate or bachelor's degree is the highest form of recognition offered by Iḷisaḡvik College to persons of exceptional distinction.

Honorary degrees awarded by the Iḷisaḡvik College Board of Trustees reflect current degrees that Iḷisaḡvik College offers, including the Associate of Arts (A.A.), Associate of Applied Science (A.A.S.), and Bachelor of Business Administration (B.B.A.) degrees. It is a great pleasure and honor for Iḷisaḡvik College Board of Trustees to confer honorary degrees; recipients have often dedicated their lives to education and been supporters and champions of lifelong learning.

## **Honorary Degree Guidelines and Process**

Awarded by the Iḷisaḡvik College Board of Trustees, the honorary associate or bachelor's degree is the highest form of recognition offered by Iḷisaḡvik College to persons of exceptional distinction.

### **1. Purpose:**

- a. To honor meritorious and outstanding service to the College and/or to the community at large; and,
- b. To recognize persons whose lives serve as examples of the College's aspirations for its students.

### **2. Criteria:**

- a. Individual who has made a significant, noteworthy contribution to Iḷisaḡvik College and/or to the community at large.
- b. Individual who has demonstrated an enduring commitment of commendable service to Iḷisaḡvik College.
- c. Current faculty, staff, and trustees are not eligible. Faculty, staff, and trustees who have been separated from the College for at least five years are eligible.
- d. Generally the College will award no more than two honorary degrees in any academic year.

### 3. The Nature of the Honorary Degree:

The Board of Trustees shall award all honorary degrees in the name of Iḷisaḡvik College. As authorized by law the Board of Trustees has selected to offer the following registered honorary degrees:

Bachelor of Business Administration

Associate in Applied Science and Arts

Associate in Applied Science

Associate of Applied Science, Accounting

Associate of Arts, Human Services

Associate of Science, Allied Health

Associate of Applied Science, Construction Technology

Associate of Applied Science, Business and Administration

Associate of Applied Science, Dental Health Therapy

Associate of Arts, Indigenous Education

Associate of Arts, Iñupiaq Studies

Associate of Arts, Liberal Arts

Associate of Applied Science, Office Management

Associate of Applied Science, Medical Office Management

a. The specific honorary degree awarded shall be appropriate to the nature of the attainment which is being recognized. The following are areas in which individuals may have made significant contributions:

i. **Educational Service:** recognizing outstanding service that enhances educational opportunities for the area or that gives personal assistance that leads to the success of individuals in higher education.

ii. **Humanitarian Service:** recognizing outstanding altruism that enhances the quality of life for others in the area

iii. **Servant Leadership:** recognizing outstanding service that goes “the second mile” beyond the servant’s paid job description in any area of leadership and that benefits others and/or enhances their leadership capabilities.

iv. **Arts and Letters:** recognizing outstanding contributions to the arts in any form that enhances the quality of life in the area.

v. **Entrepreneurial Leadership:** recognizing outstanding contributions to business/industry through creative start-ups of new enterprises or through innovative management or business or industry.

vi. **Culture-Bearers:** Recognizing outstanding contributions to educating, strengthening and the preservation of the Inupiat language, culture, values and traditions that perpetuates and strengthens our culture.

#### 4. Awarding of Honorary Degrees

Honorary degrees shall be conferred by the Iḷisaḡvik Board of Trustees at commencement exercises.

- a. Honorary degrees shall be bestowed by the College President, the Chair of the Board of Trustees, or a Trustee designated by the Chair.
- b. Honorary degrees may be awarded in absentia and posthumously, but only upon recommendation to the Board of Trustees by the College President in the case of extraordinary and compelling circumstances.

#### 5. Process for the Selection of Degree Recipients

The Iḷisaḡvik College Board of Trustees awards honorary degrees based on a recommendation from the College President. Coordination of the selection and nomination process for honorary degree recipients is the responsibility of the College President who shall consult with an advisory committee that includes representatives from faculty and administrative staff. Nominations for degree recipients shall be encouraged from any member of the College community, including students, faculty, staff, alumni, trustees, board members and friends of the College. Nominations should be submitted to the President of the institution with a biographical sketch/résumé, letter of support, and a completed nomination form.

#### Procedures for the Selection of Honorary Degree Recipients

##### 1. Nominations Process:

Nominations for honorary degree recipients will be accepted from any member of the College community, including students, faculty, staff, alumni, trustees, board members and friends of the

College. Each nomination must include the nomination form that includes a statement of support, and any supporting documents. Nomination forms may be obtained from the College website.

## **2. Nominations Deadline:**

Nominations must be submitted to the College President anytime however the President will work with the President's Cabinet to review nominations prior to the winter/spring graduation exercise.

## **3. Honorary Degree Advisory Committee:**

Coordination of the selection and nomination process for honorary degree recipients is the responsibility of the College President who shall consult with the President's Cabinet that consist of staff, faculty, and a student government representative. The nomination process is competitive. Generally, the College will award no more than two honorary degrees in any academic year. The primary function during Cabinet review is to review all nominations received by the deadline and make a recommendation to the College President. The President's Cabinet will intensely scrutinize the nomination package for each nominee to ensure the continued integrity of the award process. Generally, the President's Cabinet will review nominations and make a recommendation to the College President no later than two months prior to winter/spring commencement.

