



## REQUEST FOR PROPOSAL (RFP)

### I. General Information and Bid Submission Requirements

Ilisagvik College is seeking proposals for a used Caterpillar 140M motor grader or equal for Ilisagvik College's workforce development and vocational education classes.

**Submission Deadline: 5:00pm ADT May 18, 2017**

Questions concerning this request may be submitted up to **5:00pm ADT May 15, 2017**. All questions must be submitted in writing via email to: Diana Solenberger, [diana.solenberger@ilisagvik.edu](mailto:diana.solenberger@ilisagvik.edu). All questions and written response will be emailed to all interested parties on record within 2 business days.

A bidder may correct, modify, or withdraw a bid by written notice received by the College prior to the time and date set for the Submission deadline. Bid modifications must be submitted via email, with a subject line that clearly states "FY2017 Replacement Motor Grader Modification No. \_." Each modification must be numbered in sequence, and must reference the original RFP, and must be submitted via email to Diana Solenberger [diana.solenberger@ilisagvik.edu](mailto:diana.solenberger@ilisagvik.edu).

After the submission deadline, a bidder may not change any provision of the bid in a manner prejudicial to the interests of the College or fair competition. Minor informalities will be waived or the bidder will be allowed to correct them. If a mistake and the intended bid are clearly evident on the face of the bid document, the mistake will be corrected to reflect the intended correct bid, and the bidder will be notified in writing, via email; the bidder may not withdraw the bid. A bidder may withdraw a bid if a mistake is clearly evident on the face of the bid document, but the intended correct bid is not similarly evident.

The College may cancel this RFP, or reject in whole or in part any and all bids, if the College determines that cancellation or rejection serves the best interests of the College

All bid prices submitted in response to this RFP must remain firm for thirty (30) days following the bid opening.

### II. Purchase Description

Ilisagvik College invites proposals for the following piece of equipment:

New or used Caterpillar 140M Motor Grader or equal that includes the following specifications:

#### Required:

- Less than 10,000 hours of use
- Must be joy stick controlled for all functions, including steering
- Seat, air suspension, cloth
- Drain, ecology, engine gravity
- Hydraulics, base & 4 functions
- Blade 14' x 27" x 1"
- Lights, work, midframe toe 3x3

- Lights, road 3x3
- Installation, accugrade ready
- Tank, fuel, standard
- Compressor/tank, air
- Oil, hydraulic
- Accumulators, blade lift
- Cutting edge, 14' blade
- Radio, 12v, AM/F weatherband
- Converter, communication (CB)
- Antifreeze, -50C (-58F)
- Hitch, towing
- Engine

- Lights, front headlights, high
- Mounting, for warning light
- Wiper/washer, rear
- Batteries, extreme duty
- Air conditioner with heater
- Transmission, autoshaft
- Ladder, cab, right hand side
- Guard, debris
- Shade, sun
- Covers, screen
- Include Maintenance and inspection records

#### Desireable:

- Global arrangement
- Film, engine, VHP plus
- End bits, standard
- Lights, ripper 3x3
- Lines, ripper
- Snow arrangement
  - Fan, defroster, rear window
  - Mirrors, outside heated 24V
  - Starting aid, ether
- Switch, work lighting
- Alternator, 150 AMP (AC)
- Heater, engine coolant, 120v
- Tires, 17.5R25 BS VSW 1\* MP
- Mounting, snow wing
- Mounting, cab roof accessories
- Language, English, lights, work, heel 3x3
- Light, cab, snow wing, rh 3x3

#### Delivery Terms:

The motor grader must be delivered by **August 31<sup>st</sup>, 2017** to Ilisagvik College in Barrow Alaska. All bids must be F.O.B. Ilisagvik College, Barrow AK, freight prepaid.

### III. Submission Procedure:

Bidders must provide all items described in **Section II: Purchase Description** and comply with all **Bid Submission Requirements** listed in **Section I**.

Bidders must submit a certificate of non-collusion with their bid. Please find this form in Appendix A of this document.

All bid information must be provided in writing, and all submissions should be made electronically to [diana.solenberger@ilisagvik.edu](mailto:diana.solenberger@ilisagvik.edu) unless otherwise arranged. No submissions will be considered if submitted after the deadline of **May 18, 2017**.

Each bidder should include model specifications, features, and current condition to include any physical damage, maintenance and inspection records, pictures of all 4 sides (front, rear, left and right) and the interior of the motor grader.

#### IV. Bid Opening:

Bids received prior to 5:00pm ADT May 15, 2017 will be time stamped and kept securely sealed. Time of receipt will be determined by the procurement office time stamp. Bids received after the specified date and time of bid opening are late, and will not be considered.

At 5:00pm ADT May 15, 2017, in the Doctor Albert Conference Room on the Ilisagvik College Campus, 100 Stevenson Street, Barrow Alaska, the College's representative will cause the bids to be opened and publicly read a loud. Bidder, and the general public are welcome to attend, in person or in representative.

#### V. Award Criteria:

All bidders must provide both a unit price for the motor grader, and a price for shipment to Barrow, Alaska.

The evaluation criteria below will be used in reviewing all bids for the motor grader received in response to this RFP.

	<b>Motor Grader Criteria</b>	<b>Points</b>
1	Total Price (including shipping)	15
2	Motor grader specifications	15
3	Numbers of hours of use	10
4	Maintenance history and inspection records	5
5	Current condition	5
6	Small/ Minority/Woman/Tribally owned business	3

- 1) Total Price (including shipping)  
Bidders must provide both a unit price for the motor grader, and a price for shipment to Barrow Alaska for total price.
- 2) Motor Grader Specifications  
Does the bid provide all of the required specifications? How many of the desirable specifications does the motor grader had? If the motor grader meets all required specifications the bid will receive 10 points. For every two desirable specification the motor grader possesses the bid will receive an additional point, with 5 additional points possible.
- 3) Number of hours of use  
Graders with under 10,000 hours will receive 5 points. Graders with under 5,000 hours of use will receive an additional 5 points for a total of 10 points.
- 4) Maintenance history and recent inspection records  
Bidders should provide a maintenance history for 3 points and and recent inspection records for an additional 2 points, for a total of 5 possible points.
- 5) Current condition

If the motor grader is determined to have been well maintained and in good condition (as determined through the recent inspection records, and provided photos) the bid will receive 3 points. Whereas motor graders concluded to be in very good condition will receive 5 points. However, any major physical damage will result in the deduction of a point per instance of damage.

6) Small/ Minority/Women/Tribally owned business

Ilisagvik College offers an equitable opportunity to small business and small business owned and controlled by the socially and economically disadvantaged, women, and tribally owned businesses. Bidders will therefore receive an additional 3 points if their business qualifies as a small, socially and economically disadvantaged, women, or tribally owned business.

- a. The classifications are defined as follows: (1) Small business is a business that meets the pertinent criteria established by the Small Business Administration. (2) Socially and economically disadvantaged small business means any small business which is at least 51 percent owned by one or more socially and economically disadvantaged individuals; or in the case of any publicly owned business, at least 51 percent of the stock which is owned by one or more socially or economically disadvantaged individuals and whose management and daily business operations are controlled by one or more such individuals.
- b. Woman owned business means a business that is at least 51 percent owned by a woman or women who also control and operate the business.
- c. Tribally owned business means a business that is at least 51 percent owned by an Alaskan Native or American Indian tribe.
  - i. Alaskan Native or American Indian tribe means any Alaskan Native or American Indian tribe, band, nation, or other organized group or community of Indians, including any Alaskan Native Corporation, which is recognized as eligible for the special programs or services provided by the United States to Alaskan Native or American Indians because of their status as Indians or is recognized as such by the State in which the tribe, band, nation, or community resides.
- d. In the case of tie bids, equal in all terms, the 3 points awarded for the classification above will be used to determine the successful bidder in accordance with College regulations.

NON-COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him/her, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to encourage anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/She further says that no person or persons, firms, or corporation has, had or will receive directly or indirectly, any rebate, fee gift, commission or anything of value on account of such sale.

OATH AND AFFIRMATION

I HEARBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FORGOING BID FOR THE FY2017 PURCHASE OF A REPLACEMENT MOTOR GRADER ARE TRUE AND CORRECT.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
(Name of Organization)

\_\_\_\_\_  
(Title of Authorized Representative)

\_\_\_\_\_  
(Signature)

ACKNOWLEDGEMENT

STATE OF \_\_\_\_\_

COUNTRY OF \_\_\_\_\_

Before me, a Notary Public, personally appeared the above named and swore that the statements contained in the forgoing document are true and correct.

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
(Notary Public Signature)

My Commission Expires: \_\_\_\_\_