## **4. President's Responsibilities:**

In order to ensure that any recipient receives ample notice, the College President will make a recommendation to the Iḷisaḡvik College Board of Trustees for review and consideration. The Iḷisaḡvik College Board of Trustees awards honorary degrees.

**5. Revoking an Honorary Degree:** The authority to revoke a previously awarded honorary degree rests with the Iḷisaḡvik Board of Trustees. The Board of Trustees may revoke an honorary degree if, in its judgment, the recipient of the degree has engaged in conduct that: 1) is inconsistent with Iḷisaḡvik's mission and/or values; 2) undermines the accomplishments that were cited as the basis for awarding the honorary degree; or 3) is injurious to the reputation of Iḷisaḡvik or any of its constituent campuses. The Board of Trustees' revocation of an honorary degree must be supported by the President's recommendation, made after an evaluation of the necessity for such action using the same procedures followed for the selection and nomination of that honorary degree recipient.



## MEMORANDUM

TO: Ilisaġvik College Board of Trustees

DATE: February 27, 2025

SUBJECT: Program Highlight | Dental Therapy Educational Program

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The program highlight is the Dental Therapy Educational Program, led by Dr. Shoffstall-Cone. This program is designed to provide students with the knowledge and skills needed to excel in the field of dental therapy. Dr. Shoffstall-Cone will provide an overview of the program, outlining its goals, curriculum, and the opportunities it offers for aspiring dental therapy professionals.



ALASKA NATIVE  
TRIBAL HEALTH  
CONSORTIUM



IḷISAĠVIK  
COLLEGE

# Alaska Dental Therapy Educational Program

CAPT Sarah Shoffstall-Cone

Iḷisaġvik College, Director of the Alaska Dental Therapy Educational  
Program

# Iłisagvik College / Alaska Native Tribal Health Consortium Alaska Dental Therapy Educational Program



ALASKA NATIVE  
TRIBAL HEALTH  
CONSORTIUM

- August 6, 2020 - First Commission Of Dental Accreditation Accredited Dental Therapy Program in the U.S.
- Three academic years (7 semesters)
- 72 credit hours
- Associates in Applied Science
- 75 Graduates
  - 15 since CODA Accreditation

# Alaska Dental Therapy Educational Program



**MISSION:** Educate dental therapists to meet the oral health care needs of Alaskan Native people living in rural communities utilizing evidence-based methodologies.

**VISION:** Alaska Native people receive culturally appropriate, excellent oral health care in the communities where they live.

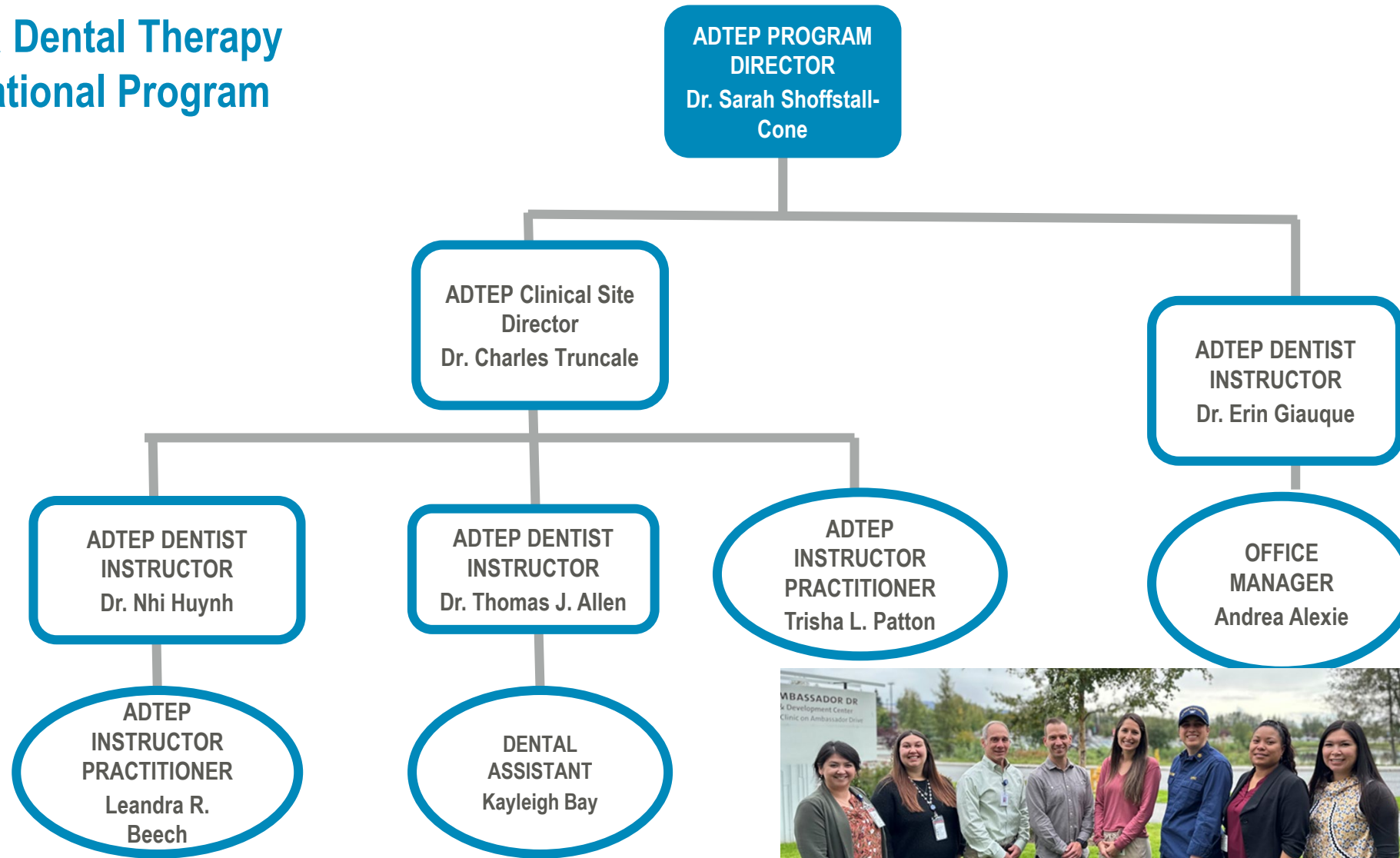
**CORE VALUES:**  
Achieving excellence  
Native self-determination  
Treat with respect and integrity  
Health and wellness  
Compassion



Trisha Patton, DHAT, taking x-rays



# Alaska Dental Therapy Educational Program



# Dental Health Aide Student Selection

- Driven by local Tribal Health Organization (THO)
- Able to identify where there is a need for providers and what type of provider is needed
- Provide sponsorship for students
  - Housing Stipend
  - Living Stipend
  - Tuition Cost
- Students sign contract to work for their sponsoring THO upon completion of program



# Competency Based Education

- Must demonstrate competency at each step
- Competency evaluated by licensed dental provider

## Progression toward key indicators

- Clinical skills
- Time and behavior management
- Critical thinking
- Record keeping
- Professionalism



DHAT students Hillary “Mek” Apangalook and Courtney McCay on village travel.

# DHAT Scope of Practice

- Determined by the CHAP Certification Board Standards and Procedures
- Recommendations provided by Dental Academic Review Committee members (all members from Alaska THOs)

## Diagnosis and Treatment Planning

## Community prevention

- School programs
- Head Start

## Individual prevention

- Sealants
- Cleanings

## Motivational interviewing

- Working with patients to change behaviors

## Basic restorative care

- Fillings
- Stainless steel crowns (kids)

## Emergency care

- Toothaches
- Management of Trauma
- Extractions if medically necessary

# Education Experiences in Rural Communities



# Supervision of Health Aides

## 1. Direct Supervision

- the supervising dentist will diagnosis, authorizes the procedure and evaluates the DHAs performance

## 2. Indirect Supervision

- the supervising dentist is in the same facility as DHA, authorizes the procedures

## 3. General Supervision

- the supervising dentist has authorized procedures and they are carried out in accordance to standing orders





WE ARE HEALERS



<https://vimeo.com/240864275>



## MEMORANDUM

**TO:** Ilisaġvik College Board of Trustees

**Through:** Justina Wilhelm, President

**From:** Clarissa Pelia, Executive Assistant to the President & Board Secretary

**Date:** February 26, 2025

**SUBJECT:** Annual Board Elections

Current Seats			
Chairperson	Vice Chairperson	Secretary	Treasurer
Vacant	Doreen Leavitt (one year)	Roxanne Brower (one year)	Heather Dingman (two years)

### **Article V, Section 2: Appointment and Term of Office.**

All officers of the corporation shall be appointed by the Board of Directors and hold office at the pleasure of the Board of Directors. The provisions of this Article V, Section 2 apply to all offices except the office of President, which office is governed by the terms and conditions of an employment contract. Notwithstanding the foregoing, the officers shall be appointed by majority vote of the Board held at the first regular meeting in each calendar year, or at the first regular meeting following a vacancy in office. Each officer shall be appointed for a term of one (1) year and shall hold office until the first of the following to occur: until such officer’s successor shall have been duly appointed; or until such officer’s death; or until such officer shall resign; or until such officer shall have been removed in the manner provided herein. A Director may serve in the same office for up to five (5) consecutive terms, after which such Director may not serve in that office for at least one (1) year before that Director may be appointed to that office. Appointment of an officer shall not in itself create contract rights.

Elections for the roles will be held at every spring meeting. Trustees may not serve in any position for more than five (5) consecutive years.

- Chairperson
- Vice Chairperson
- Secretary
- Treasurer

### **VOTING PROCESS:**

Trustees attending via Zoom are kindly requested to submit their votes via text to Board Secretary Pelia at 907-887-3972.